

UoL/BPMF/1 Director 1943 - 1997

Includes: annual reports and handbooks for the BPMF; directors files; minutes, agendas and files of the Executive Committee; minutes, agendas and files of the Governing Body; minutes, agendas and papers of various Postgraduate Medical Education Committees; minutes and papers of the Special Purposes Committee; Regional and Special Health Authorities correspondence and papers.

UoL/BPMF/1/AR Annual Reports and Handbooks 1948 - 1986

7 files

UoL/BPMF/1/AR/1 Annual Reports and Handbooks 1948 - 1961

Yearly Annual Reports from 1948-1960 and the yearly handbook, from 1949-1961. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.

1 volume

UoL/BPMF/1/AR/2 Annual Reports and Handbooks 1960-1971

Yearly Annual Reports from 1960-1970 and the yearly handbook, from 1961-1971. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.

1 volume

- UoL/BPMF/1/AR/3 Annual Report and Handbook 1971 - 1972**
- Annual Report from 1971-1972 and the yearly handbook, from 1970-1971. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.
- 1 volume
- UoL/BPMF/1/AR/4 Annual Report and Handbook 1971 - 1972**
- Annual Report from 1970-1971 and the yearly handbook, from 1971-1972. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.
- 1 volume
- UoL/BPMF/1/AR/5 Annual Report and Handbook 1972 - 1973**
- Annual Report from 1972-1973 and the yearly handbook, from 1971-1972. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.
- 1 volume
- UoL/BPMF/1/AR/6 Annual Report and Handbook 1973-1974**

Annual Report from 1973-1974 and the yearly handbook, from 1974-1975. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.

1 volume

UoL/BPMF/1/AR/7 Annual Report and Handbook 1985-1986

Annual Report from 1985-1986 and the yearly handbook, from 1986-1987. The Annual Report includes information about: members of the Governing Body and Central Academic Council; committees of the Governing Body; central office staff; Institutes of the Federation; Postgraduate Education in the London Region; summaries of the audited Income and Expenditure accounts.

1 volume

UoL/BPMF/1/CAC Central Academic Council 1948 - 1993

Includes: signed and unsigned minutes; Central Academic correspondence files.

UoL/BPMF/1/CAC/1 Minutes 1948 April - 1993 July

UoL/BPMF/1/CAC/1/1 Signed Minutes 1948 April - 1989 February

Indexed, bound volumes of signed minutes and committee papers of the Central Academic Council of the British Postgraduate Medical Federation.

Numbers 7 and 9 have not been used, as there are gaps in the sequence of minutes.

UoL/BPMF/1/CAC/1/1/1	Minutes of the Central Academic Council Indexed, bound volume of signed minutes and committee papers. Meetings 1-20. 1 volume	1948 April - 1953 July
UoL/BPMF/1/CAC/1/1/2	Minutes of the Central Academic Council Indexed, bound volume of signed minutes and committee papers. Meetings 21-37. 1 volume	1953 October - 1958 June
UoL/BPMF/1/CAC/1/1/3	Minutes of the Central Academic Council Indexed, bound volume of signed minutes and committee papers. Meetings 38-52. 1 volume	1958 October - 1962 June
UoL/BPMF/1/CAC/1/1/4	Minutes of the Central Academic Council Indexed, bound volume of signed minutes and committee papers. Meetings 53-67. 1 volume	1962 October - 1966 June

UoL/BPMF/1/CAC/1/1/5	Minutes of the Central Academic Council	1966 October - 1971 June
	Indexed, bound volume of signed minutes and committee papers. Meetings 68-87.	
	1 volume	
UoL/BPMF/1/CAC/1/1/6	Minutes of the Central Academic Council	1971 October - 1974 June
	Indexed, bound volume of signed minutes and committee papers. Meetings 88-99.	
	1 volume	
UoL/BPMF/1/CAC/1/1/8	Minutes of the Central Academic Council	1986 October - 1987 September
	Signed minutes and committee papers of the Central Academic Council. Meetings 148-152.	
	1 volume	
UoL/BPMF/1/CAC/1/1/10	Minutes of the Central Academic Council	1989 February
	Signed minutes and committee papers.	
	1 volume	
UoL/BPMF/1/CAC/1/2	Unsigned Minutes	1948 April - 1993 July
	Minutes, agendas and committee papers of the Central Academic Council of the British Postgraduate Medical Federation.	
	Numbers 4 and 6 have not been used, as there are gaps in the sequence of minutes.	

UoL/BPMF/1/CAC/1/2/1	Minutes of the Central Academic Council	1948 April - 1953 July
	Minutes, agendas and committee papers. Meetings 1-20.	
	1 folder	
UoL/BPMF/1/CAC/1/2/2	Minutes of the Central Academic Council	1953 October - 1959 June
	Minutes, agendas and committee papers. Meetings 21-41.	
	1 folder	
UoL/BPMF/1/CAC/1/2/3	Minutes of the Central Academic Council	1959 October - 1962 June
	Minutes, agendas and committee papers. Meetings 42-52.	
	1 folder	
UoL/BPMF/1/CAC/1/2/5	Minutes of the Central Academic Council	1975 April - October
	Meetings 102-104.	
	1 folder	
UoL/BPMF/1/CAC/1/2/7	Minutes of the Central Academic Council	1986 January - 1991 July
	Minutes. Meetings 145-154, 157 (October 1989) and June 1990, October 1990 and July 1991. Some minutes also have the agenda and committee papers for the meeting attached.	
	1 folder	
UoL/BPMF/1/CAC/1/2/8	Minutes of the Central Academic Council	1992 July - 1993 July

Minutes, agenda and committee papers.

1 folder

UoL/BPMF/1/CAC/1/3 Sub-Committee Minutes

**1975
December -
1980
September**

Minutes and committee papers of sub-committees of the Central Academic Council of the British Post-graduate Medical Federation.

1 file

UoL/BPMF/1/CAC/1/3/1 Minutes of the Education Sub-Committee of the Central Academic Council

**1975
December -
1980
September**

Minutes and committee papers for the Education Sub-Committee. There are no minutes for Meeting 1, but there are committee papers.

1 folder

UoL/BPMF/1/CAC/2 Files

**1984
January -
1992
September**

Central Academic Council correspondence files.

2 files

UoL/BPMF/1/CAC/2/1 Central Academic Council Correspondence

**1984
January
12 - 1991
May 14**

Includes: correspondence relating to membership of the Central Academic Council; correspondence discussing the role of the Council within the BPMF; correspondence relating to meetings of the Council and attendance at meetings; correspondence discussing the future role

of the BPF; copy of the Education Committee's proposals for basic specialist training.

1 folder

**UoL/BPMF/1/CAC/2/2 Central Academic Council
Correspondence**

**1992 June
29 -
September
17**

Includes: correspondence relating to the structure of Boards of Study; list of members of the Council.

1 folder

UoL/BPMF/1/DF Directors' Files

**1943 -
1997**

Includes: files relating to funding; files relating to Regional and Special Health Authorities; files relating to BPF Institutes; files relating to the foundation of the BPF; early Directors' files; files relating to the Department of Health; files relating to the Tomlinson Enquiry into London Healthcare and the BPF response; files relating to London medicine initiatives; files relating to BPF international links; files relating to the BPF's relationship with the University of London; files relating to industrial liaison; files relating to the National Health Service; files relating to BPF offices; correspondence files.

UoL/BPMF/1/DF/1 Funding

**1985 May
- 1996
May**

Includes: correspondence with the Universities Funding Council; correspondence with the Higher Education Funding Council for England; correspondence relating to grant funding.

58 files

UoL/BPMF/1/DF/1/1 University Funding Council

1986

		November - 1992 June
	Correspondence and circulars from the University of London about policies and grants available from the University Funding Council and the University Grants Committee; financial memoranda; circulars on central university costs; University Grants Committee reviews and reports.	
	1 folder	
UoL/BPMF/1/DF/1/2	University Funding Council and monitoring of NHS Reform	1990 October - 1992 February
	Correspondence and circulars from the University Funding Council (UFC) and the University of London about the proposals from the UFC on the monitoring of NHS reforms introduced after the National Health Service and Community Care Act 1990.	
	1 folder	
UoL/BPMF/1/DF/1/3	Funding of Research by the Higher Education Funding Council for England	1992 January - December
	Includes a copy of the BPMF Report and Accounts for the year 1 August 1991 - 31 July 1992; information on BPMF research related income and expenditure; copies of HEFCE consultation documents and University Funding Council circulars on funding for research.	
	1 folder	
UoL/BPMF/1/DF/1/4	University Funding Council correspondence	1991 July - 1992 December
	Includes: correspondence and circulars relating to funding and grants from the University Funding Council, the University of London and the Higher Education Funding Council England (HEFCE); correspondence relating to HEFCE's Joint	

Medical Advisory Committee and the UFC
Medical Committee.

1 folder

UoL/BPMF/1/DF/1/5 University Funding Council Research Selectivity Exercise 1989 1989 May - September

Includes: research ratings; information about the assessment process; summaries of the results; information about monitoring research selectivity.

1 folder

UoL/BPMF/1/DF/1/6 University Funding Council Research Selectivity Exercise 1989: Performance Indicators 1988 September - 1990 June

Includes: correspondence and papers relating to performance indicators and the Special Health Authorities; paper on 'Indicators of National Strength and Weakness by Micro-Scale Monitoring of Research Performance'; report 'On the Measurement of Research Performance: The Use of Bibliometric Indicators'; copy of a discussion paper on the development of dental services at the Eastman Dental Hospital.

1 folder

UoL/BPMF/1/DF/1/7 University Funding Council (UFC) Funding and Planning and Research Policy 1988 February - 1990 December

Includes correspondence and information relating to: the research selectivity process; the UFC's basis for funding for the Postgraduate Medical Schools; UFC research policy; the follow up to the University Grants Committee Jarratt Report; funding arrangements; UGC reviews of Chemistry and Physics; London Costs; UFC review of Biological Sciences.

1 folder

UoL/BPMF/1/DF/1/8	University Management Statistics	1985 May - June
	Guidance on university management statistics and performance indicators from the University Grants Committee, and correspondence and guidance about the student numbers section of the statistics.	
	1 folder	
UoL/BPMF/1/DF/1/9	Fundraising	1987 March - 1989 September
	Applications to the Universities Funding Council (UFC) to establish a Medicine and Industry Trust; information and correspondence about the UFC fund-raising initiative grants; information about the Medicine and Industry Trust; correspondence and minutes of the BPMF Development Planning Group; guidance on fundraising; agendas and papers for the Fundraising Study Planning Group; information on trusts and companies suitable for approaches for fundraising.	
	1 folder	
UoL/BPMF/1/DF/1/10	UFC Funding and Planning Exercise	1989 June - 1990 June
	Includes: information and guidance on how to prepare submissions for the exercise from the University of London and the University Funding Council; summary of schools' new developments as part of the exercise; correspondence relating to the distribution and use of funding; copy of a report from the University of London's Public Accounts Committee on 'Financial Problems at Universities'.	
	1 folder	
UoL/BPMF/1/DF/1/11	UFC Funding and Planning Exercise	1990 June

Draft Submissions

Draft institutional plans and funding and planning statements submitted to the BPMF to be included in the funding and planning exercise.

1 folder

UoL/BPMF/1/DF/1/12 BPMF Planning Statements and Financial Forecasts 1992 June

Corporate and academic plans and financial forecasts for the BPMF and the Institutes for submission to the Universities Funding Council.

1 folder

UoL/BPMF/1/DF/1/13 Universities Funding Council Planning and Funding Submission 1990 June

Information about the BPMF and future plans.

1 folder

UoL/BPMF/1/DF/1/14 Joint Planning Committee Working Party on an Academic Strategy for Medicine 1987 October - 1989 September

Includes: copies of Academic Plans of teaching hospitals in London; progress report on arrangements for implementing Research Selectivity; submissions to the Universities Grants Committee on research selectivity; minutes of working parties on medical strategy; correspondence relating to the University Review of Academic Strategy; draft reports on London Medical Education; discussion papers on London Medical Education prepared for the working party; correspondence and discussion on academic clustering; agendas and minutes of the working party; agendas of the working party sub-group on subject/specialty repairs; information on funding grants held by the teaching hospitals; the University of London

Academic Plan; the report of the working party - 'The Best Medicine for London'.

1 folder

UoL/BPMF/1/DF/1/15 Higher Education Funding Council for England (HEFCE) correspondence 1992 May - 1993 December

Includes correspondence and information relating to: the HEFCE Academic Audit of the BPMF and to funding grants administered by HEFCE; HEFCE budget statements; copies of the BPMF Treasurer's Report, year ending 31 July 1993; HEFCE data requirements for funding; funding of Postgraduate Medical Education; copy of the BPMF's Report and Accounts for the year 1 August 1992 - 31 July 1993; Quality Audit Report by the Higher Education Quality Council on the BPMF; information about the Academic Audit process; Accountability for Research Funds; projected income and expenditure for the BPMF.

1 folder

UoL/BPMF/1/DF/1/16 Universities Funding Council Research Assessment Exercise 1991 July - 1993 November

Correspondence and information relating to: the research assessment exercise; units of assessment; responses by BPMF Institutes to consultative documents; the results of the assessment; BPMF general comments, Institute Research Plans and General Observations submitted for the assessment.

1 folder

UoL/BPMF/1/DF/1/17 Universities Funding Council Recurrent Grant 1993 February - April

Includes correspondence and figures relating to the recurrent grant awarded to the BPMF and the financial performance of the Institutes.

1 folder

UoL/BPMF/1/DF/1/18 Higher Education Funding Council England (HEFCE) Funding Correspondence **1994 March - December**

Includes correspondence relating to: Generic Research Funding; indicators of financial health; HEFCE financial forecasts; psychiatry grants; financial restructuring within the BPMF.

1 folder

UoL/BPMF/1/DF/1/19 Higher Education Funding Council England Data Verification **1994 January**

Correspondence and guidance for the verification of data for funding purposes.

1 folder

UoL/BPMF/1/DF/1/20 Maintenance and Capital Grants **1990 May - 1991 May**

Includes: correspondence relating to University of London special court grant for building projects; correspondence relating to maintenance grants for 1989-1990 and 1990-1991.

1 folder

UoL/BPMF/1/DF/1/21 Recurrent Grant Correspondence **1991 February - 1992 July**

Includes: adjustments to University of London Court recurrent grants for 1990-1991; correspondence relating to the BPMF recurrent grants for 1992-1993,

1 folder

UoL/BPMF/1/DF/1/22	Fulbright Commission	1994 January - 1995 January
	Includes: correspondence relating to Fulbright-BPMF fellowships and funding; copies of applications for Fulbright Scholar awards; information on visits by US Fulbright Scholars to UK Institutions, 1994-1995.	
	1 folder	
UoL/BPMF/1/DF/1/23	Geoffrey E Duveen Fund	1991 July - 1994 March
	Includes: correspondence relating to grants made by the fund; information on fellowships and research supported by the Fund; notifications of awards of grant made by the Fund.	
	1 folder	
UoL/BPMF/1/DF/1/24	The Leverhulme Trust	1991 May - 1995 January
	Includes: information relating to grants awarded by the Trust; policies and procedures for grants awarded by the Trust; report on a Leverhulme Trust funded study within the BPMF.	
	1 folder	
UoL/BPMF/1/DF/1/25	TEMPUS/ERASMUS Grants	1992 June - 1993 March
	Circulars relating to grants available through the TEMPUS and ERASMUS programmes.	
	1 folder	
UoL/BPMF/1/DF/1/26	Miscellaneous Grants	1991 May -

**1994
October**

Includes: correspondence relating to diabetes research grants; correspondence relating to the Wolf Foundation Prizes; advertisements for sources of grants; correspondence relating to the BUPA Medical Foundation Research Awards; correspondence relating to the Robert Malcolm Trust Awards; correspondence relating to the Prince of Wales Award for Innovation; correspondence relating to the Daiwa Anglo-Japanese Foundation.

1 folder

UoL/BPMF/1/DF/1/27 The Artemis Trust

**1987
February -
November**

Includes: correspondence relating to potential funding of projects by the Artemis Trust; draft proposal for the establishment of a counselling and psychotherapy trust.

1 folder

UoL/BPMF/1/DF/1/28 Wolfson Foundation

**1990
February 6
- 1991
April 12**

Includes: correspondence relating to grants made by the Foundation.

1 folder

UoL/BPMF/1/DF/1/29 The Leverhulme Trust

**1987
June -
1990 July
24**

Includes: correspondence relating to Trust grants for research; comments on applications made to the Trust; copies of applications; lists of grants made by the Trust.

1 folder

UoL/BPMF/1/DF/1/30	Wellcome Trust	1985 December 10 - 1991 January 8
	Includes: correspondence relating to the development of a Commonwealth Health Development programme; correspondence relating to applications for funding made to the Wellcome Trust; correspondence and papers relating to careers in Tropical Medicine; details of grants and support for research by the Trust, 1989-1990; policy statements from the Trust.	
	1 folder	
UoL/BPMF/1/DF/1/31	Actual Financial Results from Form 3	1991 June
	Performance indicators from the Universities Funding Council, taken from the BPMF's Form 3 for 1989-1990.	
	1 folder	
UoL/BPMF/1/DF/1/32	Funding for Continuing Education	1987 February
	Includes: BPMF application for funds from the University of London PICKUP (Professional, Industrial and Commercial Updating) scheme; information about the PICKUP scheme.	
	1 folder	
UoL/BPMF/1/DF/1/33	Funding and Planning	1990 March - September
	Includes: correspondence relating to the Joint Planning Committee working party on University of London schools' bids to the Universities Funding Council.	

1 folder

UoL/BPMF/1/DF/1/34 Internal Audit

**1995
November -
1996
January**

Includes: report on the BPMF unit at Guy's Hospital by Knox Cropper; correspondence relating to transitional funding from the Higher Education Funding Council England; report on the BPMF Pensions Department by Knox Cropper.

1 folder

UoL/BPMF/1/DF/1/35 University Funding Council Monitoring of National Health Service Reforms

**1994 June -
November**

Includes: circulars from the University of London relating to the monitoring exercise on the interaction between Universities and the NHS; responses to the questionnaire for the monitoring exercise by the BPMF Institutes; response of the BPMF; copy agreement between the Secretary of State for Health and the Great Ormond Street Hospital for Children NHS Trust relating to funding.

1 folder

UoL/BPMF/1/DF/1/36 Higher Education Funding Council for England

**1995
March -
October**

Includes: correspondence relating to estate formula funding; correspondence relating to the collapse of Barings Bank and potential financial implications; correspondence relating to the BPMF recurrent grant; correspondence relating to the wind-down of BPMF activities; correspondence relating to the London Implementation Group and HEFCE joint transitional fund.

1 folder

UoL/BPMF/1/DF/1/37 Higher Education Funding Council England and BPMF Winding-Up 1995 May-July

Includes: correspondence relating to the BPMF submission to the London Implementation Group/HEFCE joint transitional fund for redundancy payments; notes of meetings between the BPMF and HEFCE; correspondence relating to the allocation of the recurrent grant to the BPMF Institutes.

1 folder

UoL/BPMF/1/DF/1/38 Assessment of the Quality of Education 1994 August

Higher Education Funding Council England consultation paper on 'Further Development of the Method for the Assessment of the Quality of Education', with comments by the BPMF.

1 folder

UoL/BPMF/1/DF/1/39 Research Assessment Exercise 1994 June - August

Correspondence relating to arrangements for the 1996 research assessment exercise to be carried out by the Higher Education Funding Council England.

1 folder

UoL/BPMF/1/DF/1/40 Duveen Trust 1991 August - 1996 July

Includes: correspondence relating to the selection board for the Trust; information relating to projects funded by the Trust; report on work funded by the Trust.

1 folder

- UoL/BPMF/1/DF/1/41 London Implementation Group/Higher Education Funding Council England Transitional Fund** **1995 January - March**
- Includes: correspondence relating to the BPMF submission to the fund; BPMF staff review committee report to the Finance and General Purposes Committee; BPMF financial regulations.
- 1 folder
-
- UoL/BPMF/1/DF/1/42 Recurrent Grant Correspondence** **1986 February - 1990 May 18**
- Includes: correspondence relating to the BPMF recurrent grant allocation for 1986-1987; paper on the implication of the University of London not to fund maintenance of new buildings; correspondence relating to the recurrent grant for 1989-1990; correspondence relating to the allocation of central funds; correspondence relating to the recurrent grant for 1990-1991.
- 1 folder
-
- UoL/BPMF/1/DF/1/43 Research Assessment** **1989 August - 1995 January**
- Includes: Cabinet Office of Science and Technology consultation paper on "Realising Our Potential: A Strategy for Science, Engineering and Technology" and responses from the Committee of Vice-Chancellors and Principals; information paper on Research Performance Indicators; correspondence relating to the Cabinet Office consultation paper; copies of articles on medical research; Higher Education Funding Council England consultation papers on research assessment; correspondence relating to research collaborations.

1 folder

UoL/BPMF/1/DF/1/44 Accountability for Research Funds 1993 May - June

Includes: Higher Education Funding Council England circular on Accountability for Research Funds; correspondence relating to the circular and the BPMF response.

1 folder

UoL/BPMF/1/DF/1/45 Higher Education Funding Council England 1993 May - August

Includes: correspondence relating to the HEFCE Financial Memorandum; correspondence relating to the 1993 financial forecasts; correspondence relating to research assessment ratings; HEFCE circulars on the Redistribution of HEFCE Funding for Teaching for 1993-1994; correspondence relating to the redistribution of funding; HEFCE consultation papers on capital allocation policy.

1 folder

UoL/BPMF/1/DF/1/46 Higher Education Funding Council England Statistics 1993 March - 1994 April

Includes: student statistics from the BPMF for HEFCE for 1992-1993, 1993-1994 and 1994-1995; correspondence relating to the allocation of the recurrent grant.

1 folder

UoL/BPMF/1/DF/1/47 Fundraising 1988 March - 1989 March

Includes: agenda, minutes and papers for meetings of the Development Planning Group; papers on Institute Development Programmes; Institute of Dental Surgery Clinical Research Centre Appeal; correspondence relating to sponsorship; correspondence with fundraising consultants.

1 folder

UoL/BPMF/1/DF/1/48 Higher Education Funding Council England

**1993
January -
April**

Includes: correspondence relating to funding for equipment; guidance relating to the HEFCE audit code of practice; correspondence relating to HEFCE minor works grants; correspondence relating to the BPMF funding allocation from HEFCE; HEFCE data verification.

1 folder

UoL/BPMF/1/DF/1/49 Access Funds

**1990
August -
1995
March**

Includes: correspondence relating to conditions for access funds; applications to the access fund; correspondence relating to the allocation of access funds; access funds reports; BPMF appraisal of the use of access funds; Higher Education Funding Council England guidance on access funds.

1 folder

UoL/BPMF/1/DF/1/50 Higher Education Funding Council England

**1994
August -
1995
March**

Includes: correspondence relating to the wind down of BPMF activities; correspondence relating to London Implementation/HEFCE funds.

1 folder

UoL/BPMF/1/DF/1/51 Higher Education Funding Council England 1994 January - March

Includes: correspondence relating to recurrent grants; correspondence relating to a HEFCE seminar on Option Appraisal.

1 folder

UoL/BPMF/1/DF/1/52 Universities Funding Council 1992 March - June

Includes: circulars from the Universities Funding Council (UFC) on the Research Assessment Exercise 1992; correspondence relating to the UFC research assessment exercise, defining units of assessment and information requirements; copies of completed sections of the exercise for the BPMF; correspondence relating to individual ratings for BPMF Institutes; correspondence relating to the audit of submissions.

1 folder

UoL/BPMF/1/DF/1/53 Universities Funding Council Planning Statements and Financial Forecasts 1992 March - June

Includes: planning statement from the Institute of Psychiatry; research plan from the Institute of Neurology; Institute of Cancer Research and Royal Marsden Hospital joint research and development strategy; Institute of Cancer Research quinquennial financial plan, 1991-1992 - 1997-1998; correspondence relating to the UFC planning statements and financial forecasts.

1 folder

UoL/BPMF/1/DF/1/54	Capital Funding and Estate Management in Higher Education	1992 January - October
	Includes: correspondence relating to the Universities Funding Council (UFC) Survey of conditions of buildings; papers from the Committee of Vice-Chancellors and Principals on capital funding and estate management; information on a UFC Conference on strategic estate management; UFC Guidance on Capital Funding and Estate Management; Higher Education Funding Council England consultation paper on strategic estate management.	
	1 folder	
UoL/BPMF/1/DF/1/55	Funding of Research	1992 July - September
	Includes: responses to the Higher Education Funding Council England's consultation paper on the funding of research; copy of the consultation paper; correspondence relating to academic subject categories for funding.	
	1 folder	
UoL/BPMF/1/DF/1/56	Funding of Teaching in Higher Education	1992 May
	Includes: correspondence relating to responses to the Higher Education Funding Council England consultation paper on the funding of teaching; Committee of Vice-Chancellors and Principals response to the paper.	
	1 folder	
UoL/BPMF/1/DF/1/57	Universities Funding Council	1990 March 13 - 1992 March 12

Includes: correspondence relating to the recurrent grant allocation for the BPMF, 1992-1993; review of BPMF funding and planning, 1991-1995; correspondence relating to university strategic planning; correspondence relating to BPMF funding and planning; student load statistics.

1 folder

UoL/BPMF/1/DF/1/58 Visit of the Chief Executive of the Universities Funding Council 1991 August - October

Includes: correspondence relating to arrangements for the visit; information about the BPMF for the visit; copy of "Research for Health: a research and development strategy for the National Health Service" from the Department of Health.

1 folder

UoL/BPMF/1/DF/2 Regional and Special Health Authorities 1976 - 1995 November

Includes: correspondence files relating to funding of Regional and Special Health Authorities; files relating to the administrations of Regional and Special Health Authorities; files on appointments with the Health Authorities.

61 files

UoL/BPMF/1/DF/2/1 'From Science to Medicine' seminar 1988 November - 1989 February

Includes an agenda for the seminar, lists of participants, proposals for briefing on training of Senior House Officers in the South East Thames region and BPMF press information.

1 folder

UoL/BPMF/1/DF/2/2	Thames Regional Postgraduate Deans	1991 January 11 - May 31
	<p>Includes: copy of proposal for review of the academic status and title of Thames Regional Postgraduate Deans and their educational teams and related correspondence; correspondence regarding Department of Health initiatives and proposals for postgraduate medical education; correspondence about office accommodation for the Deans; minutes of the medical faculty committee of the University of London, March 1991; notes from meetings of the Thames Deans, May, June and October 1991; discussion of proposals to establish a department of postgraduate medicine and dental studies within the University of London.</p>	
	1 folder	
UoL/BPMF/1/DF/2/3	Postgraduate Dental Education	1990 October 25 - 1991 September 9
	<p>Including: NHS Management Executive Paper 'Working for Patients: Postgraduate and Continuing Medical and Dental Education'; response by the Deans of Postgraduate Medical and Dental Education in the Thames Regions to the paper; correspondence relating to funding of postgraduate medical and dental education; correspondence relating to the appointment of a Postgraduate Dental Tutor in the North East Thames Region.</p>	
	1 folder	
UoL/BPMF/1/DF/2/4	North East Thames Dean of Postgraduate Medicine and Dentistry	1991 August 14 - 1992 February 29

Including correspondence relating to the details of the contract and responsibilities and a job description.

1 folder

UoL/BPMF/1/DF/2/5 North West Thames Regional Health Authority 'Forward Towards 2000 AD' **1989 June**
Paper on 'Acute Services for General Medicine and its Associated Specialties and for General Surgery and its Associated Specialties'.

1 folder

UoL/BPMF/1/DF/2/6 North West Thames Regional Health Authority **1991 March - December**
Including: correspondence and memoranda relating to the North West Thames regional budget; notes on the future organisation of postgraduate medical education; job description of regional postgraduate sub-deans; correspondence relating to the potential development of contracts between the RHA and the University of London.

1 folder

UoL/BPMF/1/DF/2/7 Dean of Postgraduate Medicine (North West Thames) **1991 January - December**
Includes: applications for the post of Dean of Postgraduate Medicine; copy of the job description; correspondence regarding postgraduate medical and dental education resources; correspondence relating to the appointment of the Dean.

1 folder

UoL/BPMF/1/DF/2/8 Dean of Postgraduate Medicine, North East Thames Region **1986 March - 1990 May**

Includes: correspondence between the BPF and the postgraduate dean of the North East Thames region, relating to course information and programmes for general practitioners, and to a homeless health project in East London; correspondence from the regional Dean relating to office accommodation within the BPF; information about studies of career preferences of medical students within the region; discussion of regional training; correspondence about the appointments committee for a new Dean and dates of meeting; information about the post of Dean; correspondence relating to the details of the post and about a vacancy within the region.

1 folder

UoL/BPMF/1/DF/2/9 Dean of Postgraduate Medicine (South East Thames)

**1987
September
- 1990
March**

Includes: correspondence about the vacancy for a dean of postgraduate medicine and recommendations for potential applicants or alteration of the post following the retirement of the previous postholder; correspondence relating to events within the South East Thames region; information on the 'Senior House Officer Training in South East Thames' study; details of the South East Thames residential programme, 1988; correspondence relating to Senior House Officer training in the region.

1 folder

UoL/BPMF/1/DF/2/10 Appointment of a Regional Postgraduate Medical Dean South East Thames Region

**1989
January -
1990
January**

Correspondence about the appointments panel, and applications for the post.

1 folder

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|---------------------------|---|---|
| UoL/BPMF/1/DF/2/11 | South East Thames Region | 1986 June
5 - 1989
September |
| | Correspondence and papers relating to the development of a commissioning strategy for postgraduate medical education within the region. Also includes newsletters from the regional adviser in General Practice. | |
| | 1 folder | |
| UoL/BPMF/1/DF/2/12 | Education for General Practice | 1985-1986 |
| | Includes: copy of prospectus for a Masters degree in General Practice; report on Continuing Education in the South East Thames Region; proposals for a Masters degree in General Practice in the Faculty of Medicine of the University of London; report from the Department of General Practice at Guy's, 1985; details of a module in Clinical Reasoning; guide for trainers in the South East Thames region; report on Education and Training in General Practice in the South East Thames Region, 1985. | |
| | 1 folder | |
| UoL/BPMF/1/DF/2/13 | Appointment of a Regional Postgraduate Medical Dean South West Thames Region | 1992 March
- 1991
September |
| | Includes: correspondence about the post and its responsibilities; correspondence relating to titles for clinical tutors within the region; correspondence relating to the duties of Junior House Officer posts. | |
| | 1 folder | |
| UoL/BPMF/1/DF/2/14 | South East Thames Regional Health Authority | 1991 July -
1993
November |

Includes: correspondence relating to the agreement between the regional health authority and the BPF; correspondence relating to plans by the University of Kent at Canterbury to develop a centre of postgraduate medicine; discussions of training; correspondence relating to the agreement between the regional health authority and the BPF; development bid prepared by the Dean of Postgraduate Medicine and the Dean of Postgraduate Dentistry and correspondence relating to the budget; proposals to improve the provision to local postgraduate education for junior doctors.

1 folder

UoL/BPMF/1/DF/2/15 North West Thames Regional Health Authority

**1992
January -
December**

Correspondence between the BPF and the Regional Postgraduate Dean; discussions on the funding of the Special Health Authorities and the role of the Dean of Postgraduate Medicine.

1 folder

UoL/BPMF/1/DF/2/16 Postgraduate Dentistry

**1992
March 26 -
1993
October
22**

Includes: correspondence discussing the advertising of the post of Dean of Postgraduate Dentistry; report by the Joint Committee for Higher Training in Dentistry; correspondence relating to the appointment of a Postgraduate Dental Tutor at Highlands Hospital.

1 folder

UoL/BPMF/1/DF/2/17 'Paediatric Training in the North East Thames Region'

1993

Report of a regional survey

1 volume

- | | | |
|---------------------------|--|---|
| UoL/BPMF/1/DF/2/18 | North East Thames Region
correspondence | 1992 April -
1993
December |
| | Relating to: the contract of the Dean of Postgraduate Medicine; the North East Thames residential conference; subscriptions to the British Medical Journal; North East Thames regional newsletters. | |
| | 1 folder | |
| | | |
| UoL/BPMF/1/DF/2/19 | Appointment of Associate Deans in the
South West Thames Region | 1991
January 21
- 1992
June 19 |
| | Applications for the post of Associate Dean of Postgraduate Medicine, copy of the job description and circular relating to the Royal London Homeopathic Hospital; notes of a meeting considering the relationship between the region and the BPMF. | |
| | 1 folder | |
| | | |
| UoL/BPMF/1/DF/2/20 | South West Thames Education,
Research and Development | 1991 June
- July |
| | Paper on the relationship between the NHS and universities, and notes on a meeting between the BPMF and the Regional Health Authority relating to postgraduate education. | |
| | 1 folder | |
| | | |
| UoL/BPMF/1/DF/2/21 | South East Thames Regional Health
Authority Budget | 1991 May -
December |

Copy of budget estimates by Arthur Andersen & Co., Chartered Accountants and correspondence between the authority and the BPMF about the budget, with proposals and estimates.

1 folder

UoL/BPMF/1/DF/2/22 Review of Postgraduate Medical Education in the 4 Thames Regions (A-E) 1988 February - April

Information about training courses provided by: Ashford Postgraduate Medical Centre; Barnet Health Authority; Bedford General Hospital; Brent Health Authority; Cambridge Military Hospital; Charing Cross and Westminster Medical School; Broomfield Hospital, Chelmsford; Chace Postgraduate Medical Centre; Chichester Postgraduate Medical Centre; Claybury Hospital; Crawley and Horsham Postgraduate Medical Centre; Croydon Postgraduate Medical Centre; Dartford and Gravesham Health Authority; Dover Postgraduate Medical Centre; The University of Dundee; Ealing Health Authority; Eastbourne Health Authority; East London Postgraduate Medical Centre; East Surrey Health Authority; Edgware Postgraduate Medical Centre; Enfield Health Authority.

1 folder

UoL/BPMF/1/DF/2/23 Review of Postgraduate Medical Education in the 4 Thames Regions (G-N) 1988 January - August

Information about training courses provided by: Goodmayes Postgraduate Medical Centre; Greenwich District Hospital; Greenwich Health Authority; Guildford Postgraduate Medical Centre; Guy's Hospital Medical School; Hastings Postgraduate Medical and Dental Centre; Hemel Hempstead General Hospital; Hillington Hospital; Homerton Hospital; Ilford Postgraduate Medical Centre; Kent Postgraduate Medical Centre at

Canterbury; King's College School of Medicine and Dentistry; Kingston and Esher Health Authority; Leavesden Hospital; Lister Hospital; the London Hospital Medical College; Luton and Dunstable Hospital; Maidstone Postgraduate Centre; Medway Postgraduate Medical Centre; Merton and Sutton Health Authority; Mid Surrey Health Authority; Mid-Sussex Postgraduate Medical Centre; North East Essex Health Authority; the North London Postgraduate Medical Centre; North-West Kent Medical Association; North West Surrey Health Authority; Northwick Park Hospital.

1 folder

UoL/BPMF/1/DF/2/24 **Review of Postgraduate Medical Education in the 4 Thames Regions (Q-W)** **1988**
February -
May

Information about training courses provided by: Queen Elizabeth II Hospital Postgraduate Centre; Queen Mary's Hospital for Children; Riverside Health Authority; Roehampton Postgraduate Medical Centre; Royal Postgraduate Medical School; South Essex Postgraduate Medical Centre; St Andrew's Hospital; St Augustine's Hospital; St Bartholomew's Hospital Medical College; St Charles' Hospital; St George's Hospital Medical School; St Helier Hospital; South East Thames Regional Health Authority; Tunbridge Wells Health Authority; Warley Hospital, Brentwood; Watford Postgraduate Medical Centre; West Essex Medical Centre and Library; West Kent Postgraduate Medical Centre; West Middlesex University Hospital; Whipps Cross Hospital; Worthing Postgraduate Medical Centre.

1 folder

UoL/BPMF/1/DF/2/25 **Vocational Training in Dental Practice** **1990**
January -
March

Includes directory of vocational training for general dental practice 1991 and correspondence relating to updates in Oral and Maxillofacial surgery.

1 folder

UoL/BPMF/1/DF/2/26 Postgraduate Dean in Dental Studies 1989 July - October

Correspondence about the post and shortlisting, and applications.

1 folder

UoL/BPMF/1/DF/2/27 Vocational Training in Dental Studies 1986 October - 1988 September

Includes: correspondence about the appointment of an Associate Adviser in Dental Practice in the South West Thames Region; papers on the post of Dean of Postgraduate Dentistry; papers for the Committee on Vocational Training for Dental Practitioners; meetings of Dental Tutors in the Thames Region; a review of the work of the Dental Department of the BPMF.

1 folder

UoL/BPMF/1/DF/2/28 Information for the University Grants Committee visit to the Institute of Dental Studies 1987 July

Includes: Current Research at the Institute of Dental Surgery; Eastman Dental Hospital Outline Strategic Plan 1986-1995; Institute of Dental Surgery Annual Report, year ended 31 July 1986; Strategy Plus, an Extension of the Strategic Plans of the Hospital and Institute.

1 folder

UoL/BPMF/1/DF/2/29 Funding and Medical Education in the Thames Regions 1991 April - 1994

August

Includes: correspondence relating to funding of postgraduate medical and dental education and discussion about the providing of training; information on business plans; education strategy in the Thames Regions; notes from the Education Committee of the BPF; Royal College of Surgeons guidelines on requirements of basic surgical trainees; correspondence about payment of dental tutors; invitations to conferences and events relating to medical education.

1 folder

UoL/BPMF/1/DF/2/30 Register of Training Posts

**1991 June
- 1992
March**

Correspondence relating to the establishment of a register of training posts in the Thames Regions.

1 folder

UoL/BPMF/1/DF/2/31 Postgraduate Medical and Dental Education Paper

1992 June

Prepared by the Deans of Postgraduate Medicine and Dentistry for the visit to the BPF of Sir Bernard Tomlinson, with extract from the Joint Submission by the University of London and the four Thames Regions.

1 folder

UoL/BPMF/1/DF/2/32 University Grants Committee Review of Postgraduate Dental Education

**1988
February -
October**

Includes: copy of the University Grants Committee Dental Review Working Party Report, February 1988; preliminary responses by the BPF to the proposals; correspondence about the review and the Joint Planning Committee; notes on management arrangements for the postgraduate specialist teaching hospitals;

University of London response to the University Grants Committee working party report; correspondence about the review.

1 folder

UoL/BPMF/1/DF/2/33 South West Thames Regional Health Authority Correspondence 1987 March - 1991 January

Includes correspondence relating to: Medical Audit; job content of the regional postgraduate medical dean; events within the region; nominations for a University representative on the Kingston and Esher Health Authority; information on the Dragons project.

1 folder

UoL/BPMF/1/DF/2/34 Training for General Practice in the South West Thames Regional Health Authority 1985 February - 1990 February

Includes National Health Service briefing; correspondence about training in the region; Hospital Statistics 1986; Mental Illness Statistics 1986; visits to training practices in the region; a copy of the South West Thames Region Triennial Review; notes on the Trainee Year in Practice; report on a visit to the region by team from the Joint Committee on Postgraduate Training for General Practice; guidance on the Appointment and Re-appointment of Trainers in General Practice.

1 folder

UoL/BPMF/1/DF/2/35 North West Thames Regional Health Authority General Practice Advisers 1988 October - 1990 January

Correspondence relating to the advisers in general practice in the region, including discussion of places on the regional committee, events and notes from meetings between the advisers.

1 folder

UoL/BPMF/1/DF/2/36 'The Future of Acute Services' report 1988

Approval in Principle submission by the Riverside Health Authority.

1 volume

UoL/BPMF/1/DF/2/37 Review of Cancer Treatment Services in the North West Thames Region 1985 June - 1989 March

Includes: a 'Review of the Present System for Allocating Locally Organised Research Funding within the North West Thames Region'; comment by the University of London on the review of cancer treatment services provided in the North West Thames Region; correspondence relating to the review; consultation document on the review; report of an option appraisal on Plastic Surgery in Outer London; North West Thames region response to a House of Lords Select Committee on Science and Technology about postgraduate medical education; Regional Strategy for cancer services.

1 folder

UoL/BPMF/1/DF/2/38 Regional Postgraduate Deans Meetings 1984 November - 1990 May

Mainly includes correspondence relating to meetings and discussions between the BPMF and the regional postgraduate Deans, divided into: Associate Deans - including draft job descriptions for regional postgraduate sub-deans and correspondence about role of associate deans; Deans Lunch - including arrangements for meetings, minutes,

agendas and papers; Agenda items for next meeting - agendas and papers of the Regional Postgraduate Deans Meetings; General Practice advisers/Deans meeting - including agendas, papers, correspondence about review of Postgraduate Medical Education; Librarians/Deans meetings agendas and papers; Deans/Regional Advisers in General Practice agendas, minutes and papers for meetings; Correspondence with the Regional Advisers for South-West Thames, South-East Thames, North-West Thames and North-East Thames regional health authorities; Associate General Practice advisers correspondence and minutes of the Practice Nurses study group; General Practice Think Tank correspondence.

1 folder

UoL/BPMF/1/DF/2/39 Medical Manpower Move

**1995
September**

Paper detailing proposals and costings from the North Thames Regional Health Authority for the Medical Manpower move.

1 folder

UoL/BPMF/1/DF/2/40 Medical Manpower Study

**1985
November
6 - 1990
April 10**

Includes: correspondence relating to funding and budgets for the study; applications for research grants; correspondence relating to staffing.

1 folder

UoL/BPMF/1/DF/2/41 Pilot Project to Enhance the Quality of Primary Health Care Application

1993

Application to the Oxford Regional Health Authority from the Buckinghamshire Family Health Services Authority and the Joint Centre for Education in Medicine.

1 folder

UoL/BPMF/1/DF/2/42 'The Effective Management of Postgraduate Medical and Dental Education' **1992 October**

Interim report made to the Department of Health and the Thames Deans of Postgraduate Medicine by the Joint Centre for Education in Medicine.

1 folder

UoL/BPMF/1/DF/2/43 Contract for the Provision of Postgraduate Medical and Dental Education **1992 December 23**

Between the BPMF and the South East Thames Regional Health Authority.

1 document

UoL/BPMF/1/DF/2/44 Department of Health Correspondence **1991 March 14 - 1992 December 21**

Includes: correspondence and drafts of a speech given at the Conservative Party Conference by the Secretary of State for Health, 1992; correspondence relating to the Deans of Postgraduate Medicine; correspondence relating to the Tomlinson Report; correspondence relating to air pollution.

1 folder

UoL/BPMF/1/DF/2/45 Special Health Authority Research and Development **1991 February - December**

Includes: notes on a meeting relating to Special Health Authorities and their funding; correspondence relating to the National Health Service research and development strategy; Report of the NHS Research and Development Information Systems Strategy Study (management summary).

1 folder

UoL/BPMF/1/DF/2/46 Special Health Authority Funding

**1991 July -
1992
November**

Includes: information submitted to the Tomlinson Enquiry; correspondence relating to the Committee of Vice-Chancellors and Principals Committee of Medicine; papers relating to the strategic review of SHAs; correspondence relating to submissions to the Tomlinson enquiry; correspondence relating to the future of the London SHAs; correspondence relating to non-medical education in the SHAs.

1 folder

UoL/BPMF/1/DF/2/47 Creighton Committee on Special Health Authority Funding

**1991
October -
1993 June**

Includes: papers on funding SHA; correspondence and papers relating to the SHAs strategic review steering group involving the National Health Service, the BPMF and the Department of Health.

1 folder

UoL/BPMF/1/DF/2/48 Pharmaceutical Industry and Clinical Research

1992 July

Includes: correspondence relating to funding of Special Health Authorities and the relationships with pharmaceutical companies; correspondence relating to the relationship between industry and clinical research.

1 folder

UoL/BPMF/1/DF/2/49 **Head of Operations North Thames
Department of Postgraduate Medical
and Dental Education** **1995
November**
Includes: job description; job offer.

1 folder

UoL/BPMF/1/DF/2/50 **Questionnaire on the Future Role,
Functions and Funding of the Special
Health Authorities** **1991**
Responses to the London Postgraduate
Committee's questionnaire from BPMF
Institutes and SHAs.

1 folder

UoL/BPMF/1/DF/2/51 **Review of Medical Manpower** **1991 July -
October**
Correspondence relating to the review and
the Department of Health standing
advisory committee involved.

1 folder

UoL/BPMF/1/DF/2/52 **Special Health Authorities Funding** **1993 May
6 - 1994
May 12**

Includes: correspondence and information
about the Special Health Authorities (SHAs)
contract for the funding of research;
correspondence relating to the SHAs
interim funding regime; information about
the NHS review of SHAs; discussions of
future SHA funding.

1 folder

UoL/BPMF/1/DF/2/53 **Special Health Authorities Reviews and
NHS Research and Development** **1992
November
24 - 1995**

May 9

Includes: correspondence relating to the Central Research and Development Committee; report on health technology for the Central Research and Development Committee; correspondence on consultation about NHS research priorities; correspondence about the review of Special Health Authorities Research and Development; copies of SHA research and development strategies.

1 folder

UoL/BPMF/1/DF/2/54 North Thames Region Accounting Services

**1994
September
- 1995 July**

Includes: paper on Accounting Services provided to the Thames Region by BPMF Central Office; costs for occupancy allocations of BPMF offices; initial review of the requirements to set up a North Thames finance group; budgetary control statements for 1994-1995.

1 folder

UoL/BPMF/1/DF/2/55 Future of Postgraduate Medical and Dental Education

**1995
March -
October**

Includes: correspondence about the future development of postgraduate medical and dental education within the NHS regional structure; discussion papers on the future management of medical education; papers on medical education within the Thames regions; job description for the Dean/Director of Postgraduate Medical and Dental Education at the BPMF.

1 folder

UoL/BPMF/1/DF/2/56 Review of the Management and Organisation of Postgraduate Medical and Dental Education in South Thames Region

**1994
December**

Final report.

1 folder

UoL/BPMF/1/DF/2/57 **Review of the Management and Organisation of Postgraduate Medical and Dental Education in South Thames Region** **1993
June -
1995 May**

Includes: correspondence relating to the future of postgraduate medical and dental education; correspondence relating to the future of the BPMF; correspondence relating to changes in the National Health Service and the Regional Health Authorities; proposals for a Medical Education Research Centre; papers on postgraduate medical and dental education in the South Thames region; paper on the cost of maintaining BPMF premises post 1995.

1 folder

UoL/BPMF/1/DF/2/58 **Joint Research and Development Group** **1990
February -
June**

Includes: correspondence and discussion papers relating to the possible future structure of the Special Health Authorities; agendas and papers for meetings of the Group; correspondence and discussion papers relating to funding the SHAs; correspondence relating to potential research collaboration within the SHAs.

1 folder

UoL/BPMF/1/DF/2/59 **Role of Special Health Authorities** **1990 July -
1991
January**

Includes: correspondence relating to funding for SHAs; papers on performance indicators for SHAs; correspondence relating to the role of SHAs.

1 folder

UoL/BPMF/1/DF/2/60	Associate Dean of Postgraduate Dentistry, North Thames Region	1991 December - 1992 March
	Includes: advertisement for the post; job description; report of the selection committee; references and curriculum vitae of the successful applicant.	
	1 folder	
UoL/BPMF/1/DF/2/61	Regional Adviser in General Practice	1976 - 1978
	Includes: job descriptions for advisers in the Thames regions; applications for the post of regional adviser in general practice in the North East Thames region.	
	1 folder	
UoL/BPMF/1/DF/3	Institutes	1945 September - 1995 October
	Includes: correspondence with the BPMF Institutes; correspondence relating to Institute funding.	
	78 files	
UoL/BPMF/1/DF/3/1	Newsletters	1988 March - 1989 October
	Copies of the British Postgraduate Medical Federation Newsletter, 'Pacemaker', the newsletter of the Brompton and National Heart Hospital and the National Heart and Lung Institute Newsletter. Also includes correspondence from Vox public relations company about publicity for the BPMF.	
	1 folder	
UoL/BPMF/1/DF/3/2	BPMF Research Brochure	1989 November

Drafts of the BPMF Research Brochure and copies of information leaflets about the BPMF and the institutes.

1 folder

UoL/BPMF/1/DF/3/3 **BPMF Fundraising and the Leukaemia Research Fund Chair** **1978
October -
1988
January**

Includes: notes on the launch of the British Medical Research Fund; notes and correspondence on the British Business Foundation for Medical Research; correspondence and information on the Royal Postgraduate School Golden Jubilee Appeal; correspondence about fundraising and support of research; correspondence with the Leukaemia Research Fund about the funding of the Chair at the Institute of Child Health; correspondence with the University of London and the United Medical and Dental Schools of Guy's and St Thomas's Hospitals; Leukaemia Research Fund Chair applications and recommendations (closed until 2072 under the Freedom of Information Act, section 40).

2 folders

UoL/BPMF/1/DF/3/4 **Special Committee on the Chair of Radiation Oncology** **1979 May
31 - 1989
June 22**

Includes notes of meetings, correspondence with the University of Edinburgh, the Institute of Psychiatry and the Institute of Neurology about the Geoffrey E Duveen Fund and potential appointments to the post.

1 folder

UoL/BPMF/1/DF/3/5 **Cancer Research Campaign and Institute of Cancer Research** **1987
August -
1990 June**

Includes: plans and programme for a Cancer Research Campaign and Institute for Cancer Research site visit to the Academic Department of Haematology, Royal Marsden Hospital; details of a Joint Scientific Committee Meeting; Institute of Cancer Research Strategic Review; notes on proposed headings for a memorandum of understanding between the Cancer Research Campaign and supported institutes; report on site visit to the Royal Marsden Hospital; Nuclear Magnetic Resonance (NMR) Unit Grant Application; reports for 1984-1987 and 1988; details of the Institute of Cancer Research and Cancer Research Campaign site visit to the department, with departmental information.

1 folder

UoL/BPMF/1/DF/3/6 **BPMF Site Visit to the Institute of Psychiatry** **1990 May - 1991 October**

Includes: correspondence relating to a site visit as part of a review of the Institute, with reports on the visit; correspondence with the Universities of Glasgow and Edinburgh, the Scottish Office and the Institute of Psychiatry; correspondence arranging the visit and inviting members of the visiting team; details of the BPMF Research Review Programme.

1 folder

UoL/BPMF/1/DF/3/7 **Site Visit to the Institute of Psychiatry** **1991 May**
Department of Psychiatry Abstracts.

1 folder

UoL/BPMF/1/DF/3/8 **Review of the Institute of Psychiatry** **1991 May**
Report on the site visit made to the Institute by the BPMF.

1 volume

UoL/BPMF/1/DF/3/9 Dental Research Advisory Group

**1985 -
1990**

Includes: correspondence relating to the review and transferring dentistry departments into the Institute of Dental Surgery; notes on meetings of the Dental Research Advisory Group; job description for Boissard Professor of Oral Biology; notes on Chair in Dental Health Policy at the Eastman Dental Hospital; notes on current research at the Institute of Dental Surgery; paper on Strengthening Our Research in Dentistry; 'Guidelines for the Future' by the Institute of Dental Surgery and Postgraduate Dental Education and Research; notes on areas for future research; Institute of Dental Surgery Academic Plan 1987-1990; correspondence relating to arrangement of meetings of the Dental Research Advisory Group and issues discussed; correspondence relating to the closure of the University College Dental School and copies of papers relating to research; Eastman Dental Hospital's discussion paper for a review meeting with the Department of Health on 'Development of Dental Services'; minutes, agendas and papers for meetings of the Dental Research Advisory Group; job description for the Chair of Oral Biology.

1 folder

UoL/BPMF/1/DF/3/10 Institute of Ophthalmology Strategic Planning Committee

**1990
November -
1991
February**

Includes: minutes of the Committee; correspondence regarding Committee meetings; notes on job descriptions; report on BPMF site visit to the Institute of Ophthalmology; correspondence of the Search Committee for a new Dean; decisions by the Committee; Committee papers on the role of postgraduate Special Health Authorities; floor plans for redevelopment of the Institute of Ophthalmology

1 folder

UoL/BPMF/1/DF/3/11 Institute of Ophthalmology Committee of Management 1990 July - November

Includes: decisions by the Committee and notices of meetings; Annual Accounts 1989-1990; report on financial year 1990-1991; report of internal audit working group; performance review for academic and non-academic staff; Planning Committee terms of reference; report from the Academic Board; minutes of the Strategic Planning Committee; minutes of the Academic Board meeting 14 November 1990; minutes of the Finance Committee meeting 3 October 1990; minutes of the Planning Committee 5 July 1990, 6 September 1990, 4 October 1990; notice of meeting and papers of the Strategic Planning Committee 25 October 1990.

1 folder

UoL/BPMF/1/DF/3/12 Institute of Ophthalmology Strategic Planning Committee 1990 July - November

Includes: position papers for consideration by the committee; agenda for a special meeting of the Committee of Management October 1990; Report from Working Group on the Memorandum and Articles of Association; notices of Committee Meetings; position papers; information about the Committee of Management Working Group on Memorandum and Articles of Association; papers on the future of research at the Institute; application for allocation from Special Equipment Needs Fund for a new building; appendices relating to the Institute of Ophthalmology; notes on fellowships funded by the Moorfields Eye Hospital; minutes of the Institute of Ophthalmology Strategic Planning Committee July 1990; terms of reference for the committee and papers for the first

meeting

1 folder

UoL/BPMF/1/DF/3/13 **BPMF Site Visit to the Institute of Ophthalmology** **1989 August - 1990 March**

Includes: correspondence arranging the site visit; report on the site visit; submissions for the site visit from the Heads of Department.

1 folder

UoL/BPMF/1/DF/3/14 **Site Visit to the Institute of Neurology** **1989 August - 1993 January**

Includes: correspondence about the report from the visit; a copy of the report; a copy of the Institute's Academic Plan; details of the Queen Square Research and Development Programme; correspondence arranging the visit; a programme for the visit; copy of the Institute's Academic Plan 1990-1994; information about the Institute; Institute's Review of Administration.

1 folder

UoL/BPMF/1/DF/3/15 **Institute of Neurology Statement of Department Activities and research plans** **1991 November**

Submitted to the BPMF Site Visit Panel.

1 folder

UoL/BPMF/1/DF/3/16 **Cancer Research Campaign/Institute of Cancer Research Site Visit** **1989 May - 1990 February**

Includes: programme of site visits; information about previous site visits; correspondence about the visit to the Section of Physics, Institute of Cancer Research, the Academic Unit of Haematology at the Royal Marsden Hospital, and the Section on Drug Development, Institute of Cancer Research.

1 folder

UoL/BPMF/1/DF/3/17 Cancer Research Campaign/ Institute of Cancer Research Joint Scientific Committee **1988 April - 1989 December**

Includes: agendas and committee papers; proposals for development of research; information about site visit to the Biochemical Endocrinology team; Cancer Research Campaign factsheets.

1 folder

UoL/BPMF/1/DF/3/18 Institute of Cancer Research Chief Executive Search and Appointment Committee **1989 March 15 - July 12**

Includes: minutes of the meetings of the Committee and curricula vitae of applicants.

1 folder

UoL/BPMF/1/DF/3/19 Institute of Cancer Research Team Applications for Research Approval **1988 April - September**

Includes: application for funding the Biochemical Endocrinology Team, with supporting letters and research proposals; applications for funding from the Human Cancer Genetics section for research into human inherited cancers and the Pathology Section for research into the biology and pathology of cancer. Applications include information on the research, the teams and financial costings.

1 folder

UoL/BPMF/1/DF/3/20 Cancer Research Campaign/Institute of Cancer Research Joint Scientific Committee 1986 September - 1989 August

Includes: applications for special equipment funding from the Pathology Section and the Section of Human Cancer Genetics; papers for meetings of the Joint Scientific Committee, including the Institute's Scientific and Expenditure Plan 1988-1989; correspondence between the Cancer Research Campaign and the BPMF; factsheets by the Cancer Research Campaign; correspondence relating to the Joint Scientific Committee between the Cancer Research Campaign and the Institute for Cancer Research; miscellaneous correspondence from the Campaign, including copies of articles on cancer research for comment by the BPMF; factsheets by the Cancer Research Campaign.

1 folder

UoL/BPMF/1/DF/3/21 Institute of Child Health Correspondence 1990 July 9 - 1992 December 1

Correspondence relating to: changes in administrative structure and departments at the Institute of Child Health, administrative computing at the Institute; the recurrent grant funding for the Institute; response by the Institute to the external review team.

1 folder

UoL/BPMF/1/DF/3/22 Institute of Child Health Site Visit 1989 September - 1990 June

Includes: the report on the site visit; draft copy of the Institute's Academic Plan 1989-1994; correspondence arranging the visit, including inviting members of the review group; correspondence relating to the report.

1 folder

UoL/BPMF/1/DF/3/23

Restoration of Appearance and Function Trust (RAFT)

**1991
September
2 - 1993
September
9**

Includes: information on the Trust; copy of the Annual Report 1992; Annual Seminar Programme and Abstracts November 1992; invitations to attend RAFT events; Proceedings of the 2nd RAFT Annual Seminar; copy of the 3rd Annual Research Report.

1 folder

UoL/BPMF/1/DF/3/24

**Institute of Dental Surgery
Correspondence**

**1986
January 2 -
1990
December
6**

Correspondence to and from the Institute, referring to funding, staffing at the Institute and dental education.

1 folder

UoL/BPMF/1/DF/3/25

**Institute of Dental Surgery
Correspondence**

**1992 May
16 - 1993
December
30**

Correspondence to and from the Institute, including: correspondence relating to changing the name to the Eastman Dental Institute; comments from visiting examiners; Higher Education Funding Council England's new technology initiative; the Institute's furniture and equipment grant; the Institute for Dental

	Surgery Plan; papers on research at the Institute; a copy of a judicial order and judgement regarding The Queen v The Universities Funding Council ex parte the Institute of Dental Surgery.	
	1 folder	
UoL/BPMF/1/DF/3/26	Diploma in Cardiothoracic Medicine	1986 November - 1990 December
	Includes: correspondence relating to the examinations for the course; correspondence relating to arrangements for overseas students taking part in the course; University of London PhD pass list, December 1990.	
	1 folder	
UoL/BPMF/1/DF/3/27	Institute of Dental Surgery Strategic Plans and Financial Forecasts	1992
	For academic years 1992-1993 to 1996-1997.	
	1 volume	
UoL/BPMF/1/DF/3/28	Visit of Lord Flowers to the Institute of Cancer Research	1986 July - 1987 May
	Correspondence arranging the visit.	
	1 folder	
UoL/BPMF/1/DF/3/29	Institutes' Financial Memoranda	1991 July - October
	Signed, formally returned financial memoranda from each of the BPMF Institutes.	
	1 folder	
UoL/BPMF/1/DF/3/30	Associate Dean of Postgraduate Dentistry	1992 March -

		April
	Correspondence relating to the shortlisting and interview procedure for the post of Associate Dean of Postgraduate Dentistry.	
	1 folder	
UoL/BPMF/1/DF/3/31	Institute of Dental Surgery References	1979 December - 1983 July
	Character references supplied for applicants to posts administered by the Institute and for staff associated with the Institute.	
	1 folder	
UoL/BPMF/1/DF/3/32	Institute of Laryngology and Otology	1989 June 23 - 1990 February 5
	Includes: correspondence relating to surgical training; correspondence relating to the Department of Health criteria for Approved Training Career Registrars; correspondence relating to the University of London's review of medical education strategy.	
	1 folder	
UoL/BPMF/1/DF/3/33	Institute of Dental Surgery Appointments	1988 January - 1990 January
	Includes: correspondence relating to the appointment of a senior lecturer in the department of oral and maxillofacial surgery; correspondence relating to the appointment of a Chair in Dental Health Policy.	
	1 folder	
UoL/BPMF/1/DF/3/34	British Industrial Biological Research Association	1987 July - 1988 July

Includes: correspondence relating to the proposed establishment of an Institute of Applied Toxicology within the BPMF; information on the Association; Annual Report of the Association for 1985-1986.

1 folder

UoL/BPMF/1/DF/3/35 Institute of Dental Surgery and Eastman Dental Hospital Strategy Plus 1987 July

Extension of the strategic plans of the Hospital and Institute.

1 volume

UoL/BPMF/1/DF/3/36 Site Visit to the Hunterian Institute 1991
November -
1992
January

Includes: information on the Pharmacology, Dental Sciences, Biophysics, Anatomy and Anaesthetics departments; correspondence arranging the site visit; Hunterian Institute Progress Report, 1986-1991; report on the site visit to the Institute.

1 folder

UoL/BPMF/1/DF/3/37 Special Health Authorities/Institutes in the New National Health Service 1991
September
- November

Includes: discussion document prepared by the BPMF; correspondence relating to the discussion document.

1 folder

UoL/BPMF/1/DF/3/38 National Heart and Lung Institute 1993
November -
1995
January

Includes: correspondence relating to funding for the London Chest Hospital; correspondence relating to the Hospital joining Imperial College London; draft

heads of agreement for the merger;
correspondence relating to the London
Chest Hospital Education Centre.

1 folder

**UoL/BPMF/1/DF/3/39 Special Health Authorities and the
"Health of the Nation" 1991
October-
November**

Response to the Department of Health's
consultative document and related
correspondence.

1 folder

**UoL/BPMF/1/DF/3/40 Funding the Special Health Authorities 1991
October -
November**

Includes: BPMF discussion document;
correspondence relating to the discussion
document.

1 folder

UoL/BPMF/1/DF/3/41 Funding the Special Health Authorities 1992 July
BPMF discussion paper.

1 folder

**UoL/BPMF/1/DF/3/42 Financial Memorandum 1993
August -
1994
November**

Includes: correspondence relating to the
Financial Memorandum between the
BPMF and the University of London and
between the BPMF and the Institutes;
copies of the Memoranda between the
BPMF and the Institutes.

1 folder

**UoL/BPMF/1/DF/3/43 Institute of Cancer Research 1995
Development August -**

		October
	Includes: plans of the Chester Beatty Laboratories; agendas for the Board of Management; correspondence relating to the work being done.	
	1 folder	
UoL/BPMF/1/DF/3/44	Institute of Neurology Correspondence	1993 February - 1994 September
	Includes: correspondence relating to the site visit to the Institute; correspondence relating to proposed medical school mergers; correspondence relating to the Sears Symposium, July 1993; correspondence relating to funding allocations for the Institute; correspondence relating to appointments at the Institute.	
	1 folder	
UoL/BPMF/1/DF/3/45	Institute of Neurology Appointments	1991 May - 1995 April
	Includes: correspondence relating to the appointment of a Dean of the Institute; correspondence relating to the appointment of a Chair of Clinical Neurology.	
	1 folder	
UoL/BPMF/1/DF/3/46	Hunterian Institute Correspondence	1991 February - 1993 September
	Includes: correspondence relating to the recognition of the Hunterian Institute as a BPMF Institute; correspondence relating to the extension of the recognition.	
	1 folder	

UoL/BPMF/1/DF/3/47	Institute of Cancer Research Correspondence	1993 August - 1995 October
	Includes: correspondence relating to funding from the Higher Education Funding Council England; correspondence relating to the future of the Institute and discussions with Imperial College London; correspondence relating to the future of palliative care.	
	1 folder	
UoL/BPMF/1/DF/3/48	Hunterian Institute Appointments	1991 January
	Correspondence relating to a potential appointment for a Reader in the Institute.	
	1 folder	
UoL/BPMF/1/DF/3/49	Site Visits to Institutes	1990 May
	General information about the structure and purpose of site visits by the BPMF to the Institutes.	
	1 folder	
UoL/BPMF/1/DF/3/50	Institute of Ophthalmology Appointments	1992 December 22
	Position paper for the Committee of Management on changes to the post of Dean.	
	1 folder	
UoL/BPMF/1/DF/3/51	Institute of Psychiatry Strategic Plan	1993 June
	Includes strategic aims and financial forecasts.	
	1 folder	
UoL/BPMF/1/DF/3/52	Institute of Cancer Research Strategic	1992

Plan

For 1992 - 1997. Includes strategic aims and financial forecasts.

1 folder

UoL/BPMF/1/DF/3/53 Institute of Ophthalmology Planning Statement 1993

For 1993 - 1996. Includes strategic aims.

1 folder

UoL/BPMF/1/DF/3/54 Institute of Child Health Corporate Development Plan 1993

For 1993 - 1996.

1 folder

UoL/BPMF/1/DF/3/55 National Heart and Lung Institute Strategic Plan 1993

1 folder

UoL/BPMF/1/DF/3/56 Institute of Neurology Strategic Plan 1993

1 folder

UoL/BPMF/1/DF/3/57 Institute of Neurology Academic Plan 1992-1996 1992

1 folder

UoL/BPMF/1/DF/3/58 Health Service Research Institute 1989 May 9 - 1990 January 13

Includes: proposal for the establishment of an Institute of Health Care Research; correspondence relating to the proposed Institute.

1 folder

UoL/BPMF/1/DF/3/59 Institute of Child Health: Fiftieth Anniversary **1995 February**
Copy of the Director of the BPMF's speech.

1 folder

UoL/BPMF/1/DF/3/60 Technology Transfer **1988 and 1994 October**

Includes: draft entries for the British Expertise in Science and Technology Database, 1988; review of the future of technology transfer for the Institute of Child Health; review of technology transfer for the Institute of Ophthalmology.

1 folder

UoL/BPMF/1/DF/3/61 Institute of Ophthalmology Internal Audit **1990**
Includes: report of the Internal Audit; addendum to report; comments on the report; assessment of audit needs by Knox Cropper.

1 folder

UoL/BPMF/1/DF/3/62 Eastman Dental Institute Strategic Plan and Financial Forecast **1995 August 2**

1 folder

UoL/BPMF/1/DF/3/63 BPMF Academic Assembly **1991 April 18 - 1995 June 5**

Includes: text of the Francis Fraser lectures given at BMPF Academic Assemblies, 1993-1994; details of assembly attendees; correspondence arranging assemblies.

1 folder

UoL/BPMF/1/DF/3/64 Appointing Deans

**1991
February
12 - 1993
January 27**

Includes: draft job description for a director of research at the Institute of Ophthalmology; constitution and terms of reference for the search committee for the appointment of the Dean of the Institute of Ophthalmology; correspondence and job description relating to the appointment of the Dean of the Institute of Dental Surgery.

1 folder

UoL/BPMF/1/DF/3/65 Sembal Chair, Institute of Ophthalmology

**1991
November**

Includes: recommendations for the appointment to the chair.

1 folder

UoL/BPMF/1/DF/3/66 Institute of Forensic Medicine

**1945
September
29 - 1951
February 2**

Correspondence relating to the potential creation of an Institute of Forensic Medicine within the University of London, including correspondence with the University of Edinburgh and the Home Office.

1 folder

UoL/BPMF/1/DF/3/67 Cancer Research Campaign Funding

1992 April

Includes: minutes of meetings to discuss future plans of the Institute of Cancer Research and funding of the Campaign; correspondence relating to funding.

1 folder

UoL/BPMF/1/DF/3/68 Nuffield Chair of Child Health

**1992
September
- October**

Includes: requests to potential members of the Board of Advisors for the Chair: curriculum vitae and references for the appointee; letters of support for the appointee; nomination of candidate for appointment.

1 folder

UoL/BPMF/1/DF/3/69 Honorary Lecturer In Forensic Psychotherapy

**1992
August -
December**

Includes: correspondence discussing the appointment; curriculum vitae of the appointee.

1 folder

UoL/BPMF/1/DF/3/70 Job Description for the post of Dean of Postgraduate Medicine and Dentistry For the South Thames Regional Health Authority.

**1995
August**

1 folder

UoL/BPMF/1/DF/3/71 BPMF Credentials Panel

**1992
October -
1993
October**

Includes: agendas and minutes for meetings of the Credentials Panel to consider proposals for conferment of title of Professor or Reader.

1 folder

UoL/BPMF/1/DF/3/72	Chair of Paediatric Oncology at the Institute of Cancer Research	1993 August - October
	Includes: the Institute's preliminary submission for the establishment of the Chair; copy of the Institute's application.	
	1 folder	
UoL/BPMF/1/DF/3/73	Chair in Medicine at the Institute of Cancer Research	1992 June - December
	Includes: correspondence relating to the membership of the appointments committee.	
	1 folder	
UoL/BPMF/1/DF/3/74	Chair of Forensic Psychiatry at the Institute of Psychiatry	1993 March 24 - 1994 April 5
	Includes: correspondence relating to membership of the appointments panel; correspondence relating to timescales for appointments.	
	1 folder	
UoL/BPMF/1/DF/3/75	Chair in Metabolic Cardiology at the National Heart and Lung Institute	1991 December 3 - 1992 August 21
	Includes: correspondence relating to proposals to establish the Chair; statement of grounds for the proposed establishment of the Chair; copy of application to the British Heart Foundation for funding.	
	1 folder	
UoL/BPMF/1/DF/3/76	Academic Steering Group	1989 May 8 - 1991 June 3

Includes: agendas and papers for meetings of the group; correspondence relating to arrangements for meetings; notes on the committee structure of the BPFM; briefing paper on the Royal Postgraduate Medical School Research Strategy; correspondence and papers relating to the Leeds report; list of steering group members.

1 folder

UoL/BPMF/1/DF/3/77 Readership in Physics as Applied to Medicine at the Institute of Cancer Research **1992 August**

Includes: proposal for the appointment to the Established Readership; job description for the readership.

1 folder

UoL/BPMF/1/DF/3/78 Proposal for a Harknett Chair in Neurology at the Institute of Neurology **1992 September**

Includes: proposal and covering application.

1 folder

UoL/BPMF/1/DF/4 Foundation of the BPFM and early files **1943 September - 1997 July**

Includes: charter of the BPFM; grant of arms to the BPFM; seal of the BPFM; surrender of the charter of the BPFM; registers of sealed documents; early correspondence, including correspondence relating to post-war medical education.

32 files

UoL/BPMF/1/DF/4/1 University Grants Committee Reports and Correspondence. **1947 April 30 - 1953 February 6**

Includes: copy of reports from Institutes on their Academic Progress and Achievements during the Quinquennium; information on the Postgraduate Medical School of

London, the Institute of Psychiatry, the Institute of Laryngology and Otology, the Institute of Ophthalmology, the Institute of Child Health, the Institute of Obstetrics and Gynaecology, the Institute of Neurology, the Institute of Orthopaedics, the Institute of Dental Surgery, the Institute of Diseases of the Chest, the Institute of Cardiology, the Institute of Dermatology, the Institute of Urology; reports on recurrent grants and economies; report and responses made to the University Grants Committee; notes for meetings with the University Grants Committee.

1 folder

UoL/BPMF/1/DF/4/2 Estimates for Central Office and Institutes **1945 May
12 - 1946
August 30**

Includes: notes on meetings between the University Grants Committee (UGC) and the BPMF; correspondence on UGC grants to teaching hospitals; correspondence on registrars and salaries; estimates of Institute expenditure; plan of developments for the BPMF central offices; correspondence relating to building licences.

1 folder

UoL/BPMF/1/DF/4/3 British Postgraduate Medical School New Federation **1944 May
22 - 1945
May 16**

Correspondence and reports from the British Postgraduate Medical School about the recommendations of the Goodenough Report and its implementation by the University of London.

1 folder

UoL/BPMF/1/DF/4/4 Evidence to the Goodenough Committee **Undated
[1944]**

Includes: summary of evidence provided; general scheme for postgraduate education; arrangements for postgraduate education of practitioners returning from the Forces on Demobilisation; report on the co-ordination of postgraduate education in London; notes on the provision of the School of Postgraduate Medicine.

1 folder

UoL/BPMF/1/DF/4/5 University of London Arrangements for Demobilised Medical Officers **1944
February 1
- 1945
June 12**

Includes: details of a conference to consider provision for postgraduate education of demobilised medical officers; memoranda from the Ministry of Health on administrative and financial arrangements; correspondence about the proposals, including letters from demobilised officers; outline of scheme by the Ministry of Health.

1 folder

UoL/BPMF/1/DF/4/6 Conferences of Universities with Ministry on Arrangements for Demobilised Medical Officers **1944
February 1
- 1945
June 13**

Includes: arrangements for the conference; proposals for courses; discussion of proposals; correspondence from the Ministry of Health; memoranda from the Ministry of Health on administrative and financial arrangements; notes on courses in the United States of America; minutes of conferences.

1 folder

UoL/BPMF/1/DF/4/7 Estimates for Demobilised Medical Officers **1945
March -
1949
March 18**

Includes: correspondence and memoranda about the arrangements for training of demobilised medical officers; lists of hospitals approved for appointments; preliminary report by the University of London on provisions made; discussions on the future of the scheme, 1948; correspondence from universities about the administration of the scheme; notes on awards to doctors.

1 folder

UoL/BPMF/1/DF/4/8 Demobilised Medical Officer Returns

**1945
December
10 - 1949
December
22**

Includes: returns from Postgraduate Directors showing appointments of released medical officers; numbers of appointments of demobilised medical officers in the London area; contribution for the Chief Medical Officer's Report for 1946 about demobilised medical officers; copy of the University of London's return for 1947 and 1948; annual update for the Chief Medical Officer 1947; correspondence about measuring the success of the scheme.

1 folder

UoL/BPMF/1/DF/4/9 Post-war Provision of Medical Teaching Staff

**1943
October 6 -
1945
February 2**

Correspondence relating to the future provision of medical teaching staff and how medical schools will recruit for teaching posts.

1 folder

UoL/BPMF/1/DF/4/10 Food Rationing (Special Diets) Committee

**1949
January -
1954 July**

Includes: Ministry of Food regulations and circulars about arrangements for granting special rations; correspondence about extra rations for patients with Coeliac Disease; tables of rationing allowances; correspondence about the wind-up of the Committee with the end of rationing.

1 folder

- | | | |
|---------------------------|---|---|
| UoL/BPMF/1/DF/4/11 | Admission of Women to London Medical Schools | 1943
September
9 - 1945
June |
| | <p>Memoranda referring to the admission of women to medical schools and the spaces available; evidence from the Special Committee on Medical Education of Women; minutes of the Special Committee; memoranda on the general principles involved in the medical education of women; report on providing more facilities for the medical education of women; correspondence on admission numbers.</p> <p>1 folder</p> | |
| UoL/BPMF/1/DF/4/12 | BPMF Statute Modification | 1993
March 31 |
| | <p>Statutory Instrument 1993 no 1013, with schedule detailing the modifications made.</p> <p>4 copies</p> | |
| UoL/BPMF/1/DF/4/13 | Charter of the British Postgraduate Medical Federation | 1947
March 31 |
| | <p>Issued by George VI. With annotation stating the charter was revoked, 6 March 1998.</p> <p>1 document</p> | |
| UoL/BPMF/1/DF/4/14 | British Postgraduate Medical Federation Charter and Seal File | 1947 -
1953 |

Includes: copies of the charter; copy of the Supplemental Charter of the Royal Postgraduate Medical School; correspondence relating to arrangements for the use of the seal.

1 folder

UoL/BPMF/1/DF/4/15 British Postgraduate Medical Federation Coat of Arms **1950 February - 1973 January**

Includes: correspondence relating to the designing of a coat of arms for the Federation; correspondence relating to the use of the coat of arms; correspondence relating to requests for reproductions.

1 folder

UoL/BPMF/1/DF/4/16 Visitors Book **1988 - 1990**

Used for visits of HRH the Princess Royal.

1 volume

UoL/BPMF/1/DF/4/17 Seal matrix of the BPMF **1947**

Copper Alloy impression (diameter 5cm) and steel [?] seal matrix (diameter 5cm), both with the coat of arms of the BPMF and the words 'British Postgraduate Medical Federation' written round the outside.

box with seal matrix and impression

UoL/BPMF/1/DF/4/18 Grant of Arms to the British Postgraduate Medical Federation **1950**

With the seals of: Algar Howard Garter King of Arms; Arthur Cochrane Clarenceux King of Arms; Gerald Woods Woollaston Norroy King of Arms.

1 document, with 3 seals in boxes

UoL/BPMF/1/DF/4/19	Register of Seals	1948 February - 1954 January
	Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.	
	1 volume	
UoL/BPMF/1/DF/4/20	Register of Seals	1954 February - 1956 July
	Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.	
	1 volume	
UoL/BPMF/1/DF/4/21	Register of Seals	1956 July - 1958 October
	Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.	
	1 volume	
UoL/BPMF/1/DF/4/22	Register of Seals	1958 November - 1961 March
	Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.	
	1 volume	
UoL/BPMF/1/DF/4/23	Register of Seals	1961 March - 1963 March

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/24 Register of Seals

**1963 April -
1965
September**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/25 Register of Seals

**1965
October -
1967
November**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/26 Register of Seals

**1967 May
- 1969
April**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/27 Register of Seals

**1969 June
- 1971
February**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/28 Register of Seals

**1971
March -
1973 May**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/29 Register of Seals

**1973 May -
1975
March**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/30 Register of Seals

**1975
March -
1978
March**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/31 Register of Seals

**1978
September
- 1997 July**

Includes details of document sealed, date of order to seal, date of sealing, details of who documents were sealed in the presence of and signed by.

1 volume

UoL/BPMF/1/DF/4/32 Surrender of the Charter of the British Postgraduate Medical Federation 1997 July 22

1 document

UoL/BPMF/1/DF/5 Department of Health and the Tomlinson Enquiry 1986 October - 1996 June

Includes: files on the Tomlinson Enquiry into healthcare in London; BPMF response to the Enquiry; Department of Health correspondence; BPMF comments on Department of Health papers.

27 files

UoL/BPMF/1/DF/5/1 Study of Junior Doctors' Hours 1989 July - 1990 February 8

Copies of Robin Dowie's report on the hours worked by Junior Doctors and the responses by the Department of Health.

1 folder

UoL/BPMF/1/DF/5/2 BPMF Response to the Tomlinson Report 1989 December - 1993 January

Includes: copies of articles from the British Medical Journal on health care in London in the light of the Tomlinson Report; drafts of an article on clinical research by Dr Malcolm Green, director of the BPMF; copies of Hansard for the debate on the report in the House of Lords; briefing for peers from the Committee of Vice-Chancellors and Principals; correspondence with Members of Parliament; letters to editors of newspapers and draft articles; BPMF submissions to the Tomlinson enquiry; correspondence discussing potential outcomes for clinical research and the BPMF's future involvement after the Tomlinson Report; correspondence about the development of

a postgraduate circle to improve the links between the postgraduate medical schools of the University of London; correspondence relating to potential closures and mergers of hospitals as a result of the report.

1 folder

- | | | |
|--------------------------|--|---|
| UoL/BPMF/1/DF/5/3 | BPMF Comments on 'Making London Better' | 1992
December
7 - 1993
March 23 |
| | Correspondence and drafts of comments responding to the Government Response to the Tomlinson Report, 'Making London Better'. | |
| | 1 folder | |
| UoL/BPMF/1/DF/5/4 | Special Health Authorities' Response to the Tomlinson Report | 1991
October 22
- 1993
January 5 |
| | Correspondence from Special Health Authorities, member Institutes of the BPMF and the University of London relating to the Tomlinson Report. | |
| | 1 folder | |
| UoL/BPMF/1/DF/5/5 | Academic Medicine | 1990-1992 |
| | Copies of newspaper and journal articles on academic medicine, the teaching of medicine, medical research. | |
| | 1 folder | |
| UoL/BPMF/1/DF/5/6 | Articles on Medical Education | 1991 |
| | Copies of newspaper and journal articles on medical education and research. | |
| | 1 folder | |

UoL/BPMF/1/DF/5/7	Articles on Government Policy Copies of newspaper and journal articles on government policy relating to medicine and research. 1 folder	1991-1992
UoL/BPMF/1/DF/5/8	Articles on Potential Hospital Closures Copies of newspaper and journal articles relating to the potential closures of London teaching hospitals following the Tomlinson report and other developments in the National Health Service. 1 folder	1991-1992
UoL/BPMF/1/DF/5/9	Articles and Press Reaction to the Tomlinson Report Copies of newspaper and journal articles relating to the potential closures of London teaching hospitals following the Tomlinson report. 1 folder	1992
UoL/BPMF/1/DF/5/10	Articles on Environmental Issues and Potential Hospital Closures Copies of newspaper and journal articles relating to the potential closures of London teaching hospitals following the Tomlinson Report and articles on environmental issues like radon gas and pollution. 1 folder	1992
UoL/BPMF/1/DF/5/11	Reaction to the Tomlinson Report Copies of newspaper and journal articles relating to the potential closures of London teaching hospitals following the Tomlinson report and correspondence relating to the compiling and recommendations of the	1992 January 22 - October 24

report.

1 folder

UoL/BPMF/1/DF/5/12 Working Papers for the Tomlinson Enquiry

**1992
January -
December**

Includes papers prepared by the four Thames Regions on: Primary and Community Care; Analysis of the Effect of Demographic Change; Demand and Supply of General Acute Services; Analysis of the Demand and Supply of Regional Specialties, Supra-Regional Specialties and Special Health Authority Services; Undergraduate Medical Teaching. Also includes: circulars to heads of medical schools about preparations for submission to the enquiry; Working Paper No. 6: Medical Research; Response of a Working Party of the Medical Royal Colleges & Their Faculties in the UK; draft paper on Problems Facing Medical Services in London; a summary of the North West Thames Regional Health Authority submission.

1 folder

UoL/BPMF/1/DF/5/13 Department of Health and University of London correspondence

**1994
October -
1995 April**

Includes: report on University and National Health Service Interactions; correspondence with the Department of Health relating to changes in the structure of postgraduate medical education.

1 folder

UoL/BPMF/1/DF/5/14 'Making London Better'

**1993
February**

Paper from the Department of Health on improvements to London's health service in the wake of the Tomlinson Report.

1 volume

UoL/BPMF/1/DF/5/15 London Postgraduate Committee

**1986
October 26
- 1992
November
9**

Includes: agendas and papers for committee meetings; correspondence arranging meetings; correspondence relating to the future of the Special Health Authorities; correspondence relating to the Tomlinson Enquiry and responses to the "Making London Better" report.

1 folder

**UoL/BPMF/1/DF/5/16 London Postgraduate Committee
Response to the Tomlinson Committee**

**1991 April
3 - 1993
April 14**

Includes: correspondence relating to the Committee's response to the Tomlinson report; draft responses; "Future of the London Postgraduate Special Health Authorities: A Review by the London Postgraduate Committee"; background papers for the "Future Structure, Funding and Function of Special Health Authorities"; correspondence relating to SHA achievements.

1 folder

UoL/BPMF/1/DF/5/17 Health of the Nation Working Group

**1991
September
26 - 1992
July 14**

Correspondence relating to the Government Green Paper on 'The Health of the Nation' and BPMF involvement with the drafting of the paper.

1 folder

- | | | |
|---------------------------|---|---|
| UoL/BPMF/1/DF/5/18 | Department of Health General Correspondence | 1992
December
22 - 1994
July 7 |
| | Correspondence with the Department of Health and the NHS Executive, mainly discussing arrangements for meetings. | |
| | 1 folder | |
| UoL/BPMF/1/DF/5/19 | 'Health of the Nation' Communications Sub-group Correspondence | 1993
April 6 -
1994
April 26 |
| | Includes correspondence relating to the implementation of the 'Health of the Nation' white paper and wider health initiatives. | |
| | 1 folder | |
| UoL/BPMF/1/DF/5/20 | Tomlinson Enquiry and Report | 1991
October 9 -
1992
November
4 |
| | Correspondence about submitting information for the Tomlinson [London] Enquiry and general information about medical education in London; copies of press reactions to the report; copy of the BPMF submission to the London Enquiry. | |
| | 1 folder | |
| UoL/BPMF/1/DF/5/21 | Future of Postgraduate Medical Education | 1993
August -
1996 June |
| | Includes: copy of Department of Health Paper on 'Managing the New NHS'; correspondence and papers relating to the review of postgraduate medical and dental education in the Thames Regions; paper | |

on medical manpower functions at the North West Thames Regional Health Authority; Committee of Postgraduate Medical Deans response to a consultation document on determining new National Health Service Regions and new Regional Health Authorities; correspondence relating to changes in the BPMF; papers on training and healthcare in the NHS.

1 folder

UoL/BPMF/1/DF/5/22 Future of Postgraduate Medical Education 1993 July - December

Includes: papers on responding to the Tomlinson enquiry; copy of Department of Health Paper on 'Managing the New NHS'; papers on an academic framework for the Thames Regions; correspondence and papers relating to the review of postgraduate medical and dental education in the Thames Regions.

1 folder

UoL/BPMF/1/DF/5/23 Postgraduate Education and Medical Research 1986 October 15 - 1989 July 11

Includes: breakdown of the income of the Institutes from 1980-1985; correspondence and discussion documents relating to the House of Lords Sub-Committee of the Select Committee on Science and Technology enquiry into medical research; discussion papers and draft responses relating to a white paper on the NHS, 'Working for Patients', concerning medical education and training; correspondence with the Department of Health relating to medical education.

1 folder

UoL/BPMF/1/DF/5/24 Post-Tomlinson London 1992 September

Drafts of an article for the British Medical Journal, with related correspondence.

1 folder

UoL/BPMF/1/DF/5/25 Tomlinson Enquiry

**1992
February 2
- 1993
March 1**

Includes: correspondence from the Institutes of the BPMF relating to responses to the enquiry; information about the BPMF and Institutes for submission to the enquiry; information on a capital costs study for the enquiry.

1 folder

UoL/BPMF/1/DF/5/26 Tomlinson Enquiry

**1992
June**

Includes: programme and agenda for the visit of Sir Bernard Tomlinson to the BPMF; correspondence between the BPMF and Institutes relating to information for the enquiry.

1 folder

UoL/BPMF/1/DF/5/27 Health of the Nation Consultation

**1991
October -
November**

Includes: reply from the BPMF to the Health Strategy Unit in the Department of Health about the Health of the Nation consultation document; information for the Health of the Nation Conference; report from the Health of the Nation Wider Working Group One; copies of other responses to the consultation; 'Ending an Epidemic: A Manifesto for Tobacco Control' by Action on Smoking and Health.

1 folder

UoL/BPMF/1/DF/6 London Medicine Initiatives

**1991 July -
1996**

November

Includes: files from the London Implementation Group; files on the London First Centre; files on London Medicine Together.

8 files

UoL/BPMF/1/DF/6/1 London Implementation Group

**1992 April
- 1995
May**

Includes: correspondence relating to responses to the Tomlinson Report, Making London Better; correspondence with the regional health authorities relating to the proposed review of the BPMF and of postgraduate medical and dental education; correspondence from the London Implementation Group of the National Health Service Management Executive.

1 folder

UoL/BPMF/1/DF/6/2 London Implementation Group Correspondence

**1992
August 21
- 1995
January 24**

Includes: correspondence relating to multi-faculty links for teaching medicine; correspondence relating to Imperial College and a west London medical school; correspondence relating to a west London consortium for teaching medicine; papers discussing the future of medical teaching; papers and correspondence relating to the BPMF and University College London.

1 folder

UoL/BPMF/1/DF/6/3 London Implementation Group

**1993
March 3 -
1994
January 26**

Includes: updates from the Group; "Hospital Services for Londoners: A report by the inner London health authority chief executive"; correspondence relating to Professor Michael Peckham's reviews of Special Health Authority Research; copies of the review reports.

1 folder

UoL/BPMF/1/DF/6/4 London Medicine Together 1992 June - July

Includes: 'London Medicine Together', a University of London profile of medical education and research in the four Thames regions; correspondence relating to the drafting of the profile.

1 folder

UoL/BPMF/1/DF/6/5 London Medicine Discussion Document 1991 July - October

Includes: BPMF discussion document on the way forward for London medicine; correspondence relating to the discussion document.

1 folder

UoL/BPMF/1/DF/6/6 Postgraduate Medicine in London and the Tomlinson Enquiry 1992 July

Paper from the London University Committee relating to the future of the Special Health Authorities.

1 folder

UoL/BPMF/1/DF/6/7 London First Centre 1996 October 6 - November 28

Includes: correspondence relating to the London First Centre and the London First initiative for medicine; minutes and papers of the Medical Steering Group meeting; information about the London First Centre

and the World Health Network.

1 folder

- UoL/BPMF/1/DF/6/8 London First Centre Board** **1995
October 6 -
1996 May
28**
- Minutes and papers for the London Medicine Steering Group at the London First Centre, including progress reports and applications to the King's Fund.
- 1 folder
- UoL/BPMF/1/DF/7 Postgraduate Medical Education Committees** **1986
January -
1995
December**
- Includes: files from the BPMF Research Committee; files from the London Postgraduate Circle; files from Postgraduate Medical Education working parties.
- 17 files
- UoL/BPMF/1/DF/7/1 BPMF Academic Plans** **1987
November -
1988 May**
- Includes: academic plans of the Institute for Child Health, the Institute of Psychiatry, the Institute of Dental Surgery, Institute of Neurology, Institute of Ophthalmology and the Cardiothoracic Institute; strategy for the replacement of computing facilities within the BPMF; notes on the research reviews on physics, molecular biology, immunobiology, psychology and pathology dentistry within the British Postgraduate Medical Federation.
- 1 folder
- UoL/BPMF/1/DF/7/2 BPMF Research Committee** **1989 April -
1992**

November

Includes: agendas and minutes for Research Committee meetings; reports made to the Committee from the Science Planning Coordinator; reports on implications of the Tomlinson Report for Clinical Research in London; committee correspondence; review of the Institute of Psychiatry and the Institute of Cancer Research; correspondence on the role of the Committee; correspondence relating to research strategy; correspondence relating to the European Community Research and Development programmes; correspondence relating to interactions with other institutions; report and correspondence relating to Positron Emission Tomography.

1 folder

UoL/BPMF/1/DF/7/3 Working Group on Specialist Medical Training

**1991
February -
1994 July**

Includes: correspondence with the Chief Medical Officer relating to the working group on specialist medical training; papers relating to proposals to establish departments of postgraduate medicine and dental studies within the University of London; report on Training for Specialist Practice, submitted to the working group; 'Hospital Doctors: Training for the Future', the report of the working group on specialist medical training.

1 folder

UoL/BPMF/1/DF/7/4 Association for the Study of Medical Education

**1991
January -
1995
February**

Includes: correspondence relating to the BPMF's membership of the Association for the Study of Medical Education (ASME); information about forthcoming ASME meetings.

1 folder

UoL/BPMF/1/DF/7/5 Joint Working Party on Selective Funding 1987 April - November

Includes: notes of meeting and papers for the working party; correspondence relating to meetings of the working party; correspondence relating to the report of the working party.

1 folder

UoL/BPMF/1/DF/7/6 Working Group on the Development of an Academic Medical and Dental Strategy in London in the 1990s 1990 March - August

Includes: agendas and papers for meetings of the working group.

1 folder

UoL/BPMF/1/DF/7/7 Postgraduate Circle 1993 January - September

Includes: correspondence relating to meetings of the circle; correspondence and information on the Leading European Hospital Group; correspondence relating to the Tomlinson report.

1 folder

UoL/BPMF/1/DF/7/8 London Postgraduate Committee 1993 January - 1995 June

Includes: arrangements for meetings of the Committee; papers relating to funding of Special Health Authorities; correspondence relating to Postgraduate Medical and Dental Education; minutes of meetings of the Committee; correspondence relating to National Health Service funding.

1 folder

UoL/BPMF/1/DF/7/9	BPMF Research Committee	1992 December - 1993 November
	Includes: agendas and papers for Committee meetings; correspondence relating to Committee meetings; discussion paper on the future review of BPMF Research.	
	1 folder	
UoL/BPMF/1/DF/7/10	BPMF Research Committee Correspondence	1992 November - 1993 August
	Includes: correspondence relating to the future review of BPMF Research; correspondence relating to the remit of the Research Committee.	
	1 folder	
UoL/BPMF/1/DF/7/11	London Implementation Group	1993 April - 1995 February
	Includes: copy of the Guide to the London Implementation Group (LIG) Executive; copy of UK bid to European Medicines Evaluation Agency; correspondence relating to the European Medicines Evaluation Agency; correspondence relating to the implications of the Tomlinson Enquiry; correspondence and information relating to 'London First'; correspondence relating to the LIG clearing house scheme; correspondence relating to proposals to relocate the National Hospital for Neurology and Neurosurgery; correspondence relating to the LIG and Higher Education Funding Council England Transitional Fund.	
	1 folder	
UoL/BPMF/1/DF/7/12	Working Party on Communications	1988

	Technology	December - 1989 January
	Includes: minutes of meetings of the University of London Joint Planning Committee working party.	
	1 folder	
UoL/BPMF/1/DF/7/13	Epidemiology and Biostatistics Review	1990 July - December
	Minutes of the first and third meetings of the Advisory Group for the Review.	
	1 folder	
UoL/BPMF/1/DF/7/14	Standing Committee on Postgraduate Medicine (SCOPME)	1992 April 10 - 1995 May 11
	Includes correspondence to and from the Committee of Postgraduate Medical Deans relating to medical education, the role of the Deans and the location of the Committee's offices within the BPMF buildings; response to consultation on proposals to determine new NHS regions and regional health authorities; report on the work of the Standing Committee on Postgraduate Medical Education April 1991 to June 1992; review on the work of SCOPME with accompanying correspondence.	
	1 folder	
UoL/BPMF/1/DF/7/15	Supra-Regional Services Advisory Group	1994 March 2 - 1995 January 19
	Correspondence relating to the Group's response to an NHS review of specialised services.	
	1 folder	
UoL/BPMF/1/DF/7/16	London Postgraduate Committee	1989

**December
1 - 1995
September
12**

Includes: minutes, agendas and committee papers for meetings of the London Postgraduate Committee.

1 folder

UoL/BPMF/1/DF/7/17 Academic Steering Group

**1987
January -
1989
September**

Includes: minutes of the Academic Steering Group from April and July 1988; copy of report of the Clinical Research Co-ordinating Committee to the Medical Research Committee; copies of the Director's correspondence to Group members; minutes of the Academic Steering Group from April and September 1987 and January 1988; information from the University of London on restructuring of schools and institutes; notes about the University Grants Committee research selectivity exercise; correspondence and information about the setting up of the Academic Steering Group and development of a strategic plan for the British Postgraduate Medical Federation, including for dentistry; folder on background arrangements and correspondence for the Academic Steering Group retreat, including working group reports; folder marked 'Leeds Report' with a copy of the report and accompanying correspondence about the report

1 folder

UoL/BPMF/1/DF/8 International Links

**1984
October -
1994
November**

Includes files relating to: the Yemen; Oman;
India; Europe.

6 files

UoL/BPMF/1/DF/8/1 Links with Yemen

**1989 July
11 - 1990
June 6**

Includes: correspondence relating to placements for Yemeni doctors; discussion document on Postgraduate Medical Training at Al Thawra Modern General Hospital, Sana'a, Yemen Arab Republic; correspondence relating to academic links with Yemen.

1 folder

UoL/BPMF/1/DF/8/2 Oman and the Yemen

**1986 April
22 - 1987
December
23**

Includes: correspondence between the Institute of Cancer Research and Khoula Hospital in Oman relating to cancer treatment; correspondence and notes relating to cancer treatment in the Yemen; report on oncological services in Oman by Professor Michael Peckham; correspondence about the development of cancer treatment centres in Oman.

1 folder

UoL/BPMF/1/DF/8/3 Links with India

**1984
October 3
- 1986
August 12**

Includes: programme for the International Symposium on Current Trends in Cancer Research, February 1986; correspondence relating to the programme; correspondence relating to cancer treatment in Bombay; correspondence relating to the British Association of Urological Surgeons meeting, June 1986; correspondence with the Indian Society of Oncology relating to

their conference.

1 folder

UoL/BPMF/1/DF/8/4 Overseas Development Administration Shared Scholarship Scheme **1986 August**
Includes: information and correspondence relating to the scheme.

1 folder

UoL/BPMF/1/DF/8/5 Europe **1994 February 21 - November 2**

Correspondence relating to European Union funding for Research and Development and an application for funding for a European Commission fellowship.

1 folder

UoL/BPMF/1/DF/8/6 Singapore Recognition of Foreign Medical Schools **1993 November**
Information relating to the Singapore Government's reduction of the number of recognised medical schools.

1 folder

UoL/BPMF/1/DF/9 University of London **1987 January - 1996 March**

Includes: circulars from the University of London; correspondence and information on University Library services; correspondence relating to the Bloomsbury Computing Consortium.

28 files

UoL/BPMF/1/DF/9/1 BPMF Library Services **1987 January -**

		1988 February
	Includes: copies of booklets by the South West Thames Regional Health Authority; report on the Library project; correspondence about the development of a BPMF library; correspondence about the automation of the University library; Nayler Review of Library Services.	
	1 folder	
UoL/BPMF/1/DF/9/2	University of London Court Dialogue with the BPMF	1987 August 5 - 1988 March 15
	Correspondence about the arrangements for the dialogue, papers on material for the dialogue and copies of presentations.	
	1 folder	
UoL/BPMF/1/DF/9/3	Bloomsbury Computing Consortium	1988 February - 1990 January
	Includes: report on A Strategy for the Development of Computing Services in the BPMF; proposals from the Committee; agendas and committee papers; information on grants; correspondence from the University of London about the consortium; implementation plans.	
	1 folder	
UoL/BPMF/1/DF/9/4	Funding Student Numbers	1988 July - September
	Includes: correspondence relating to full-time equivalent student numbers within the BPMF; copies of medical school student statistics; circulars from the University of London's Joint Planning Committee; University of London Court comparative statistics for 1987-1987 and staff numbers for 1987-1988.	

1 folder

UoL/BPMF/1/DF/9/5 Bloomsbury Consortium Management Committee **1990
October 2
- 1995
January 26**

Includes: correspondence relating to the formation and membership of the Bloomsbury Computing Consortium; correspondence relating to the consortium and funding.

1 folder

UoL/BPMF/1/DF/9/6 BPMF Computing Committee **1994
January -
March**

Minutes and agendas of the committee.

1 folder

UoL/BPMF/1/DF/9/7 BPMF Computing Committee Correspondence **1994 June**

Correspondence relating to computer network security

1 folder

UoL/BPMF/1/DF/9/8 University of London Chancellor **1992 June
5 - 1995
April 4**

Correspondence relating to possible visits by the Chancellor to the BPMF or the Institutes, with proposals for visit programmes.

1 folder

UoL/BPMF/1/DF/9/9 University of London Pro Vice-Chancellor **1994
February
14 - 1995
July 12**

Correspondence between the Director of the BPMF and the Vice-Chancellor about postgraduate medicine and dentistry and academic frameworks.

1 folder

UoL/BPMF/1/DF/9/10 University Recognition of BPMF Institutes

**1991
October -
1995 July**

Correspondence relating to the University of London recognising BPMF Institutes as part of a school of the University and discussing the possible accession of the Tavistock and Portman Clinics.

1 folder

UoL/BPMF/1/DF/9/11 University of London Principal

**1991
February -
1994
November**

Correspondence between the BPMF and the Principal relating to the federal future of the University, free-standing schools of the University and Special Health Authorities.

1 folder

UoL/BPMF/1/DF/9/12 Heads of Schools Meetings

**1994
January -
1995 July**

Includes: agendas and papers for meetings of head of University of London schools; correspondence relating to the Universities and Colleges Employers' Association; notes on the London Implementation Group Clearing House scheme; notes on the Special University Lecture "The crisis in London Medicine: how many hospital beds does the Capital need?"; correspondence relating to the University of London Council.

1 folder

- UoL/BPMF/1/DF/9/13 University Council Correspondence** **1993 July
- 1996
March**
- Includes: correspondence relating to the report to the University Council on the BPMF; circulars from the University on a new academic framework.
- 1 folder
- UoL/BPMF/1/DF/9/14 Academic Initiatives** **1990
February -
1991
December**
- Includes: correspondence with the University of London relating to academic initiatives and court recurrent grants; copies of BPMF applications for support under the academic initiatives scheme.
- 1 folder
- UoL/BPMF/1/DF/9/15 Communications Technology Working Party: Joint Planning Committee/University of London** **1989 May
- July**
- Includes: Joint Planning Committee report to the Court and Senate on the Working Party on Communications Technology; correspondence relating to the report.
- 1 folder
- UoL/BPMF/1/DF/9/16 University of London Administrative Review** **1989 June
- 1990
March**
- Includes: reply by the University of London Audio-Visual Centre to the Administrative Review 1989; copy of 'The University of London: An American Perspective' by Eugene Lee and Frank Bowen; BPMF comments on the Administrative Review 1989; University of London Administrative Review, 1989; report by the Principal's Working Group on the Mainly Administrative Recommendations of the Review.

1 folder

UoL/BPMF/1/DF/9/17 University of London Strategy on Service Increment for Teaching and Research **1991 February - June**

Includes: correspondence and circulars relating to Service Increment for Teaching and Research (SIFTR); guidelines on SIFTR by the University; guidelines by the Committee of Vice-Chancellors and Principals.

1 folder

UoL/BPMF/1/DF/9/18 University of London Model Statute **1988 August - 1993 June**

Includes: correspondence relating to the University Commissioners' Model Statute; correspondence relating to modifications to the Statutes of the BPMF; draft statutes; Statutory Instruments relating to the BPMF.

1 folder

UoL/BPMF/1/DF/9/19 Correspondence **1990 September 20 - 1993 August 23**

Includes: correspondence relating to the titles for new universities; correspondence relating to re-structuring of the University of London; correspondence relating to charges for the University of London Library; correspondence relating to the implementation of the Tomlinson Report; correspondence relating to costs of implementing the Tomlinson Report; correspondence relating to academic clusters; correspondence relating to the University of London Medical Faculty Research Committee.

1 folder

- UoL/BPMF/1/DF/9/20 Pro-Vice-Chancellor Correspondence** **1991 July - 1993 December**
- Includes: correspondence relating to the Tomlinson Enquiry; University of London circulars; correspondence relating to the funding and future of the Special Health Authorities; correspondence relating to the Central Research Fund; correspondence and discussion paper on the way forward for London Medicine.
- 1 folder
- UoL/BPMF/1/DF/9/21 University of London Model Statute** **1990 June - 1993 August**
- Includes: correspondence relating to new statutes for the University of London; drafts of the new statutes; BPMF comments on the new statutes; copy of the BPMF's Royal Charter; copies of BPMF leases.
- 1 folder
- UoL/BPMF/1/DF/9/22 University of London Computing Centre Space** **1991 August - 1993 September**
- Includes: breakdown of rental space costs for ULCC; planning for the removal of the department of postgraduate dentistry to the ULCC building; floor plans for space allocation.
- 1 folder
- UoL/BPMF/1/DF/9/23 University of London Inter-Collegiate Research Services** **1992 June - 1994 October**
- Includes: report for the year 1 July 1991 to 30 June 1992; ULIRS information booklet; correspondence relating to ULIRS funding; correspondence relating to ULIRS grants.
- 1 folder

UoL/BPMF/1/DF/9/24	DR Transfer	1992 May - September
	Correspondence with the University of London and within the BPMF relating to DR transfer from the BPMF and research costs.	
	1 folder	
UoL/BPMF/1/DF/9/25	Strategic Estate Management	1992 October
	University of London response to the Higher Education Funding Council England guidance.	
	1 folder	
UoL/BPMF/1/DF/9/26	University of London Computer Centre	1991 January - October
	Includes: correspondence relating to space used by ULCC within BPMF buildings; copy of licences granted to ULCC for use of rooms in Guilford Street; plans of ULCC accommodation.	
	1 folder	
UoL/BPMF/1/DF/9/27	University of London Subject Panels	1992 August 10 - 1993 August 4
	Includes: correspondence relating to the election of members of subject panels from the BPMF; correspondence relating to deputies in subject panels.	
	1 folder	
UoL/BPMF/1/DF/9/28	BPMF Response to the University of London's Strategic Issues Group	1990 October

Position Paper

1 folder

UoL/BPMF/1/DF/10 Office Refurbishment

**1986 May -
1996
January**

Includes: plans; financial reports; correspondence files relating to office refurbishment.

17 files

UoL/BPMF/1/DF/10/1 Feasibility Study for Proposed Alterations to 33 Millman Street

**1986
December -
1987
January**

With addendum to feasibility study, including a preliminary cost appraisal and floor plans. By Dinerman Davison Associates, Chartered Architects.

1 folder

UoL/BPMF/1/DF/10/2 Floor plans of 33 Millman Street

**1986
October -
1987
November**

Plans of the existing building and of proposed changes, by Dinerman Davison Associates.

1 folder

UoL/BPMF/1/DF/10/3 Alterations to 33 Millman Street

**1987
March -
1988
February**

Includes: alterations to the plans suggested after a staff meeting; a report by the Degerdon, Reed Partnership, chartered quantity surveyors on tenders received to carry out alterations and financial reports on the alterations; a

technical specification and scope of modifications to the boiler system by Singler and Associates; reports and correspondence on the costs of the scheme by the Degerdon, Reed Partnership; correspondence between Dinerman Davison Associates and Singler and Associates; plans of the proposed alterations by Dinerman Davies Associates; copy of the revised financial report by the Degerdon, Reed Partnership.

1 folder

UoL/BPMF/1/DF/10/4 **Schedule of Works for alterations to 33 Millman Street** **1987 March**
By Dinerman Davies Associates.

1 folder

UoL/BPMF/1/DF/10/5 **Grants and Accounts for the Refurbishment** **1986 May 28 -1987 February 9**

Includes: memoranda and circulars from the University of London and the University Grants Committee relating to grant funding; invoices and accounts for the alterations to 33 Millman Street

1 folder

UoL/BPMF/1/DF/10/6 **Architect's Instructions for the alterations to 33 Millman Street** **1987 June 12 - 1988 October 10**

1 folder

UoL/BPMF/1/DF/10/7 **Refurbishment: General Correspondence** **1986 December 12 - 1988 August 16**

Includes: agenda for a meeting to discuss Central Office refurbishment and staffing; list of maintenance defects at 33 Millman Street from Dinerman Davison Associates; memorandum relating to accommodation for the Finance Office; plans for the alterations.

1 folder

UoL/BPMF/1/DF/10/8 Building Contract and plans for 33 Millman Street **1986
October -
1987
November**

Includes: contract between the British Postgraduate Medical Federation and Higgs and Hill Building Limited; plans by Dinerman Davison Associates; schedules of works for 33 Millman Street for alterations to and refurbishment of existing office accommodation. Architects: Dinerman Davison Associates. Services Engineers: Singler and Associates. Quantity Surveyors: Degerdon Reed Partnership.

1 folder

UoL/BPMF/1/DF/10/9 Central Office Refurbishment **1987 June -
December**

Includes: minutes of site meetings; correspondence relating to the refurbishment.

1 folder

UoL/BPMF/1/DF/10/10 Central Office Refurbishment **1988
January -
1989
January**

Includes: correspondence relating to the re-furbishment of the BPMF Central Office; floor plans; minutes of site meetings.

1 folder

UoL/BPMF/1/DF/10/11	Central Office Refurbishment	1990 January - February
	Includes: correspondence relating to the re-furbishment of the Deans' offices at BPMF Central Office; specification for proposed alterations; floor plans.	
	1 folder	
UoL/BPMF/1/DF/10/12	BPMF Accommodation	1994 September - 1996 January
	Includes: plans of the BPMF offices; correspondence relating to BPMF requirements and provision; copy licence agreement between the BPMF and the University of London Computer Centre for the use of premises at 20 Guilford Street; copy lease between 1) the University of London and 2) the BPMF for premises at Holborn, 1957 December 16; copy deed of confirmation between 1) the University of London and 2) the BPMF for premises at Holborn, 1970; copy deed of variation between 1) the University of London and 2) the BPMF for premises at Holborn, 1970.	
	1 folder	
UoL/BPMF/1/DF/10/13	Renovation of Millman Street Premises Meetings	1987 June 10 - 1988 February 9
	Includes: minutes of site meetings; correspondence relating to the renovation.	
	1 folder	
UoL/BPMF/1/DF/10/14	Feasibility Study for the Rationalisation and Upgrading of Existing Accommodation at Millman Street	1986

Including plans of the building.

1 volume

UoL/BPMF/1/DF/10/15 Addendum to Feasibility Study for the Rationalisation and Upgrading of Existing Accommodation at Millman Street

**1987
January**

Including plans of the building.

1 volume

UoL/BPMF/1/DF/10/16 Financial Report for Alterations to and Refurbishment of Office Accommodation at Millman Street

**1987
September
15**

1 volume

UoL/BPMF/1/DF/10/17 Financial Report for Alterations to and Refurbishment of Office Accommodation at Millman Street

**1987
December
10**

1 volume

UoL/BPMF/1/DF/11 Industrial Liaison

**1985
November -
1996 April**

Includes: files relating to technology transfer; files relating to British Postgraduate Medical Technology Limited; files relating to the Commercial Liaison Working Party.

21 files

UoL/BPMF/1/DF/11/1 Commercial Liaison Working Party

**1986
February -
1990
December**

Includes: agendas, minutes and papers of the Commercial Liaison Working Party; monthly reports on the activities of British Postgraduate Medical Technology Ltd, April-November 1990; technology transfer agreement between the British Postgraduate Medical Federation and the National Research Corporation.

1 folder

UoL/BPMF/1/DF/11/2 Revenue Sharing

**1988 May -
1989
November**

Includes: draft of a revenue sharing scheme; agenda and papers for a meeting of the Finance and General Purposes Committee sub group to discuss revenue sharing; correspondence.

1 folder

UoL/BPMF/1/DF/11/3 Technology Transfer Office

**1986 April -
1990
September**

Correspondence to and from the director's office relating to the Technology Transfer Office and monthly reports of the Office's activity February, April, May, August and November 1989 and February 1990.

1 folder

**UoL/BPMF/1/DF/11/4 Commercial Working Party and
Technology Transfer Agreement**

**1986 July -
1988
February**

Includes correspondence with the British Technology Group about Technology Transfer agreements; comparisons with other organisations involved in technology transfer; reports to the Commercial Working Party.

1 folder

UoL/BPMF/1/DF/11/5 University of London and Commercial

1985

Liaison

**November -
1987
December**

Correspondence and circulars from the University of London about industrial collaboration and technology transfer.

1 folder

UoL/BPMF/1/DF/11/6 Department of Trade and Industry

**1991
October -
1992
January**

Includes: copy of application to the Department of Trade and Industry for provision of support for Technology Audits; correspondence with Impel and with the Department of Trade and Industry about technology audits; applications for support for Technology audit and for a New Industrial Unit; Business Plan to establish a New Industrial Research Unit.

1 folder

UoL/BPMF/1/DF/11/7 Technology Transfer Office

**1990
October -
1992
February**

Includes: information on technology transfer companies; circulars from the Committee of Vice-Chancellors and Principals on University and Industry collaboration; correspondence relating to technology transfer and industry collaboration; monthly reports from the Technology Transfer Office; correspondence between the Technology Transfer Office and the Institute members of the BPMF; correspondence about technology transfer; reports from British Postgraduate Medical Technology limited about work done on behalf of the BPMF; correspondence about medical schools relations with industry.

1 folder

- UoL/BPMF/1/DF/11/8 Technology Transfer** **1990 April - September**
- Includes: correspondence with and information about Medical Marketing International Ltd; correspondence relating to technology transfers; information and reports on British Postgraduate Medical Technology Limited.
- 1 folder
- UoL/BPMF/1/DF/11/9 Joint Consultative Committee** **1986 July - 1991 October**
- Includes: reports on the development of a joint centre, project proposals; list of projects, publications and services; minutes of the Joint Centre Consultative Committee; correspondence about the development of a medical education research unit; memoranda about research competitions; report on 'Senior House Officers and Their Training'; correspondence about the development of a centre for postgraduate medical education; notes on postgraduate educational activities in the North West Thames region.
- 1 folder
- UoL/BPMF/1/DF/11/10 Research Contracts Advisor** **1994 January - 1995 April**
- Includes: correspondence relating to industrial liaison and Axis 2000 Ltd; correspondence relating to the Department for Trade and Industry University Co-operation Survey; correspondence relating to current and proposed research.
- 1 folder
- UoL/BPMF/1/DF/11/11 Technology Audit** **1992 April - 1994**

February

Includes: correspondence relating to arrangements for a technology audit of six Universities Funding Council funded Institutes; copy of the first quarterly report from the BPFM Technology Audit, August 1992; correspondence relating to the technology transfer annual report.

1 folder

UoL/BPMF/1/DF/11/12 CENTEC Enterprise Agreement

**1994
March**

Between 1) CENTEC (Central London Training and Enterprise Council), Grosvenor Crescent, London, and 2) the British Postgraduate Medical Federation.

1 document

UoL/BPMF/1/DF/11/13 Business Development Agreement

**1992 May
12**

Between BPMF and Connect Pharma Limited.

1 document

**UoL/BPMF/1/DF/11/14 Terms and Conditions of Sales between
CHA plc and the BPMF**

**1992 May
28**

Master agreement for the sale and licensing of computer products and provision of computer services.

1 document

**UoL/BPMF/1/DF/11/15 Copyright Licensing Agency
Agreement**

**1993
June 22**

Supplemental Agreement between 1) The Copyright Licensing Agency Limited, Tottenham Court Road, London and 2) the BPMF. Also includes the user handbook and guidelines for the use of the Copyright Licensing Agency's Rapid Clearance Service.

1 document

UoL/BPMF/1/DF/11/16	Axis 2000 Contract	1995 August
	Contract between Axis 2000 and the BPMF for consultancy services. Includes accompanying correspondence.	
	1 folder	
UoL/BPMF/1/DF/11/17	Joint Centre for Educational Research and Development in Medicine	1990 March - 1993 December 15
	Includes the annual report 1991-1992 of the Centre; a copy of the policy and operational document; the Centre's 5 year development strategy from March 1990; correspondence relating to the development of the Centre.	
	1 folder	
UoL/BPMF/1/DF/11/18	Health Technology Agreement	1993 May 23 - 1994 June 20
	Includes: correspondence relating to a submission to the Health Technology Assessment Group from the Respiratory Research Liaison Committee and NHS priorities for health technology assessment; Report to the Central Research and Development Committee from the Standing Group on Health Technology, December 1993.	
	1 folder	
UoL/BPMF/1/DF/11/19	Office of Science and Technology: Technology Foresight	1994 November

Consultation document with the response from the BPMF.

1 folder

UoL/BPMF/1/DF/11/20 British Postgraduate Medical Technology Limited 1991 February - 1996 April

Includes: correspondence relating to the British Technology Group Bill; correspondence relating to the establishment and role of British Postgraduate Medical Technology Limited; correspondence relating to the dissolution of the company.

1 folder

UoL/BPMF/1/DF/11/21 London Technopole Initiative Questionnaire 1995 May

Completed copy of the questionnaire for the BPMF.

1 folder

UoL/BPMF/1/DF/12 National Health Service 1990 November - 1996 January

Includes: files relating to NHS research and development; postgraduate medical education within the NHS.

17 files

UoL/BPMF/1/DF/12/1 National Health Service Circulars 1991 June - 1994 April

National Health Service EL circulars, relating to medical and dental training funding and policy.

1 folder

UoL/BPMF/1/DF/12/2 National Health Service Research and 1994

	Development Task Force Report	March
	Draft report annotated with comments.	
	1 folder	
UoL/BPMF/1/DF/12/3	Organisation and Funding of Research in the National Health Service	1994
	Text of a lecture given by Professor Anthony J Culyer.	
	1 folder	
UoL/BPMF/1/DF/12/4	National Health Service Research and Development Task Force Report	1994 January - April
	Includes: drafts of the report; papers on research and development strategy within the BPMF Institutes.	
	1 folder	
UoL/BPMF/1/DF/12/5	National Health Service Research and Development Task Force Correspondence	1994 January - April
	Includes: correspondence relating to the draft report prepared by the Task Force; correspondence relating to research and development within the BPMF Institutes.	
	1 folder	
UoL/BPMF/1/DF/12/6	National Health Service Research and Development Task Force	1993 October - 1994 March
	Includes: draft report from the Task Force; agendas and papers for meetings of the Task Force; papers on research and development within the NHS.	
	1 folder	
UoL/BPMF/1/DF/12/7	National Health Service/University Strategy Sub-Group	1990 November

- 1991 July

Includes: agendas and papers for meetings of the Group; correspondence relating to the King's Fund Commission on London's acute services.

1 folder

UoL/BPMF/1/DF/12/8 'Is Big Beautiful?'

**1992
June**

Includes: discussion document on 'Is Big Beautiful?' relating to organisations within the NHS; correspondence relating to the discussion document.

1 folder

**UoL/BPMF/1/DF/12/9 National Health Service (NHS)
Research Task Force Correspondence**

**1993
December
3 - 1995
February
15**

Includes: arrangements for meeting of the NHS Research Task Force; terms of reference and formal invitation to Malcolm Green, Director of the BPMF to be part of the task force; invitations to respond to consultation documents; copy of the Francis Fraser Lecture on 'Funding Research in the NHS' by A J Culyer; draft submission to the House of Lords Science and Technology Committee, with comments; correspondence relating to the publication of the Culyer Report; copy of an article on 'Health Services Research in the United Kingdom 1990-1992' by Robin Dowie; correspondence with newspapers relating to medical research in the NHS; article from the British Medical Journal about the Culyer Report; arrangements for Malcolm Green to give evidence to the House of Lords Sub-Committee on Medical Research and the NHS Reforms; minutes of the evidence taken before the Select Committee on Science and Technology.

1 folder

UoL/BPMF/1/DF/12/10	National Health Service Research and Development Task Force	1994 January - February
	Includes: task force response to a consultation exercise; interim report by the Researchers and Sponsors group; report by the Research and the Internal Market Support group; report of the Financial and Management Information Support group; correspondence relating to the Task Force; correspondence relating to the future of medical research.	
	1 folder	
UoL/BPMF/1/DF/12/11	'Making Medical Audit Effective'	1992
	Training pack on medical audit, produced by the Joint Centre for Education in Medicine.	
	1 folder	
UoL/BPMF/1/DF/12/12	National Health Service Research and Development Task Force	1994 October - 1995 February
	Includes: articles on research within the National Health Service; questions from the House of Lords Select Committee on science and technology relating to medical research and the NHS reforms; evidence to the Select Committee from the Council of Deans of the UK Medical Schools; transcript of evidence given to the Select Committee; correspondence relating to evidence given to the Select Committee.	
	1 folder	
UoL/BPMF/1/DF/12/13	Internal Communication in the National Health Service	1991 November 20 - 1992 November 17

Correspondence relating to the improvement of internal communications in the National Health Service.

1 folder

UoL/BPMF/1/DF/12/14 Distinction Awards

**1990
March 14 -
1994
January
10**

Correspondence about proposed widening of the scheme of distinction awards within the National Health Service so that Regional Postgraduate Deans and teaching staff are eligible for inclusion.

1 folder

UoL/BPMF/1/DF/12/15 Developing the Role of Doctors in the Management of the National Health Service

**1986
October -
1987
March**

Includes: discussion document; correspondence relating to the discussion document.

1 folder

UoL/BPMF/1/DF/12/16 Postgraduate Medical and Dental Education Change Management Project

**1995 June
7 - 1996
January
29**

Includes: correspondence relating to the project with the National Health Service; notes of costs involved in postgraduate medical and dental education; proposals for infrastructure at BPMF headquarters.

1 folder

UoL/BPMF/1/DF/12/17 Management Development Programme

1995 July

Includes: proposal for management development for the National Health Service.

1 folder

UoL/BPMF/1/DF/13 General BPMF Directors' Files 1967 - 1996 July

Includes: files relating to BPMF corporate planning; files on royal and other visits to the BPMF; files relating to the BPMF Academic Assembly; files relating to potential associations between the BPMF and clinics.

114 files

UoL/BPMF/1/DF/13/1 Public Relations Proposals on behalf of the British Postgraduate Medical Federation 1988 April

By Vox Public Relations

1 folder

UoL/BPMF/1/DF/13/2 Private Patients Plan Medical Trust Ltd 1989 May 4 - 1990 March 6

Information about Private Patients Plan Medical Trust Ltd and a copy of and correspondence about the BPMF application for Health Care Research.

1 folder

UoL/BPMF/1/DF/13/3 BPMF Handbook - Director's Report 1985 January - 1988 September 22

Includes copies of the Director's Report from January 1985, 1985-1986, a draft copy of the handbook for 1989 and notes about the structure of the BPMF.

1 folder

- UoL/BPMF/1/DF/13/4 Royal visit to the British Postgraduate Medical Federation** **1987
February
23 - 1990
May 16**
- The visit was to formally launch the Joint Centre for Educational Research and Development in Medicine. Includes information on the programme, invitations and project proposals for 'Managed Change in Postgraduate Medical Education'
- 1 folder
- UoL/BPMF/1/DF/13/5 Medical Seminar on HM Royal Yacht Britannia** **1988 June
2 - 1989
February 1**
- Correspondence and notes relating to plans for a seminar on clinical developments and teaching to an overseas market.
- 1 folder
- UoL/BPMF/1/DF/13/6 Visit of the Chief Executive of the NHS** **1988 June
6 - 1991
October
25**
- Correspondence and photographs relating to the Chief Executive's visit and to the Francis Fraser lecture and Academic Assembly 1988.
- 1 folder
- UoL/BPMF/1/DF/13/7 Academic Assembly 1987** **1987
March 13 -
1988
February 3**
- Correspondence and arrangements for the 1987 Academic Assembly of the BPMF and Francis Fraser lecture, transcript of the talk and a programme for the February 1988 visit of HRH the Princess Royal.
- 1 folder

- UoL/BPMF/1/DF/13/8 BPMF/Fulbright Commission** **1990
December -
1993
December**
- Correspondence relating to Fulbright/BPMF awards, including details of the awards and applications for them and a copy of the Commission's report on the Future of American Studies in the United Kingdom.
- 1 folder
- UoL/BPMF/1/DF/13/9 British Medical Television** **1987
November -
1990 April**
- Correspondence and minutes of meetings relating to the development by the BPMF and British Direct Television of a postgraduate medical education television unit including: discussion of series of programmes and their content; the financing of the project; appointment of a scientific co-ordinator; minutes of the British Medical Television Steering Group; code of practice for British Medical Television.
- 1 folder
- UoL/BPMF/1/DF/13/10 Miscellaneous Students and Courses** **1987
November
- 1990
February**
- Includes: correspondence with the University of London relating to the appointment of external examiners and marking schemes for courses; statistics on half-day workshops for clinical, medical and scientific research students; information on the Royal College of Surgeons Overseas Doctors training scheme.
- 1 folder

- UoL/BPMF/1/DF/13/11 Civilian Consultant to the Medical Director (Naval) in Radiotherapy 1974 August 9 - 1983 July 29**
- Includes: claims submitted for treatment of Royal Navy personnel by Professor Michael Peckham; Report on the Health of the Royal Navy and Royal Marines, 1976 and 1977 by the Ministry of Defence, 1979; report on naval patients with cancer treated by Professor Peckham; correspondence relating to the testicular tumour research collaboration.
- 1 folder
- UoL/BPMF/1/DF/13/12 Visit of the Princess Royal 1990 May**
- Information and correspondence relating to the Princess Royal's visit to launch the new Joint Centre for Educational Research and Development in Medicine. Includes: programme; guest list; details of displays; notes on nationality of students; press and public relations information and correspondence; Open University correspondence; Cultural Attaches correspondence; correspondence relating to logistics and catering.
- 1 folder
- UoL/BPMF/1/DF/13/13 Visit of the Princess Royal 1990 March - May**
- Information and correspondence relating to the Princess Royal's visit to launch the new Joint Centre for Educational Research and Development in Medicine. Includes: photographs; invitation acceptances; draft programmes and guest list.
- 1 folder
- UoL/BPMF/1/DF/13/14 BPMF Academic Assembly 1988 - 1991**

Includes: text of the Francis Fraser lecture given at the BPF Academic Assembly, 1988; arrangements for the 1990 and 1991 Academic Assemblies; photographs of the 1990 Academic Assembly.

1 folder

UoL/BPMF/1/DF/13/15 BPF Strategic Plans

**1992
September
- 1993 June**

Includes: correspondence relating to the draft strategic plan; mission statement for the Educational Marketing Unit; mission statement for the Industrial Liaison Unit; correspondence relating to requirements for strategic plan content.

1 volume

UoL/BPMF/1/DF/13/16 Academic Retreat

**1991
October**

Information and programme for the BPF Academic Retreat at Chilston Park, including correspondence inviting participants.

1 folder

UoL/BPMF/1/DF/13/17 Degree Ceremony

**1992
September
- November**

Includes: correspondence relating to arrangements for the ceremony; correspondence relating to numbers at the ceremony; University pass lists for 1992 (Closed until 2077 under the Freedom of Information Act, section 40).

2 folders

UoL/BPMF/1/DF/13/18 Survey of the Supporting Services of the BPF

**1995 July
- August**

Information about the facilities management in the BPFM and subsequent report of the survey.

1 folder

UoL/BPFM/1/DF/13/19 Legal Status

**1995
February 8
- 1996
January 8**

Includes: copy of the Royal Charter of the BPFM; correspondence relating to the change of name of the Regional Health Authorities; correspondence and position paper on the BPFM legal framework; correspondence relating to charity relief.

1 folder

UoL/BPFM/1/DF/13/20 Transfer of Postgraduate Medical and Dental Education

**1995
October 23
- 1996
February
12**

Includes: correspondence relating to the transfer of staff; timetable for the postgraduate medical and dental education change project; papers for meetings of the project team; correspondence making arrangements for transfer of utilities.

1 folder

UoL/BPFM/1/DF/13/21 Staff Consultative Committee

**1996
February -
March**

Includes: correspondence relating to membership of the committee; minutes of committee meetings; draft memorandum of agreement between the University of London and the North and South Thames Regional Offices of the NHS Executive Concerning Thames Postgraduate Medical and Dental Education.

1 folder

UoL/BPMF/1/DF/13/22	Strategic Plan	1995 June - July
Includes: copy of the BPMF Strategic Plan for 1995-1996; correspondence relating to future arrangements for postgraduate medical and dental education; text of the Francis Fraser Lecture given at the BPMF Academic Assembly, June 1995; Forward Plan for Postgraduate Medical and Dental Education, September 1994-March 1995, by the South West Thames Region.		
1 folder		
UoL/BPMF/1/DF/13/23	Health Information Utilisation Project	1991 February - 1994 November
Includes: correspondence relating to funding and budgets for the study; applications for research grants; correspondence relating to staffing.		
1 folder		
UoL/BPMF/1/DF/13/24	Royal Postgraduate Medical School	1995 February - July
Includes: minutes, agendas and papers of meetings of the School Council; correspondence relating to the career patterns of young doctors; correspondence relating to fellowships of the School.		
1 folder		
UoL/BPMF/1/DF/13/25	'A Strategy for the Science Base'	1987 October

Includes: comments of the BPFM and the University of London on the Advisory Board for the Research Councils report 'A Strategy for the Science Base'.

1 folder

UoL/BPMF/1/DF/13/26 'The British Postgraduate Medical Federation: The First Fifteen Years' **1967**
By Sir Francis Fraser, first Director of the BPFM.

2 copies

UoL/BPMF/1/DF/13/27 Appointment of Director of the BPFM **1990**
Includes: applications; arrangements for interview; details of the post; arrangements for advertising the post.

1 folder

UoL/BPMF/1/DF/13/28 Appointment of Director of the BPFM **1990**
Includes: correspondence with the BPFM Governing Body arranging meetings for the appointment.

1 folder

UoL/BPMF/1/DF/13/29 Strategic Plans **1994**
June - July

Includes: copies of strategic plans for the BPFM and the Institutes; correspondence relating to the updating of the plans for submission to the Higher Education Funding Council England.

1 folder

UoL/BPMF/1/DF/13/30 Interdisciplinary Research Centres **1988**
January - December

Includes: correspondence relating to the development of University Interdisciplinary Research Centres (IRCs); proposal for an IRC to study neurodegenerative disorders; proposal for an IRC in the Developmental Psychobiology of Growth; Proposal for an IRC in the Genetics of Immunodeficiency; copies of other proposals for IRCs within the University of London; proposal for an IRC for the study of clinical immunology.

1 folder

UoL/BPMF/1/DF/13/31 Interdisciplinary Research Centres

**1987
August -
December**

Includes: correspondence relating to the development of University Interdisciplinary Research Centres (IRCs); proposal for an IRC in Clinical Immunology; proposal for an IRC on Biomembranes, Molecular and Cellular Signalling and Disease Processes at the Royal Free Hospital School of Medicine; Proposal for an IRC on Biomedical Applications of Free Radical Methodology; Proposal for a University Research Centre in Infectious Diseases.

1 folder

UoL/BPMF/1/DF/13/32 Licence Agreement

**1992
September
10**

Between 1) the University of London acting through the University of London Computer Centre and 2) the British Postgraduate Medical Federation, for the occupation of rooms at 20 Guilford Street, London.

1 document

UoL/BPMF/1/DF/13/33 Licence Agreement

**1991
August 5**

Between 1) the British Postgraduate Medical Federation and 2) the University of London acting through the University of London Computer Centre, for the occupation of rooms at 20 Guilford Street, London.

1 document

UoL/BPMF/1/DF/13/34 Licence Agreement

**1992
March 2**

Between 1) the University of London acting through the University of London Computer Centre and 2) the British Postgraduate Medical Federation, for the occupation of rooms at 20 Guilford Street, London.

1 document

UoL/BPMF/1/DF/13/35 Licence Agreement

**1995
November
8**

Between 1) the University of London acting through the University of London Computer Centre and 2) the British Postgraduate Medical Federation, for the occupation of rooms at 20 Guilford Street, London.

2 documents

UoL/BPMF/1/DF/13/36 Licence Agreement

**1993
April 27**

Between 1) the University of London acting through the University of London Computer Centre and 2) the British Postgraduate Medical Federation, for the occupation of rooms at 20 Guilford Street, London.

2 documents

UoL/BPMF/1/DF/13/37 Licence Agreement

**1993
September
9**

Between 1) the University of London acting through the University of London Computer Centre and 2) the British Postgraduate Medical Federation, for the occupation of rooms at 20 Guilford Street, London. Includes correspondence relating to the agreement.

2 documents

UoL/BPMF/1/DF/13/38 Licence Agreement

**1994
September
22**

Between 1) the University of London acting through the University of London Computer Centre and 2) the British Postgraduate Medical Federation, for the occupation of rooms at 20 Guilford Street, London. Includes correspondence relating to the agreement.

2 documents

UoL/BPMF/1/DF/13/39 Contracts and Job Plans for Academic Consultants

**1990 May -
1991
January**

Includes: circulars from the Department of Health; correspondence relating to contracts and job plans; guidelines on contracts and job plans.

1 folder

UoL/BPMF/1/DF/13/40 Portman Clinic

**1989 July -
1990
January**

Includes: correspondence relating to proposed association between the Clinic and the BPMF; programme for the Clinic's 1989 Forensic Psychotherapy Symposium.

1 folder

UoL/BPMF/1/DF/13/41	Centre in Biological and Medical Systems	1989
	Includes: plans for the centre; correspondence relating to the steering committee of the centre.	
	1 folder	
UoL/BPMF/1/DF/13/42	Ciba Foundation	1988
	Includes: proofs and typescript of a paper given by Professor Michael Peckham, Director of the BPMF at a Ciba Foundation symposium to be checked for publication; copies of the discussion at the symposium.	
	1 folder	
UoL/BPMF/1/DF/13/43	The King's Fund Centre	1990 June 15 - 1992 December 2
	Includes: correspondence relating to proposals for a Marylebone Centre Trust; working papers on the future of acute services in London; correspondence relating to the development of regional research and development strategy; correspondence relating to a working party on the future of medical education; correspondence relating to the King's Fund Centre grants committee.	
	1 folder	
UoL/BPMF/1/DF/13/44	The Tavistock Clinic	1989 January 27 - 1992 December 7
	Includes: correspondence relating to the possibility of the Tavistock Clinic becoming affiliated to the BPMF.	
	1 folder	

UoL/BPMF/1/DF/13/45	Wellcome Unit for the History of Medicine	1986 December 11 - 1987 October 20
	Includes: draft application to the Wellcome Trust; notes on meetings; copies of articles written by members of the Wellcome Unit for the History of Medicine; correspondence relating to medical history.	
	1 folder	
UoL/BPMF/1/DF/13/46	National Centre for Health Care Studies	1988 October 10 - 1990 March 7
	Includes: correspondence discussing proposals for the establishment of a national centre; correspondence relating to funding for the proposed national centre.	
	1 folder	
UoL/BPMF/1/DF/13/47	Royal College of Physicians	1974 February 5 - 1992 January 27
	Includes: correspondence relating to the admittance of Professor Michael Peckham, director of the BPMF to membership of the College, 1974; correspondence relating to Professor Peckham becoming a Fellow of the College, 1986; paper on the BPMF and the Tomlinson Review, 1992.	
	1 folder	
UoL/BPMF/1/DF/13/48	Central Office Organisation	1990 April - September
	Includes: correspondence relating to staff organisation at the BPMF Central Office; correspondence relating to the appointment of a new Director of the BPMF.	

1 folder

UoL/BPMF/1/DF/13/49 National Counselling and Welfare Service for Sick Doctors **1987 November**
Includes: correspondence relating to the possibility of locating the service within the BPMF; information relating to the service.

1 folder

UoL/BPMF/1/DF/13/50 National Association of Clinical Tutors **1986 November - 1988 May**
Includes: correspondence with the Association relating to the role of clinical tutors within the BPMF; correspondence relating to the Annual General Meeting of the Association.

1 folder

UoL/BPMF/1/DF/13/51 British Medical Journal **1988 July - 1990 April**
Includes: correspondence relating to articles and potential articles for the Journal; correspondence and information relating to the Helen Tomkinson and Albert McMaster Awards, 1990.

1 folder

UoL/BPMF/1/DF/13/52 History of the BPMF and its Institutes **1994 May**
Draft history written by Susie Morrow.

1 folder

UoL/BPMF/1/DF/13/53 Re-organisation of the BPMF Central Office **1986 November - 1987 March**

Includes: information on staffing at Central Office; copy of the future strategy for Central Office; information on the re-development of Central Office.

1 folder

UoL/BPMF/1/DF/13/54 The State of the Universities 1991 February

Includes: Committee of Vice-Chancellors and Principals document on 'The State of the Universities'; BPMF response.

1 folder

UoL/BPMF/1/DF/13/55 Financial Regulations 1992 December

Draft financial regulations for the BPMF, with information on the drafting process.

1 folder

UoL/BPMF/1/DF/13/56 Association for the Study of Medical Education Review 1988 April - May

Correspondence relating to a BPMF contribution to the Review on innovations in medical education.

1 folder

UoL/BPMF/1/DF/13/57 Advisory Council on Science and Technology Review of Medical Research and Health 1991 August - October

Includes: correspondence and requests for comments relating to the review; comments from the BPMF.

1 folder

UoL/BPMF/1/DF/13/58 Law in Medicine 1991 July - December

Includes: correspondence relating to the possibility of setting up a Law in Medicine group within the BPMF.

1 folder

UoL/BPMF/1/DF/13/59 Financial Memoranda

**1989 April
- 1991
February**

Includes: correspondence relating to financial memoranda between the BPMF and the Institutes; draft memoranda; correspondence relating to the contents of the memoranda.

1 folder

UoL/BPMF/1/DF/13/60 Review of Occupational Health

**1989
October -
1991 June**

Includes: correspondence relating to the Joint Planning Committee Working Party on Environmental Health; report of the working party; discussion paper and comments on "The University of London and Occupational Health/Occupational Medicine in London"; correspondence relating to the Fairweather report on the teaching of Occupational Health/Medicine.

1 folder

UoL/BPMF/1/DF/13/61 Academic Council Standing Committee on Pre-Registration

**1992
February -
July**

Includes: correspondence relating to improving the pre-registration period of training; paper by the Thames Deans of Postgraduate Medicine on "The Pre-Registration Year"; article from the British Medical Journal on "Educational improvement of the pre-registration period of general clinical training", March 1992.

1 folder

- | | | |
|--------------------------------|--|---|
| UoL/BPMF/1/DF/13/62 | National Heart and Lung Institute and Thrombosis Research Institute | 1992
October -
1994 July |
| | Includes: correspondence relating to the Universities Funding Council research assessment exercise; correspondence relating to the status of the Thrombosis Research Institute within the University of London; correspondence relating to the formal basis of the relationship between the National Heart and Lung Institute and the Thrombosis Research Institute; correspondence relating to the possibility of affiliated status within the BPMF for smaller Institutes; correspondence relating to a draft memorandum of agreement between the National Heart and Lung Institute and the Thrombosis Research Institute. | |
| | 1 folder | |
|
UoL/BPMF/1/DF/13/63 |
Proposed Chair of Metabolic Cardiology |
1991
December -
1992
November |
| | Includes: correspondence relating to an application by the National Heart and Lung Institute. | |
| | 1 folder | |
|
UoL/BPMF/1/DF/13/64 |
Private Practice for Academics |
1991
January 21
- 1992
November
16 |
| | Correspondence about the policy of the University of London and the Institutes with regard to clinical academic staff undertaking private practice for personal gain. | |

1 folder

UoL/BPMF/1/DF/13/65 Principal of Imperial College of Medicine **1995 April - May**
Includes: application for the post of Principal; curriculum vitae; letters to potential referees.

1 folder

UoL/BPMF/1/DF/13/66 Nurse Practitioners **1988 May - July**
Includes: articles on nurse practitioners from medical journals; articles on doctors' workload; correspondence relating to studies of the work of nurse practitioners; copy of report on 'An Examination of Labour Market Trends in Relation to the National Health Service'.

1 folder

UoL/BPMF/1/DF/13/67 Clinical Counselling **1991 February - October**
Includes: correspondence relating to the provision of counselling for senior staff; correspondence with the National Counselling Service for Sick Doctors; paper on Principles and Practice in Career Counselling; correspondence relating to a Clinical Consultant service for the BPMF and Institutes; information on Employee Assistance Plus Inc.

1 folder

UoL/BPMF/1/DF/13/68 Royal College of Physicians **1986 August - 1990 October**

Includes: copy minutes of meetings of the College Committee on General (Internal) Medicine; papers on geriatric services in the United Kingdom; correspondence relating to training registrars in general medicine; correspondence relating to doctors' workload; consultation on undergraduate teaching of medicine.

1 folder

UoL/BPMF/1/DF/13/69

Journal of Medical Politics and Education

**1986
October -
November**

Includes: correspondence relating to a possible new journal.

1 folder

UoL/BPMF/1/DF/13/70

St Mark's Hospital

1991

Includes: copy of the debate in the House of Lords relating to the future of St Mark's Hospital; briefing pack on the Hospital.

1 folder

UoL/BPMF/1/DF/13/71

Medical Research Council

**1986
February -
1994
March**

Includes: correspondence relating to funding of research; the MRC's corporate strategy 1989; correspondence and papers relating to the Royal Postgraduate Medical School's research strategy and copy of the research portfolio; correspondence relating to clinical research; correspondence relating to research proposals; correspondence relating to the Association of Medical Research Charities.

1 folder

UoL/BPMF/1/DF/13/72

Briefing Documents for Academic Audit

**1992
November**

BPMF Submission to the Higher Education Quality Council, includes: BPMF Planning Statement; the Chilston Charter; the Leeds Report; Education Committee Policy Document; list of BPMF courses and programmes; Academic Management Information; copy of the BPMF Royal Charter; BPMF students guide to courses; BPMF video for students.

1 folder

UoL/BPMF/1/DF/13/73 Glaxo/British Lung Foundation Chair of Respiratory Medicine 1994 April - October

Includes: proposal for the creation of a Chair in Respiratory Science in the North of England or Scotland; correspondence relating to the proposals from the British Lung Foundation, Glaxo Holdings PLC, the University of Aberdeen, the University of Edinburgh, the University of Glasgow and the University of Newcastle.

1 folder

UoL/BPMF/1/DF/13/74 BPMF Windup 1995 March - 1996 April

Includes: copy of licence agreement between 1) the University of London Computer Centre and 2) the British Postgraduate Medical Federation relating to the use of rooms at 20 Guilford Street; copy of the BPMF Central Office financial forecast, 1995; minutes of meetings and papers relating to the allocation of BPMF reserves; correspondence with Camden Council relating to business rates.

1 folder

UoL/BPMF/1/DF/13/75 BPMF Windup 1993 November - 1994 October

Includes: correspondence relating to arrangements for the winding up of the BPF; correspondence relating to the recurrent grant for the BPF; correspondence relating to staffing arrangements and superannuation; correspondence relating to the staff review.

1 folder

UoL/BPMF/1/DF/13/76 Animal Usage in the BPF

**1989
June -
1993
June**

Includes: correspondence relating to a review of animal usage; outline review of current operations and future trends within the Institute for Cancer Research; report on the working party on animal usage within the BPF; correspondence relating to a working party on facilities for comparative biology.

1 folder

UoL/BPMF/1/DF/13/77 Joint Planning Advisory Committee and Registrars

**1991
April -
May**

Includes: correspondence relating to JPAC registrar quotas for Special Health Authorities; correspondence relating to medical manpower.

1 folder

UoL/BPMF/1/DF/13/78 Joint Planning Advisory Committee

**1986 July
- 1991
March**

Includes: Department of Health document "Hospital Medical Staffing - Achieving a Balance"; correspondence and comments relating to the document; Joint Planning Committee report for the year 1988; Report on Postgraduate Medical Education by a working party of the Conference of Postgraduate Deans and

Directors of Postgraduate Medical
Education of the United Kingdom.

1 folder

**UoL/BPMF/1/DF/13/79 Royal College of Physicians
Respiratory Medicine
Committee/British Thoracic Society
Liaison 1993 July
13 - 1994
November
17**

Includes: correspondence arranging
liaison meetings and discussing
committee membership; notes of
meetings; copy of an article on the
standardisation of lung function tests;
Royal College of Physicians conference
programme 1995; notes on the role and
responsibilities of the British Thoracic
Society.

1 folder

**UoL/BPMF/1/DF/13/80 Royal College of Physicians
Respiratory Medicine Committee
Papers 1993 April
1 - 1995
June 2**

Includes agendas, minutes and committee
papers.

1 folder

**UoL/BPMF/1/DF/13/81 Royal College of Physicians Thoracic
Medicine Committee 1994 June
24 - 1995
January
26**

Correspondence relating to medical
techniques and non-qualified staff.

1 folder

**UoL/BPMF/1/DF/13/82 Royal College of Physicians 1994 July
11 - 1995
June 20**

Correspondence relating to the Committee
on Respiratory Medicine, including anti-
smoking campaigns and the development
of a Tobacco Sub-Committee.

1 folder

UoL/BPMF/1/DF/13/83 Science and Engineering Research Council **1991
August 5 -
1992
October
15**

Correspondence relating to the exploitation of Research Council Funded Inventions.

1 folder

UoL/BPMF/1/DF/13/84 Mediphase **1992
June 8 -
1995
June 21**

Correspondence and information about the introduction of the Mediphase system for the endorsement of prescriptions by pharmacists and information on the SCRIPTNET system.

1 folder

UoL/BPMF/1/DF/13/85 Asthma **1991
February
11 - 1995
April 25**

Correspondence relating to training in asthma and allergy with the University of Wales College of Medicine.

1 folder

UoL/BPMF/1/DF/13/86 'Leading for Health' **1992
February -
March**

Includes a copy of the British Medical Association's 'Leading for Health' agenda and accompanying correspondence discussing the proposals for health improvement.

1 folder

UoL/BPMF/1/DF/13/87 Health Information Utilisation Project 1992 July

Copy of an application to the Department of Health for a research grant and correspondence relating to the project.

1 folder

UoL/BPMF/1/DF/13/88 Wind up of British Postgraduate Medical Federation 1995 May 16 - 1996 February 12

Correspondence relating to: the future of the BPMF; the transfer of staff and resources from the BPMF to the University of London.

1 folder

UoL/BPMF/1/DF/13/89 BPMF Administration 1995 May - 1996 June

Includes: projected expenditure for BPMF Central Office; proposals for infrastructure to support postgraduate medical education; correspondence and plans relating to space requirement.

1 folder

UoL/BPMF/1/DF/13/90 Briefing Documents for Academic Audit 1992 June

Includes: a copy of the BPMF Planning Statement, June 1992; 'The Chilston Charter: An Educational Quality Initiative', June 1992; 'The Leeds Report: The Development of an Academic Strategy for BPMF'; paper on BPMF Quality Assurance Management and Academic Management Information; information booklet on the BPMF.

1 folder

UoL/BPMF/1/DF/13/91 BPMF Social Events **1993 April -
1995
November**

Arrangements for a dinner to mark the retirement of Dr Elizabeth Shore and Professor Peter Flute, October 1993, and arrangements for the Dean's Dinner, November 1995. Also includes official photographs of the Dean's Dinner.

1 folder

**UoL/BPMF/1/DF/13/92 Transfer of Funds to the Royal College
of Physicians** **1996
January -
July**

Includes: memorandum relating to the transfer of funds; opinion of counsel; correspondence relating to the transfer.

1 folder

UoL/BPMF/1/DF/13/93 BPMF Wind-up and Archives **1996 May
- June**

Includes: correspondence relating to the records of the BPMF and their deposit with the University of London.

1 folder

UoL/BPMF/1/DF/13/94 BPMF Wind-up and Unions **1996
February -
March**

Includes: correspondence relating to trade unions and the transfer of staff to the University of London.

1 folder

UoL/BPMF/1/DF/13/95 BPMF Wind-up **1996
February -
July**

Includes: correspondence relating to the disposal of BPFM funds; counsel's opinion on the disposal of BPFM funds; correspondence informing official bodies of the BPFM ceasing operations; correspondence relating to the payment of business rates for BPFM buildings; list of staff as at 21 March 1996; minutes of the BPFM staff consultative committee.

1 folder

UoL/BPFM/1/DF/13/96 BPFM Funding and Planning Statement 1991

For 1991-1992 to 1994-1995. Includes funding and planning statements for central office and the institutes.

1 folder

**UoL/BPFM/1/DF/13/97 Academic Retreat 1991
October**

Information and programme for the BPFM Academic Retreat at Chilston Park.

1 folder

**UoL/BPFM/1/DF/13/98 Revenue Sharing Scheme 1989 April
- 1990
August**

Includes: details of the Finance and General Purposes Committee revenue sharing scheme; correspondence relating to technology transfer.

1 folder

**UoL/BPFM/1/DF/13/99 Visit of Lord Goff to the BPFM 1991
January -
February**

Includes: correspondence arranging the visit; programme for the visit; copy of agenda and papers for the Finance and General Purposes Committee, February 1991.

1 folder

- UoL/BPMF/1/DF/13/100 Staff Consultation Committee** **1995 July
7 - 1996
February 8**
- Includes: information circulated to staff about the future of the BPMF; arrangements for membership of the staff consultative committee.
- 1 folder
- UoL/BPMF/1/DF/13/101 BPMF Committee Structure** **1989
December
19 - 1990
August 20**
- Includes: correspondence relating to the proposed re-organisation of the committee structure of the BPMF; committee structure proposals.
- 1 folder
- UoL/BPMF/1/DF/13/102 BPMF Scheme for Conferment of Title of Professor or Reader of the University of London** **1992
February -
October**
- Includes: correspondence relating to the revision of the scheme for conferring titles on National Health Service Consultants; samples for the BPMF scheme for the conferment of titles within the University of London.
- 1 folder
- UoL/BPMF/1/DF/13/103 BPMF Scheme for Conferment of Title of Professor or Reader of the University of London** **1991 July
- 1992
January**
- Includes: correspondence relating to the revision of the scheme for conferring titles on National Health Service Consultants; samples for the BPMF scheme for the conferment of titles within the University of London; draft

guidance on the scheme.

1 folder

UoL/BPMF/1/DF/13/104 Appointed Teachers General Procedures **1990
September
- 1991 April**

Includes: draft approval forms for the BPMF to establish appointed teachers; draft regulations for the conferment of titles'; University of London panels of experts for boards of advisors, 1987-1990; correspondence relating to the regulations.

1 folder

UoL/BPMF/1/DF/13/105 BPMF Scheme for Conferment of Title of Professor or Reader of the University of London **1992
February**

Includes: copy of the scheme; report to the University on the procedures used; guidance and forms for the scheme, with lists of appointed experts.

1 folder

UoL/BPMF/1/DF/13/106 Medical Television Network **1976
September
- 1990
December**

Includes: Medical Television Network development partner scheme (part 1) proposal; correspondence relating to the EuroTransMed project, with information about the project and proposals; article on the production and distribution of post-graduate medical television.

1 folder

UoL/BPMF/1/DF/13/107 BPMF Publishing **1987
January -
August**

Includes: report from the head of the BPFM Print Room on printing requirements; correspondence and impressions of publishing requirements.

1 folder

UoL/BPFM/1/DF/13/108 Degree Presentation Ceremonies

**1991
October -
1992
December
21**

Includes: correspondence relating to the arrangements for degree presentation ceremonies; letters of congratulation to successful PhD students; copies of University of London pass lists.

1 folder

UoL/BPFM/1/DF/13/109 BPFM Corporate Plan

**1993
June**

Corporate plan for 1992/1993 to 1996/1997.

1 folder

UoL/BPFM/1/DF/13/110 Scheme for Conferral of Titles of Professorship

**1991 July
- October**

Includes: copy of the draft scheme proposed by the BPFM; correspondence relating to the scheme and the University of London regulations for appointments.

1 folder

UoL/BPFM/1/DF/13/111 Visit of Lord Goff of Chievely

**1991
February**

Includes: programme for the visit; copy of slides for presentation about the BPFM.

1 folder

UoL/BPMF/1/DF/13/112 National Advice Centre for Overseas Students **1987
June -
1989
June**

Includes: correspondence and press cuttings relating to overseas student policy; correspondence with the Department of Health and Social Security relating to proposed changes in the National Advice Centre and linking it with the BPMF; correspondence relating to links between UK universities and universities abroad; correspondence with the Overseas Student Trust; correspondence relating to the recruitment of overseas students; correspondence relating to links with Saudi Arabian and Omani universities.

1 folder

UoL/BPMF/1/DF/13/113 Academic Assembly **1990 -
1995**

Includes: text of the 1995 Francis Fraser Lecture; photographs of academic assemblies; programme of the 1993 academic assembly.

1 folder

UoL/BPMF/1/DF/13/114 Photographs **Undated
[1990s]**

Includes: photographs from BPMF graduations; photographs of HRH Princess Anne's visit to the BPMF; photographs of Margaret Thatcher visiting the BPMF; photographs of formal BPMF occasions.

12 photographs

UoL/BPMF/1/EXC Executive Committee **1990
February -
1995 June**

Includes: minutes, agendas and committee papers; correspondence files.

The Executive Committee was set up in 1991 to advise the Governing Body and the Finance and General Purposes Committee on matters of academic policy.

UoL/BPMF/1/EXC/1	Minutes	1991 February - 1995 June
	Minutes, agendas and committee papers of the Executive Committee of the British Postgraduate Medical Federation.	
	4 files	
UoL/BPMF/1/EXC/1/1	Minutes of the Executive Committee	1991 February- November
	Minutes, agendas and committee papers. February, April, July, September and November meetings.	
	1 folder	
UoL/BPMF/1/EXC/1/2	Minutes of the Executive Committee	1992 February- November
	Minutes, agendas and committee papers. February, April, July, September and November meetings.	
	1 folder	
UoL/BPMF/1/EXC/1/3	Minutes of the Executive Committee	1993 January- November
	Minutes, agendas and committee papers. January, April, May, July, September and November meetings.	
	1 folder	
UoL/BPMF/1/EXC/1/4	Minutes of the Executive Committee	1994

		January - 1995 June
	Minutes, agendas and committee papers. January, March, July, November 1994 and February and June 1995 meetings.	
	1 folder	
UoL/BPMF/1/EXC/2	Files	1990 November - 1994 November
	Executive Committee Correspondence	
	5 files	
UoL/BPMF/1/EXC/2/1	Executive Committee Correspondence	1990 November 16 - 1991 September 25
	Includes: a list of panels of experts for boards of advisors in the University of London, 1990-1993; correspondence relating to appointed teachers and the credentials panel; correspondence relating to academic research equipment; correspondence relating to dates of committee meetings; copy of the BPMF review of epidemiology and biostatistics; copy of clinical trials compensation guidelines; copies of guidance from the Committee of Vice-Chancellors and Principals on research contracts and liabilities; copies of Institute policies on intellectual property.	
	1 folder	
UoL/BPMF/1/EXC/2/2	Executive Committee Correspondence	1991 September 30 - 1993 September 3

Includes: correspondence relating to the research assessment exercise; correspondence relating to the Tomlinson Review; correspondence relating to insurance for clinical trials; correspondence relating to dates of committee meetings and agenda items; information on research and development in the National Health Service.

1 folder

**UoL/BPMF/1/EXC/2/3 Executive Committee Correspondence 1991
December
3 - 1994
November
2**

Includes: correspondence from the Wellcome Trust relating to Prize Studentships; guidance on the proper conduct of public business from the Higher Education Funding Council for England; correspondence relating to meeting dates for the Committee; correspondence relating to non-formula funding and to recurrent grants; correspondence relating to medical faculty structures; correspondence relating to the effects of National Health Service reforms.

1 folder

**UoL/BPMF/1/EXC/2/4 Executive Committee Correspondence 1993
February
16 - 1994
February
14**

Includes: correspondence relating to the National Health Service research and development task force; notes on the research assessment exercise; correspondence relating to performance indicators; correspondence relating to recurrent grants.

1 folder

- UoL/BPMF/1/EXC/2/5 Executive Committee Correspondence 1992
November
27 - 1994
August 11**
- Includes: correspondence relating to the BPMF Student Survey; copy of the BPMF Overseas Marketing Plan, 1993-1994; correspondence relating to funding; correspondence relating to the BPMF Institutes and multi-faculty colleges; National Health Service (NHS) Executive circulars relating to Special Health Authorities; papers on NHS Research and Development priorities; Quality Assurance guidelines for BPMF Staff; correspondence relating to research performance indicators; correspondence and information about the World Summit on Medical Education, 1993.
- 1 folder
- UoL/BPMF/1/GB Governing Body 1947 -
1996**
- Includes: correspondence from the Governing Body; signed and unsigned minutes, agendas and committee papers.
- UoL/BPMF/1/PGM Postgraduate Medical Education
Committees 1943 June
- 1994
July**
- Includes: papers of the Postgraduate Education Working Party; minutes of Conferences of UK Postgraduate Deans; correspondence and papers of the Central Committee on Postgraduate Medical Education; Royal Postgraduate Medical School Committee of Management Minutes.
- 21 files
- UoL/BPMF/1/PGM/1 Conferences of UK Postgraduate Deans
and Institute Deans 1946
September
27 - 1964**

		July 14
	Includes: minutes of the conferences; minutes of meetings of the BPMF Postgraduate Deans.	
	1 folder	
UoL/BPMF/1/PGM/2	Royal Postgraduate Medical School Committee of Management Minutes	1960 January - 1972 July
	Meetings 79 - 139.	
	1 folder	
UoL/BPMF/1/PGM/3	Central Committee on Postgraduate Medical Education	1969 May - 1970 November
	Agendas, minutes and committee papers, meetings 17-26.	
	1 folder	
UoL/BPMF/1/PGM/4	Central Committee on Postgraduate Medical Education Correspondence	1966 November 22 - 1970 December 7
	Includes: correspondence relating to the setting up of the Central Committee; minutes of the first meeting of the Committee, May 1967; correspondence on funding for medical courses; correspondence relating to potential training courses.	
	1 folder	
UoL/BPMF/1/PGM/5	Postgraduate Education Working Party	1984 February 1 - 1988 March 22
	Includes: agendas, minutes and papers for meetings of the Education Working Group; correspondence relating to student numbers; continuing education records of	

course numbers; working party
questionnaire on courses; correspondence
relating to the setting up of the working
party; correspondence relating to improving
income from teaching.

1 folder

**UoL/BPMF/1/PGM/6 Postgraduate Education Working Party 1987
September
- 1988
November**

Agendas, minutes and papers for meetings
of the Education Working Group.

1 folder

**UoL/BPMF/1/PGM/7 Postgraduate Education Working Party 1988
October 25
- 1989
August 1**

Includes: agendas, minutes and papers for
meetings of the working party; paper on the
provision of audio-visual facilities in the
University of London; student load
statistics; report of the working party to the
BPMF Academic Steering Group, 1989;
paper on continuing education in the Royal
Postgraduate Medical School.

1 folder

**UoL/BPMF/1/PGM/8 Postgraduate Education Working Party 1989
February
22 -
October 31**

Includes: agendas, minutes and papers for
meetings of the Education Working Group;
copies of papers on external examinations
by the Committee of Vice-Chancellors and
Principals (CVCP); comments on the
Government White Paper on "Working for
Patients" relating to education and training;
copies of working papers produced after
the review of the National Health Service;
papers on academic standards in
universities by the CVCP; copy of the

proceedings of the Technology Enhanced Training Conference, 1989.

1 folder

UoL/BPMF/1/PGM/9 Postgraduate Education Working Party 1989 June 2 - 1990 February 22

Includes: agendas, minutes and papers for meetings of the Education Working Group; correspondence arranging a seminar on student recruitment, funding and marketing, with details of speakers and programme; draft educational policy statement for discussion by the working group; "Best Medicine for London", report of a Joint Planning Committee Working Party on an academic strategy for medicine, 1989; Institute teaching strategies; prospectuses and information on postgraduate opportunities at the Institutes.

1 folder

UoL/BPMF/1/PGM/10 Postgraduate Education Working Party 1990 February 14 - July 5

Includes: agendas, minutes and papers for meetings of the Education Working Group; papers relating to waived student fees; draft education information brochure; report on the health studies mission to Singapore and Malaysia, October 1989; British Council Annual Report and Accounts, 1988-1989.

1 folder

UoL/BPMF/1/PGM/11 Postgraduate Education Working Party 1990 May - December

Includes: agendas, minutes and papers for meetings of the Education Working Group; papers on recruitment of students from overseas; correspondence relating to the Gulf training and education exhibition, Dubai, 1991; correspondence

relating to collaboration with the London School of Hygiene and Tropical Medicine; agenda and papers for the initial meeting of the BPFM Continuing Education Group; correspondence with the British Council relating to educational exhibitions abroad.

1 folder

**UoL/BPMF/1/PGM/12 Postgraduate Education Working Party 1990
October 9
- 1991
March 6**

Includes: agendas, minutes and papers for meetings of the Education Working Group; correspondence with the British Council on training within the European Community; correspondence relating to educational priorities within the BPFM; draft syllabus for diploma in clinical paediatrics at the Institute of Child Health.

1 folder

**UoL/BPMF/1/PGM/13 Development Committee 1946 May
30 - 1949
December
13**

Agendas, minutes and papers for meetings of the Committee on Development in London of an International Postgraduate Medical Centre.

1 folder

**UoL/BPMF/1/PGM/14 Development Committee
Correspondence 1943 June -
1948
November**

Includes: memoranda on the development of postgraduate medical education; papers on the development of an international postgraduate medical school in London; letters of invitation to the Governing Body of the newly constituted BPFM; correspondence relating the Royal Free Hospital and a postgraduate medical

centre; correspondence discussing potential sites.

1 folder

UoL/BPMF/1/PGM/15 Development Committee Correspondence **1949
January -
1953
September**

Includes: correspondence relating to potential locations for the postgraduate medical school; correspondence discussing the possibility of a site on the Foundling Estate; correspondence discussing a site in Kensington.

1 folder

UoL/BPMF/1/PGM/16 Development Committee Correspondence **1949
October -
1955 April**

Includes: correspondence relating to potential location of the postgraduate medical school in Guilford Street; plans of the development of the Guilford Street site.

1 folder

UoL/BPMF/1/PGM/17 Joint Centre for Education in Medicine **1994 May
- July**

Includes: minutes for meetings of the Joint Centre Management Committee; papers on project proposals.

1 folder

UoL/BPMF/1/PGM/18 Working Party on the Postgraduate Medical Institutes **1976
September
15 - 1977
July 8**

Agendas and minutes.

1 folder

UoL/BPMF/1/PGM/19	BPMF Student Questionnaire	1987 July - 1988 February
	Completed copies of questionnaires sent out by the Postgraduate Student Working Party to ascertain the teaching workload in each Institute, including some correspondence about the survey.	
	1 folder	
UoL/BPMF/1/PGM/20	Postgraduate Student Working Party	1987 July - 1988 February
	Includes: agenda items for forthcoming meetings; correspondence and statistics for the student questionnaire; minutes of meetings; correspondence to members of the working party; correspondence with deans of BPMF Institutes; miscellaneous reports and papers for the working party.	
	1 folder	
UoL/BPMF/1/PGM/21	Educational Working Party	1986 November
	Minutes of the first meeting of the working party.	
	1 folder	
UoL/BPMF/1/RHA	Regional and Special Health Authorities	1983 February - 1996 February
	Includes: correspondence and files relating to the Regional Health Authorities (RHAs) and to Special Health Authorities (SHAs); correspondence from the Regional Deans.	
	19 files	

UoL/BPMF/1/RHA/1	Dental Tutors	1985 February 22 - 1990 February 21
	<p>Minutes and papers for meetings of dental tutors in the four Thames regions, including: correspondence relating to the conference of postgraduate dental deans, 1989; papers on vocational training; the BPMF Handbook for Dental Tutors, 1981.</p> <p>1 folder</p>	
UoL/BPMF/1/RHA/2	Dental Tutors	1990 February - 1991 October
	<p>Minutes and papers for meetings of dental tutors in the four Thames regions, including copy of bid for white paper supplementary funding under section 63.</p> <p>1 folder</p>	
UoL/BPMF/1/RHA/3	Thames' Deans	1983 February 15 - 1989 December 20
	<p>Minutes and papers for meetings of the Thames' Deans, meetings of the Deans and Regional Advisers in General Practice, including: notes on discussions about pre-registration years and nurse practitioners; papers on Section 63 administration; discussion of regional librarians; copy of Statutory Instrument on the National Health Service (Vocational Training) Regulations, 1979.</p> <p>1 folder</p>	
UoL/BPMF/1/RHA/4	BPMF Guidance on the New Structure for Postgraduate Dental Education	1991 March 6

Including: details about the new management structure for postgraduate dentistry; education and continuing training for hospital, community and general dental services; information on education in medicine and on finance.

1 folder

UoL/BPMF/1/RHA/5 Special Health Authorities Funding and Capital Charges **1990
November
27 - 1991
July 31**

Including: correspondence with the Department of Health relating to Special Health Authority (SHA) status for postgraduate teaching hospitals; discussion document on funding the SHAs; correspondence with hospitals and the Department of Health relating to funding; agenda and papers for meetings about SHA within the National Health Service.

1 folder

UoL/BPMF/1/RHA/6 Special Health Authority Liaison Group **1987
January 22
- 1989
February 9**

Includes: minutes of the Liaison Group; correspondence relating to meetings of the Group; minutes of meetings of the SHA General Managers' meetings; minutes of the Commercial Liaison Working Group.

1 folder

UoL/BPMF/1/RHA/7 Special Health Authority Liaison Group **1987
February
27 - 1990
January 31**

Includes: minutes of the Liaison Group; correspondence relating to meetings of the Group; minutes of meetings of the SHA General Managers' meetings; minutes of the Commercial Liaison Working Group; papers on Performance Indicators in the SHAs.

1 folder

UoL/BPMF/1/RHA/8 Regional Deans Management Meetings **1994
March 30 -
1995 July
6**

Minutes, agendas and papers for the meetings.

1 folder

**UoL/BPMF/1/RHA/9 Regional Deans Management Meetings
Correspondence** **1992
August 10
- 1995
October 11**

Includes: correspondence relating to co-operation between Deans of Medical Schools and Deans of Postgraduate Medicine; correspondence relating to discussions at management meetings; correspondence relating to course organisers and tutors; correspondence relating to appointments procedures.

1 folder

**UoL/BPMF/1/RHA/10 North East Thames Region
Correspondence** **1993
December -
1995
October 2**

Includes: correspondence relating to appointments; correspondence relating to regional conferences; copies of the regional newsletter.

1 folder

**UoL/BPMF/1/RHA/11 North West Thames Region
Correspondence** **1994
January
12 - 1995
October 6**

Includes: correspondence relating to appointments; correspondence relating to regional conferences; correspondence relating to regional arrangements after the wind-up of the BPMF; information on workshops and training in the region; copies of the regional newsletter.

1 folder

UoL/BPMF/1/RHA/12 North West Thames Region Financial Correspondence **1994
September
30 - 1995
May 12**

Correspondence relating to management accounting for the region.

1 folder

UoL/BPMF/1/RHA/13 Dental Tutors Correspondence **1994 -
1995
March**

Includes: newsletters from the Committee on Vocational Training; correspondence relating to dental appointments.

1 folder

UoL/BPMF/1/RHA/14 South East Thames Region Correspondence **1992
August -
1995
August 9**

Includes: correspondence relating to course organisers; correspondence relating to the region's medical education review; copies of the regional newsletter; correspondence relating to appointments; copy of the region's annual report, 1993-1994.

1 folder

UoL/BPMF/1/RHA/15 South West Thames Region Correspondence **1994
February
23 - 1995
June 14**

Includes: correspondence relating to the future of postgraduate medical and dental education; copy of the region's review of the management of postgraduate medical and dental education; correspondence relating to the review; correspondence relating to appointments.

1 folder

UoL/BPMF/1/RHA/16 Pan Thames Initiatives 1995 July

Includes: information on a national meeting about informatics and computer assisted learning.

1 folder

UoL/BPMF/1/RHA/17 North Thames Region Dean 1993 July 8 - 1996 February 9

Includes: correspondence relating to the appointments of Deans of postgraduate medical and dental education; job description for the North Thames Region Dean; paper on the Future of Postgraduate Medical and Dental Education; information on regional education and training workshops.

1 folder

UoL/BPMF/1/RHA/18 Review of Postgraduate Medical and Dental Education in the North Thames Region 1995 February - March

Includes: proposals to achieve a new integrated organisational structure; correspondence relating to a workshop on the review; papers for the workshop.

1 folder

UoL/BPMF/1/RHA/19 Articles by Professor R C King 1988-1989

Articles by Professor King, Dean of the South East Thames Regional Health Authority, including articles on: the future of Postgraduate Medical Education; Log Books for preregistration house officers; Nurse Practitioners; Implementing Change in the National Health Service; Funding Implications of Educational Initiatives; Funding for Medical Educational Research; the Need for Medical Educational Research; Basic Specialist Training to the Year 2000; the Centre for Research and Development in Postgraduate Medical Education; job descriptions for clinical tutors; Effects of Disease; Helping Doctors with Their Careers.

1 folder

UoL/BPMF/1/SPC Special Purposes Committee

**1947
August -
1978 June**

Minutes and papers of the Special Purposes Committee of the BPMF.

UoL/BPMF/1/SPC/1 Minutes

**1947
August -
1978 June**

Signed and unsigned minutes, agendas and committee papers of the Special Purposes Committee of the British Postgraduate Medical Federation.

UoL/BPMF/1/SPC/1/1 Signed Minutes (indexed)

**1947
August -
1958
December**

Signed minutes, agendas and committee papers of the Special Purposes Committee of the British Postgraduate Medical Federation.

1 file

UoL/BPMF/1/SPC/1/1/1	Minutes of the Special Purposes Committee	1947 August - 1958 December
	Bound, indexed minutes, agendas and committee papers. Meetings 1-32.	
	1 volume	
UoL/BPMF/1/SPC/1/2	Unsigned Minutes	1947 August - 1978 June
	Unsigned minutes, agendas and committee papers of the Special Purposes Committee of the British Postgraduate Medical Federation.	
	2 files	
UoL/BPMF/1/SPC/1/2/1	Minutes of the Special Purposes Committee	1947 August - 1954 June
	Minutes, agendas and committee papers. Meetings 1-22. Some of the committee papers are draft copies, and there are some papers which have not been included in the signed copies of the minutes.	
	1 folder	
UoL/BPMF/1/SPC/1/2/2	Minutes and Correspondence	1973 December - 1978 June
	Includes: minutes, agendas and papers for committee meetings, numbers 54-63; correspondence.	
	1 folder	

- UoL/BPMF/2 Secretary** **1944 June - 1996 May**
- Includes: files on BPMF buildings; files relating to Human Resources for the BPMF; files relating to educational quality and the Quality Steering Group; files of the BPMF's Secretary.
-
- UoL/BPMF/2/BLG Buildings** **1944 June - 1959 April**
- Includes: tenancy agreements and correspondence for BPMF buildings in Gordon Square.
- 14 files
-
- UoL/BPMF/2/BLG/1 General Office: 2, 3 and 4 Gordon Square, Tenancy Agreements** **1944 June 6 - 1949 June 22**
- Includes correspondence between the BPMF and the Clerk of Court of the University of London about the continuation of the BPMF's tenancy of buildings in Gordon Square; details of costs of alterations to the buildings; correspondence about the sub-tenancy of 2 and 3 Gordon Square; correspondence with the Borough of Holborn and the Department of Health about permission for the BPMF to use the buildings, and the BPMF acting as a clearing-house for demobilised army medical officers; copy of the tenancy agreement, plan of the buildings and a schedule of works to be carried out.
- 1 folder
-
- UoL/BPMF/2/BLG/2 General Office: Structural Report on 2, 3 and 4 Gordon Square** **1952 November 12 - 1953 August 13**
- By K Marr-Johnson, Messrs Clutton, Chartered Surveyors. Also includes correspondence with the surveyors about works required.

1 folder

UoL/BPMF/2/BLG/3 General Office: Renewal of Leases of 2, 3 and 4 Gordon Square **1952
September
16 - 1954
February
15**

Correspondence discussing the renewal of leases, structural work required and terms of the lease.

1 folder

UoL/BPMF/2/BLG/4 General Office: Sub-Tenancy, Upper Floors of 2, 3 and 4 Gordon Square **1953 July
29 - 1955
November
29**

Correspondence about the move of the BPMF from Gordon Square to Guilford Street and the need to move sub-tenants out prior to the demolition of the Gordon Square Buildings.

1 folder

UoL/BPMF/2/BLG/5 Counterpart Agreement to let Numbers 2, 3 and 4 Gordon Square, London **1954 July
23**
between 1) the British Postgraduate Medical Federation and 2) University College, University of London

1 folder

UoL/BPMF/2/BLG/6 Tenancy Agreement of Numbers 2, 3 and 4 Gordon Square, London **1954
January 25**
Between 1) the University of London by Kenneth Marr-Johnson, Great College Street, Westminster and 2) the British Postgraduate Medical Federation, by Sir Francis Fraser.

1 folder

- UoL/BPMF/2/BLG/7 Tenancy Agreement of 2 Gordon Square, London 1944 August 16**
 Between 1) the University of London by William John Walford, Leadenhall Buildings, London and 2) the British Postgraduate Medical Federation, by Dr Charles Edward Newman, acting Dean. Also includes correspondence about copies of the agreement.
 1 folder
- UoL/BPMF/2/BLG/8 Tenancy Agreement of 3 Gordon Square, London with agreement to extend tenancy 1947 October 21 and 1949 December 15**
 Between 1) the University of London by William John Walford, Leadenhall Buildings, London and 2) the British Postgraduate Medical Federation, by Sir Francis Richard Fraser.
 1 folder
- UoL/BPMF/2/BLG/9 Tenancy Agreement of 2 Gordon Square, London, with agreement to extend existing tenancy 1947 October 21 and 1949 December 15**
 Between 1) the University of London by William John Walford, Leadenhall Buildings, London and 2) the British Postgraduate Medical Federation, by Sir Francis Richard Fraser.
 1 folder
- UoL/BPMF/2/BLG/10 Tenancy Agreement of numbers 2 and 3 Gordon Square, London 1947 October 21**
 Between 1) the British Postgraduate Medical Federation, by Sir Francis Richard Fraser, and 2) Adams, Holden and Pearson, 3 Gordon Square, by Charles Holden.
 1 folder

- UoL/BPMF/2/BLG/11 Tenancy Agreement of 4 Gordon Square, London** **1950**
January 9
Between 1) the University of London, by William John Walford, Leadenhall Buildings, London and 2) the British Postgraduate Medical Federation, by Sir Francis Richard Fraser.

1 folder
- UoL/BPMF/2/BLG/12 Tenancy Agreement of numbers 2, 3 and 4 Gordon Square, London** **1950**
January 25
Between 1) the British Postgraduate Medical Federation, by Sir Francis Richard Fraser and 2) Adams, Holden and Pearson, 2 Gordon Square, London, by Charles Holden.

1 folder
- UoL/BPMF/2/BLG/13 Federation Development Architects' Plans** **1949**
October
Preliminary report and plans for a postgraduate medical centre in Guilford Street, by Easton and Robertson, Chartered Architects.

1 folder
- UoL/BPMF/2/BLG/14 Guilford Street Development Plans for the Institute of Child Health** **1949**
October - 1959 April
Includes: memoranda concerning the development of the site for the Institute; correspondence discussing potential sites for the Institute; photographs of the architect's models of the potential buildings.

1 folder

UoL/BPMF/2/HR	Human Resources	1977 - 1996
	Includes: files on payroll and pensions; files relating to staffing issues; files relating to the annual staff reviews.	
UoL/BPMF/2/HR/1	Payroll and Pensions	1977 September - 1990 July
	Includes: information on the Universities Superannuation Scheme; information on pensions within the BPMF; information on payroll.	
	5 files	
UoL/BPMF/2/HR/1/1	University Superannuation Scheme Year End Returns	1988 July - 1989 March
	Includes: returns from the BPMF Institutes and Central Offices, years ended 31 March 1988 and 1989; correspondence with the Universities Superannuation Scheme about the returns and information provided.	
	1 folder	
UoL/BPMF/2/HR/1/2	Superannuation General File	1987 September 27 - 1992 March 30
	Includes: correspondence with the Universities Superannuation Scheme (USS) about changes to records within the scheme and correspondence with members of the scheme.	
	1 folder	
UoL/BPMF/2/HR/1/3	National Health Service Superannuation	1988 October 5 - 1989 April 5

Includes: correspondence about year end returns and employee contributions to the superannuation scheme; details of contributions made by staff in the BPF Institutes.

1 folder

UoL/BPMF/2/HR/1/4 Central Offices Establishment **1977 April
27 - 1990
July 1**

Includes: lists of BPF Central Office and secretarial staff; lists of all staff employed by the BPF; correspondence discussing appointment procedures.

1 folder

UoL/BPMF/2/HR/1/5 National Health Service Superannuation **1983-1987**

Includes: enquiries relating to BPF employees in the scheme; scheme regulations and payment details; correspondence relating to employees' pension benefits.

1 folder

UoL/BPMF/2/HR/2 Staffing **1977 -1996**

Includes: papers relating to the annual staff reviews; job descriptions.

19 files

UoL/BPMF/2/HR/2/1 Investors in People Progress Report **1994 June
27**

Copy of the report on the progress of the BPF and the departments of postgraduate medical and dental education in South and North Thames towards meeting the Investors in People standard.

1 document

UoL/BPMF/2/HR/2/2 Conditions of Service for Manual Staff **1977**

		February 17 - 1990 March 8
	Includes: copies of University of London circulars relating to conditions of service; circulars relating to the grading structure for manual staff; circulars relating to pay structure and alterations.	
	1 folder	
UoL/BPMF/2/HR/2/3	Job Descriptions	1992 - 1996
	Descriptions for staff positions within the finance department, printing and reprographics and human resources for BPMF Central Office.	
	1 folder	
UoL/BPMF/2/HR/2/4	Career Consultancy Information	1996
	Includes information relating to a careers counselling course at Birkbeck College, University of London and promotional materials from management consultancy and recruitment firms.	
	1 folder	
UoL/BPMF/2/HR/2/5	BPMF Staff Handbook	1994 September - 1995 January
	Information about the BPMF and central offices for staff and a central office staff directory.	
	1 folder	
UoL/BPMF/2/HR/2/6	Investors in People Survey	1994 May
	Action plan and survey of staff and managers for the BPMF, carried out by D J Topliss, Total Performance Ltd.	
	1 folder	

UoL/BPMF/2/HR/2/7	Appraisal Information Pack	Undated [1990s]
	Guidance notes for the BPMF staff appraisal process.	
	1 volume	
UoL/BPMF/2/HR/2/8	Conditions of Service	1992 July - 1993 July
	Conditions of service for members of the administrative staff of the BPMF, July 1992 and conditions of service for members of the secretarial and clerical staff of the Federation, July 1993.	
	1 volume	
UoL/BPMF/2/HR/2/9	Annual Staff Review Proposals	1987 September - 1988 November
	Includes: recommendations and proposals made to the annual staff review panel for increments and bonuses, 1988; job descriptions; notes of meeting of the staff review board.	
	1 folder	
UoL/BPMF/2/HR/2/10	Annual Staff Review Proposals	1989 January - June
	Includes: recommendations and proposals made to the annual staff review panel for increments and bonuses, 1989; job descriptions; notes of meeting of the staff review board.	
	1 folder	

UoL/BPMF/2/HR/2/11	Annual Staff Review Proposals	1990 July 12 - October 9
	Includes: recommendations and proposals made to the annual staff review panel for increments and bonuses, 1990; arrangements for the meeting of the staff review board.	
	1 folder	
UoL/BPMF/2/HR/2/12	Annual Staff Review Proposals	1991 May - August
	Includes: recommendations and proposals made to the annual staff review panel for increments and bonuses, 1991; job descriptions; notes of meeting of the staff review board; circulars from the Committee of Vice-Chancellors and Principals relating to 1991 salary negotiations.	
	1 folder	
UoL/BPMF/2/HR/2/13	Annual Staff Review Proposals	1992 July - August
	Includes: recommendations and proposals made to the annual staff review panel for increments and bonuses, 1991; job descriptions; notes of meeting of the staff review board.	
	1 folder	
UoL/BPMF/2/HR/2/14	Annual Staff Review Proposals	1993 September
	Includes: recommendations and proposals made to the annual staff review panel for increments and bonuses, 1993; arrangements for the meeting of the staff review board.	
	1 folder	
UoL/BPMF/2/HR/2/15	Annual Staff Review Proposals	1994 August - 1995 July

Recommendations and proposals made to the annual staff review panel for increments and bonuses, 1994 and 1995.

1 folder

UoL/BPMF/2/HR/2/16 Annual Staff Review

**1995
August**

Copy of the results of the annual staff review, with details of proposals for staff bonuses and increments.

1 folder

UoL/BPMF/2/HR/2/17 Job Descriptions and Applications

**1989 April
- 1992
August**

Includes: description and application for the post of Research Contract Advisor; description and application for the post of Senior Finance Officer; description and application for the post of Research Co-ordinator; description and application for the post of Director of Educational Marketing.

1 folder

UoL/BPMF/2/HR/2/18 Wind-Up of the BPMF

**1995 May -
September**

Includes: references for staff members; correspondence relating to the move of the BPMF Education Department; guest list for garden party.

1 folder

UoL/BPMF/2/HR/2/19 Investors in People

**1993 July
- 1995
April**

Includes: correspondence relating to the appointment of an Assistant Secretary - Personnel; correspondence relating to staff appraisal and the Investors in People programme; correspondence relating to staff training; BPMF action plan for

Investors in People.

1 folder

UoL/BPMF/2/QSG Quality Steering Group 1993 - 1995

Includes: minutes and papers of Steering Group meetings; correspondence files.

UoL/BPMF/2/QSG/1 Minutes 1993 - 1995

UoL/BPMF/2/QSG/1/1 Minutes of the Quality Steering Group 1993 June - 1995 March

Minutes, agendas and committee papers, including consultation documents on the assessment of quality in education and a copy of the BPMF's academic audit report.

1 folder

UoL/BPMF/2/QSG/2 Files

UoL/BPMF/2/QSG/2/1 Quality Audit 1993 October 15 - 1994 June

Includes: guidance on the assessment of quality in higher education; the Higher Education Quality Council audit; correspondence relating to quality assurance; project proposals to improve the quality of teaching; Higher Education Quality Council academic audit report.

1 folder

UoL/BPMF/2/SF Secretary's Files

**1986
February -
1996 May**

Includes: files relating to staffing; files relating to BPMF student issues; files relating to funding; files relating to academic audit.

70 files

UoL/BPMF/2/SF/1 Staff Appraisal

**1989
November
3 - 1992
December
3**

Correspondence about the development of a staff appraisal scheme for the BPMF, with examples of other appraisal schemes and information on the purpose of appraisal.

1 folder

UoL/BPMF/2/SF/2 Transfer of BPMF Funds to the Royal College of Physicians

**1996
January**

Copy of a legal opinion on the transfer of funds and a memorandum explaining the purpose and conditions of the transfer.

1 folder

UoL/BPMF/2/SF/3 Personnel Group

**1993
February
26 - 1994
November
10**

Includes: notes of meetings of the BPMF Personnel Group; notes on staff development; examples of personnel questionnaires from the Institutes; notes on personnel training; survey on staff development and training; correspondence and notes about staff training; administrative staff terms and conditions.

	1 folder	
UoL/BPMF/2/SF/4	'Achieving Excellence in Education'	1994 September 23
	Information and notes from a workshop run by the BPMF on staff development for members of staff from the Institutes.	
	1 folder	
UoL/BPMF/2/SF/5	Tomlinson Report - Press Reactions	1992 November
	Copies of articles about the recommendations of the Tomlinson Report on London hospitals.	
	1 folder	
UoL/BPMF/2/SF/6	Pre-Registration Year for newly qualified doctors	1992 December
	Various guidelines and recommendations for provisions for newly qualified doctors, skills they should have and what duties are appropriate, for discussion by the Committee of Postgraduate Medical Deans.	
	1 folder	
UoL/BPMF/2/SF/7	Intellectual Property Rights	1993 September 14
	Guidance on intellectual property rights, ownership and commercial exploitation and revenue sharing with academic inventors.	
	1 folder	
UoL/BPMF/2/SF/8	'Aspirations and Achievement: Review of Postgraduate Medical and Dental Education in North Thames West'	1995 October

Review of education from 1992-1995.

1 folder

UoL/BPMF/2/SF/9 **BPMF Central Office Information Centre
Review of Services and Achievements** **1994 June**
Review of March 1993 - April 1994, with
details of forthcoming projects and objectives.

1 folder

UoL/BPMF/2/SF/10 **Axis 2000 Ltd** **1995
March 30 -
October 23**

Correspondence from Axis 2000 Ltd, a
consultancy company, about arrangements
for medical research to liaise with industry
and office accommodation.

1 folder

UoL/BPMF/2/SF/11 **LIG Clearing House and Ring Fencing
Scheme** **1993
August 13
- October 1**

Includes: details of the scheme, a code
handbook; arrangements for meetings to
discuss the scheme; operational guidance
for the scheme.

1 folder

The Clearing House was a scheme to help
facilitate staffing changes arising from the
implementation of the recommendations of
'Making London Better' whereby eligible staff
and ring-fenced vacancies within the London
medical schools and institutes were
registered and potential matches notified.

UoL/BPMF/2/SF/12 **Institutes Research and Development
Programmes** **1991
October -
1992
February**

Includes research and development
strategies for: the Moorfields Eye Hospital
and the Institute of Ophthalmology; the
Royal Brompton National Heart and Lung
Hospitals and the National Heart and Lung

Institute; the Institute of Child Health; the Eastman Dental Hospital; the Institute of Neurology.

1 folder

The Clearing House was a scheme to help facilitate staffing changes arising from the implementation of the recommendations of 'Making London Better' whereby eligible staff and ring-fenced vacancies within the London medical schools and institutes were registered and potential matches notified.

UoL/BPMF/2/SF/13 **Collection of Statistical Data for the Universities Committee for Non-Teaching Staff and the Universities Authorities Panel** **1994**
November -
December

Guidance on the collection of statistics, and the statistical returns for the Institute of Ophthalmology.

1 folder

The Clearing House was a scheme to help facilitate staffing changes arising from the implementation of the recommendations of 'Making London Better' whereby eligible staff and ring-fenced vacancies within the London medical schools and institutes were registered and potential matches notified.

UoL/BPMF/2/SF/14 **Universities Funding Council Research Assessment Exercise** **1992**
January -
1993
January

Copy of the results of the assessment exercise for the Institutes within the BPMF; BPMF financial statistics 1991; BPMF general comments, Institute research plans and general observations, August 1992 for the assessment exercise.

1 folder

The Clearing House was a scheme to help facilitate staffing changes arising from the implementation of the recommendations of 'Making London Better' whereby eligible staff and ring-fenced vacancies within the London medical schools and institutes were registered and potential matches notified.

UoL/BPMF/2/SF/15	Higher Education Funding Council England	1993 January 19 - 1994 December 21
	Includes: Higher Education Funding Council England (HEFCE) verification of information held on their databases about the BPMF; Institute of Child Health's return of HEFCE survey of severance payments to senior staff; copy of HEFCE survey of severance payments; notes on meetings with HEFCE; Institute responses to HEFCE consultation paper 6/93 on research assessment; correspondence relating to HEFCE and the requirements of the Institute of Cancer Research; details of HEFCE regulations and management information; 'Value for Money' report on the University of London.	
	1 folder	
UoL/BPMF/2/SF/16	BPMF Marketing Audit	1992 September
	Prepared by John Fielden Consultancy and J M Consulting.	
	1 folder	
UoL/BPMF/2/SF/17	Backlog Maintenance	1992 September 9 - 1995 April 28
	Correspondence and progress reports on maintenance at the Institutes for Higher Education Funding Council England requirements, with HEFCE guidance on property transactions and estates projects.	
	1 folder	
UoL/BPMF/2/SF/18	University of London Purchasing Group	1993 August 12 - 1994 May 23

Includes notes on discussions about the reorganisation of the Purchasing Group; correspondence about the reorganisation; a copy of the Committee of Vice-Chancellors and Principals of the Universities of the United Kingdom 'Action Plan on Purchasing'; report of the University of London steering group on purchasing policies and practices; electricity supply tender questionnaire; Ernst & Young report 'Good Management of Purchasing'.

1 folder

UoL/BPMF/2/SF/19 Tavistock Clinic and the Thrombosis Research Institute **1992
November
30 -
December
14**

Correspondence discussing the possibility of associated institutes, and the Tavistock Clinic considering joining the BPMF.

1 folder

UoL/BPMF/2/SF/20 Universities and Colleges Employers' Association **1994 July
21-28**

Circulars on joining and subscribing to the Association, policies and procedures and a copy of the University of London's response to circular 94/25.

1 folder

UoL/BPMF/2/SF/21 Methods of Appointing Deans **1992
November
17 -
December
10**

Details of the Institute of Psychiatry's method of appointing deans, with comments.

1 folder

UoL/BPMF/2/SF/22 BPMF Education Department SWOT **1992**

	analysis	December
	Analysis of the Strengths, Weaknesses, Opportunities and Threats in the Education Department's programme.	
	1 folder	
UoL/BPMF/2/SF/23	Articles for the Health Services Journal	1994 August
	'Of Elephants...and Dinosaurs', twin articles written by Jane Betts, Secretary of the BPMF, and Mike Gaffney, General Manager of Buckinghamshire Family Health Services Authority on management theory.	
	1 folder	
UoL/BPMF/2/SF/24	Higher Education Statistics Agency	1995 April
	Guidance for data submission and a breakdown of institutional data for the BPMF.	
	1 folder	
UoL/BPMF/2/SF/25	Re-organisation of the University of London	1995 February 2 - 1996 January 5
	Includes: details of a meeting of the Staff Consultative Committee of the BPMF; notes on postgraduate medical and dental education within the University of London; information on the re-organisation of the University.	
	1 folder	
UoL/BPMF/2/SF/26	Personnel Notes	1992 September 2 - 1994 January 1
	Includes: details of the Secretary's attendance at an Executive Development course; notes on the Overseas Students Awards Scheme; notes on the creation of a post of Personnel Manager and the	

personnel function at the BPMF central office; references; notes on pensions; notes on the personnel implications of the wind up of the BPMF; information on maternity leave policies; file notes and discussions on staff difficulties.

1 folder

UoL/BPMF/2/SF/27 Health Information Utilisation Project **1995
October 6 -
1996
February**

Includes information about a seminar on decision analysis for NHS practitioners and an article on health authority purchasing.

1 folder

UoL/BPMF/2/SF/28 General Correspondence **1992
August 14
- 1995 May
18**

Includes correspondence relating to: arrangements for a meeting of the Training Group of the Committee of Postgraduate Medical Deans; invitations from the Education Department; queries about Quality Assurance Guidelines; discussion of the Fulbright-BPMF fellowships; the BPMF standing orders; slides used in the Francis Fraser lecture; the Universities Funding Council research assessment exercise.

1 folder

UoL/BPMF/2/SF/29 Business Managers **1994 March
16 -
December
16**

Includes: draft budgets for departments within the BPMF; minutes of meetings of business managers of the regional health authorities; correspondence and invoices relating to the facility management review; papers on proposals for the future administrative infrastructure of postgraduate

medical and dental education in the Thames regions.

1 folder

UoL/BPMF/2/SF/30 Student Registration

**1993
December
6 - 1995
May 26**

Correspondence from the University of London to supervisors of degrees within the BPMF, confirming the registration of students.

1 folder

UoL/BPMF/2/SF/31 BPMF Wind-up

**1996
February -
June**

Includes minutes of meeting of staff consultative committee relating to preparations for the wind-up of the BPMF, future administrative arrangements for postgraduate medical and dental education and arrangements for staff.

1 folder

UoL/BPMF/2/SF/32 Wellcome Prize Studentships

**1993
January**

Agenda of the meeting considering applications for the Wellcome Prize, copies of the application forms.

1 folder

UoL/BPMF/2/SF/33 Overseas Research Students Awards Scheme Policy Review

**1993 April
- May**

Includes: copies of the Committee of Vice-Chancellors and Principals consultation papers on the overseas research students scheme and policy review; copy of the BPMF comment on the scheme.

1 folder

UoL/BPMF/2/SF/34	BPMF Degree Presentations	1992-1995
	Includes: programme and order of events for BPMF degree presentation ceremony, 1993; official programmes, 1993 and 1994; programme for registrars, 1995; academic assembly photographs, 1992.	
	1 folder	
UoL/BPMF/2/SF/35	Visits of the Chancellor of the University of London	1986 - 1988
	Includes programmes and arrangements for visits to the BPMF and the University by the Chancellor, HRH the Princess Anne.	
	1 folder	
UoL/BPMF/2/SF/36	Business Managers Meetings	1994 December - 1995 May
	Minutes of meetings of BPMF business managers, with meeting papers.	
	1 folder	
UoL/BPMF/2/SF/37	Clinical Research Centre	1986 February 10 - 1987 June 30
	Correspondence and papers relating to the Clinical Research Centre of the Medical Research Council.	
	1 folder	
UoL/BPMF/2/SF/38	University of London Intercollegiate Research Services	1994 January - February
	Includes: correspondence relating to future funding of the ULIRS; ULIRS report for the year 1992-1993.	
	1 folder	

- UoL/BPMF/2/SF/39 Mergers with University College London 1994
December -
1995 April**
- Includes: correspondence relating to the merger of the Dental Institute with UCL; minutes of meetings of Institute Secretaries; paper on the merger of the Institute of Ophthalmology with UCL; Higher Education Funding Council England circular on quality assessment.
- 1 folder
- UoL/BPMF/2/SF/40 Administrative Computing 1994
March -
April**
- Includes: notes from meetings of the Administrative Computing Working Group; progress reports; correspondence relating to the implementation of administrative computing; final report on BPMF Administrative Computing Implementation.
- 1 folder
- UoL/BPMF/2/SF/41 Health Information Utilisation Project 1995
January -
1996 May**
- Includes: correspondence relating to secondments to the project; correspondence and briefing note relating to the project for the development of guidance for purchasing cardiac services; correspondence relating to the administration and future of the project.
- 1 folder
- UoL/BPMF/2/SF/42 Doctors Study Guide 1995 June
- August**
- Includes: correspondence relating to the content and format of the guide; Proposals for a Revised Format.
- 1 folder
- UoL/BPMF/2/SF/43 Institute of Cancer Research Disciplinary 1995 April -**

	Case	September
	Includes: correspondence relating to the disciplinary case; correspondence relating to responsibility for the case after the Institute left the BPFM.	
	1 folder	
UoL/BPMF/2/SF/44	Management Training	1993 April - 1995 April
	Includes: correspondence relating to management training for BPFM staff; correspondence relating to tenders for management training; tender document from ATC training.	
	1 folder	
UoL/BPMF/2/SF/45	Investors in People	1994 May - 1995 November
	Includes: agendas and papers for meetings of the steering group; recommended action plan for the BPFM; correspondence relating to payroll administration.	
	1 folder	
UoL/BPMF/2/SF/46	Modifications to the University Commissioner's Standing Orders	1995 June - August
	Includes: correspondence relating to the modifications; copy of the Statutory Instrument relating to the modification; minutes of meetings of the Governing Body.	
	1 folder	
UoL/BPMF/2/SF/47	Personnel Function at BPFM Central Office	1993 December - 1994 January

Includes: proposals for the creation of a post of Assistant Secretary - Personnel within the BPF; information on the personnel function at central office; correspondence relating to the new post.

1 folder

UoL/BPMF/2/SF/48 Finance Office

**1989
September
- 1991
October**

Papers relating to the work of the BPF finance office, including: report to the Director of the BPF on the structure and staffing of the Finance Office by Knox Cropper, accountants; memoranda relating to accounts and financial forecasts of the BPF; paper on revenue sharing; guidance on audit procedures.

1 folder

UoL/BPMF/2/SF/49 Wellcome Prize Studentships

**1994
January**

Includes: agendas of meetings considering BPF applications for the studentships; nominations for the studentships.

1 folder

UoL/BPMF/2/SF/50 New Year Reception

**1995
January**

Guest list and information for the BPF New Year Reception, held at the Ironmongers' Hall.

1 folder

UoL/BPMF/2/SF/51 Diploma in Education for Medicine and Dentistry

**1995
March -
May**

Includes: agenda and papers for the University of London Medical Executive Committee meeting, March 1995; proposals for a diploma in medical education;

correspondence relating to support for the proposals.

1 folder

**UoL/BPMF/2/SF/52 Meetings of Medical School Secretaries 1991
November -
1995 June**

Includes: agendas and papers for meetings of School Secretaries; notes of meetings; agendas and papers for meetings of University of London school secretaries; newsletter from Queen's University Belfast, College of Health Sciences, Faculty of Medicine.

1 folder

**UoL/BPMF/2/SF/53 Higher Education Funding Council
England 1993
October -
December**

Includes: correspondence relating to the allocation of estate formula funds; circulars relating to recurrent funding and profiles of HEFCE Institutions.

1 folder

**UoL/BPMF/2/SF/54 Value for Money Initiative 1993
September
- December**

Includes: correspondence and proposals relating to the initiative; Higher Education Funding Council England consultation paper on value for money.

1 folder

**UoL/BPMF/2/SF/55 Performance Related Pay 1992
December -
1993
December**

Includes: BPMF return to the Higher Education Funding Council England relating to performance related pay; correspondence and guidance relating to

performance related pay.

1 folder

**UoL/BPMF/2/SF/56 Higher Education Funding Council
England** **1993
September
- December**

Includes: information relating to compliance with European Community purchasing directives; HEFCE consultation paper on definition of cost centres; HEFCE circular on Research Activity Survey, 1993; correspondence relating to estate formula funds; completed research activity surveys.

1 folder

UoL/BPMF/2/SF/57 Erasmus **1991 June
- 1994
May**

Includes: information on an Erasmus Conference at Alston University, September 1991; correspondence and information relating to Erasmus grants; guidelines for applicants; student returns; correspondence relating to workshops.

1 folder

**UoL/BPMF/2/SF/58 University of London Administrative
Review** **1989 July -
November**

Includes: information on the London Secretaries Residential Meeting, July 1989; correspondence and comments relating to the administrative review; file notes on responses to the review; copy of the review.

1 folder

UoL/BPMF/2/SF/59 BPMF Open Day **1989
February**

Includes: programme; list of participants.

1 folder

UoL/BPMF/2/SF/60	BPMF Academic Plan	1989 January - October
	Includes: correspondence relating to staffing levels changes outlined in the Academic Plan; copy of the Institute of Ophthalmology's Strategic Plan, 1988; correspondence with the Universities Funding Council relating to the Academic Plan.	
	1 folder	
UoL/BPMF/2/SF/61	Live-Net	1992 February
	Includes: information about the University of London Live-Net video network; correspondence relating to funding and use of Live-Net.	
	1 folder	
UoL/BPMF/2/SF/62	Academic Audit	1993 February
	Includes: points for clarification; programme for the audit visit to the BPMF, February 1993.	
	1 folder	
UoL/BPMF/2/SF/63	Academic Audit	1992 December
	Includes: statement on quality assurance for the Institute of Cancer Research.	
	1 folder	
UoL/BPMF/2/SF/64	Academic Audit Additional Information	1993
	Papers for the academic audit, including: copies of project applications; anonymised examples of registration proposals; minutes of BPMF committee meetings; sample course evaluation forms; sample minutes of meetings of boards of study; minutes of appraisal monitoring groups.	

2 folders

- UoL/BPMF/2/SF/65 Academic Audit Additional Information 1993**
Papers for the academic audit, including: anonymised application for MPhil registration at the Institute of Psychiatry; copies of minutes of the Education Committee of the BPMF; copies of Governing Body minutes; copies of BPMF documents submitted for the academic audit.
1 folder
- UoL/BPMF/2/SF/66 Insurance Terrorism Cover 1993 June**
Correspondence within the University of London relating to possible strategies for insurance cover for terrorism.
1 folder
- UoL/BPMF/2/SF/67 Dental Department Move 1991 November - 1993 January**
Includes: plans of the dental department; memoranda relating to the move and office accommodation; budget notes.
1 folder
- UoL/BPMF/2/SF/68 Universities Statistical Return 1991-1993**
Includes: returns from the BPMF Institutes; disks with statistical returns; correspondence relating to the return process.
1 folder
- UoL/BPMF/2/SF/69 BPMF Video 1990 December - 1991 July**

Includes: Review of Options for the University of London Audio-Visual Centre, April 1991; draft script and commentary for the BPMF video "From the Molecule to the Bedside"; information about the video; video distribution list; correspondence relating to the video project.

1 folder

**UoL/BPMF/2/SF/70 Seminar on Educational Aims and Quality 1991
January**

Includes: programme for the seminar; correspondence relating to educational quality and academic audit; copies of Committee of Vice-Chancellors and Principals papers on Academic Standards in Universities.

1 folder

**UoL/BPMF/2/SSF Secretary of Secretary's Files 1987 June
- 1996
March**

Includes: files relating to regional health authorities; files relating to BPMF Institutes; files relating to the administration of the BPMF.

29 files

**UoL/BPMF/2/SSF/1 Personnel Group Meetings 1992
January 20
- 1995
June 8**

Agendas and papers for Personnel Group meetings; details of personnel training events; circulars and correspondence from the University of London Staff Committee.

1 folder

**UoL/BPMF/2/SSF/2 Research Committee Meetings 1990
November
23 - 1993
September**

2

Agenda and papers for meetings of the BPMF research committee; correspondence relating to discussions at research committee meetings; notes on the funding of research.

1 folder

UoL/BPMF/2/SSF/3 Monitoring Research Selectivity

**1987 June
4 - 1990
December
12**

Includes: a report on research selectivity to the Universities Funding Council; correspondence on monitoring mechanisms; requests for information; information on the BPMF's Science Planning Unit and Research Review Programme; correspondence relating to research selectivity.

1 folder

UoL/BPMF/2/SSF/4 Committee of Postgraduate Deans

**1993
September
6 - 1995
October 30**

Includes: minutes, agendas and papers for the flexible training working group; correspondence relating to the accommodation of the Committee of Postgraduate Deans in the BPMF offices.

1 folder

UoL/BPMF/2/SSF/5 Pensions

**1992
October 22
- 1995
August 9**

Correspondence about NHS pension scheme membership for BPMF course organisers.

1 folder

UoL/BPMF/2/SSF/6	Dying and Bereavement Counselling Course	1989 February 14
	Course programmes, timetables for placements and tutorials. Also includes a profile of students in the BPMF education department.	
	1 folder	
UoL/BPMF/2/SSF/7	BPMF Solicitors	1988 April 6 - 1994 November 4
	Correspondence with Field, Fisher Waterhouse about various legal issues, including asking for advice on employment issues and copyright.	
	1 folder	
UoL/BPMF/2/SSF/8	BPMF Coat of Arms and Logo	Undated [c early 1990s]
	Copy of the BPMF coat of arms and the BPMF logo, including slides of the logo.	
	1 folder	
UoL/BPMF/2/SSF/9	European Journal of Cancer	1994 May 11 - 1995 October 3
	Correspondence with the European Journal of Cancer about their accommodation in the BPMF's offices.	
	1 folder	
UoL/BPMF/2/SSF/10	Information Centre	1992 November 26 - 1995 December 12

Notes from meeting of the Information Centre Steering Group; computer requirements for the Information Centre; budgeting for an Information Centre coordinator; details of material held in the Information Centre and requirements for the setting up of the centre; copy of the Joint Framework for Information Technology annual report 1993.

1 folder

UoL/BPMF/2/SSF/11 Institutes' Corporate Plans 1994-1995 1994 August

Corporate plans for: the Eastman Dental Institute; the Institute of Psychiatry; the Institute of Neurology; the National Heart and Lung Institute; the Institute of Child Health; the Institute of Cancer Research.

1 folder

UoL/BPMF/2/SSF/12 Joint Centre for Education in Medicine 1988 November - 1996 March

Minutes of the management meeting of the Joint Centre; correspondence relating to the accommodation and funding of the Joint Centre; proposed project bids by the Joint Centre; details of projects, publications and services; correspondence relating to the set up and launch of the Medical Education Research Centre; annual review of the Joint Centre for 1995-96.

1 folder

UoL/BPMF/2/SSF/13 Libraries 1993 March 25 - 1996 January 16

Correspondence relating to: the requirements of the Regional Librarians; proposal for an Institute Library Network; the BPMF's contribution to the University of London Library; proposals put forward for

the Higher Education Funding Council
England's library review.

1 folder

UoL/BPMF/2/SSF/14 North East Thames Regional Health Authority **1991
September
24 - 1995
October 9**

Includes: lists of Regional Deans and Directors and medical staff in the Bloomsbury and Islington Health Authority; correspondence about the University of London Purchasing Group; correspondence about the transfer of staff from the North East Thames region; correspondence about the North East Thames budget; North East Thames residential education conference details, October 1993; the Standing Orders for the conduct of meetings of committees in the North East Thames department of postgraduate medical and dental education.

1 folder

UoL/BPMF/2/SSF/15 South East Thames Regional Health Authority **1992
December
3 - 1996
March 18**

Correspondence relating to the budget; details of the South East Thames Residential Conference, November 1993; Review of Medical Education, winter 1994; correspondence regarding attendance at courses; transfer of functions from the BPMF to the University of London.

1 folder

UoL/BPMF/2/SSF/16 North West Thames Regional Health Authority **1992
October 30
- 1996
March 6**

Includes: correspondence relating to new appointments and staffing within the region; details of North West Thames team meetings; copy of the regional library newsletter; correspondence relating to office accommodation; notes on regional budgeting; papers on information strategy.

1 folder

UoL/BPMF/2/SSF/17 Technology Foresight Programme 1994 August

Consultation paper from the Cabinet Office, Office of Science and Technology, on developing a strategy for science, engineering and technology.

1 folder

UoL/BPMF/2/SSF/18 Code of Practice for Research Sponsored by Outside Organisations Undated [c early 1990s]

Guidelines on factors to be considered with entering into agreements with commercial third parties.

1 folder

UoL/BPMF/2/SSF/19 Academic Steering Group 1989 November 13 - 1994 March 3

Includes: minutes and papers for the Academic Steering Group; minutes and papers for the Academic Computing Committee, March 1994; copy of the BPMF Education Policy; briefing paper on the Royal Postgraduate Medical School research strategy; correspondence relating to the Medical Research Council's clinical research initiative.

1 folder

UoL/BPMF/2/SSF/20 BPMF Academic Retreat 1991 April 5 -

		October
	Correspondence and arrangements for the BPF Academic Retreat at Chilston Park, including the full programme and invitations to speakers.	
	1 folder	
UoL/BPMF/2/SSF/21	Working Party on Facilities for Comparative Biology	1991 February 18 - 1993 June 22
	Includes: minutes of meetings of the working party; correspondence relating to the structure and reporting of the working party.	
	1 folder	
UoL/BPMF/2/SSF/22	Desk Top Publishing	1991 January - 1995
	Includes: copies of the BPF newsletter; articles and press releases for submission to the newsletter; templates and publishing information; copy of programme for a seminar on Education Aims and Quality, January 1991.	
	1 folder	
UoL/BPMF/2/SSF/23	Deans' Meetings	1991 January 21 - 1993 July 14
	Includes: minutes of meetings of the Institute Deans; the mission statements of the Royal Brompton National Heart and Lung Institute; correspondence about the funding of Special Health Authorities; information about the Special Health Authorities; agenda and papers of the Central Academic Council, July 1993.	
	1 folder	

- | | | |
|--------------------------|---|--|
| UoL/BPMF/2/SSF/24 | British Postgraduate Medical Technology | 1988
December
13 - 1990
July 11 |
| | Includes: correspondence and notes relating to revenue-sharing from the commercial exploitation of academic research; British Postgraduate Medical Technology Limited Business Plan; notes on various institutions policies for commercial exploitation. | |
| | 1 folder | |
| UoL/BPMF/2/SSF/25 | Central Academic Council | 1991 March
18 - 1992
September
17 |
| | Includes: agenda and papers for the meeting of the Council, 16 July 1992; correspondence about changes in structure of the Boards of Study; correspondence about the membership of the Council and arrangements for meetings. | |
| | 1 folder | |
| UoL/BPMF/2/SSF/26 | Computing Policy and Practice | 1990
August -
1992
January 31 |
| | Includes: agendas and papers for meetings of the BPMF Academic Computing Committee; minutes of the University of London Bloomsbury Computing Consortium; correspondence and information about IT funding; a report of the University of London Academic Computing Development Survey Group; strategy for the Development of Computing Services in the BPMF. | |
| | 1 folder | |

UoL/BPMF/2/SSF/27	Hunterian Institute	1991 December - 1994 December 19
<p>Includes: correspondence about University of London recognition of the Hunterian Institute; correspondence about recognised teachers at the Institute; notes on pensions; report of working party on Future College Policy for Education and Research and for Funding of the Hunterian Institute; Hunterian Institute of Surgical Education and Research Progress Report, 1986-1991 for BPMF site visit 1991.</p>		
<p>1 folder</p>		
UoL/BPMF/2/SSF/28	Institute of Ophthalmology Judd Street Site	1988 August 25 - 1994 February 21
<p>Includes: correspondence relating to the Institute's Memorandum and Articles of Association; revised Memorandum and Articles of Association; application to the Clerk of Court, University of London, for adjustment of expenditure limit for the redevelopment of the Institute; correspondence relating to the redevelopment and relocation of the Institute; list of University of London panels of experts for boards of advisors, 1990-1993; copy of the BPMF teachers index.</p>		
<p>1 folder</p>		
UoL/BPMF/2/SSF/29	Institutes	1988 March 4 - 1994 July
<p>Includes: correspondence about the University Grants Committee's Dental Review Working Party; the Institute of Neurology's Academic Plan, 1992-1996; feedback from the National Heart and Lung Institute on the University Funding Council's Research Assessment Exercise; the</p>		

Institute of Psychiatry's monthly return
detailing grants and donations received.

1 folder

UoL/BPMF/3 Finance

**1947
August -
1996 June**

Includes: end of year accounts; financial forecasts; copies of Form 3 accounts submitted to the Universities Funding Council; financial correspondence; files of the BPMF Finance Officer; minutes, agendas and papers of the Audit Committee; minutes, agendas and papers of the Finance and General Purposes Committee.

UoL/BPMF/3/AC Accounts

**1951 -
1996**

Includes: end of year accounts; regional health authority budgets; financial forecasts; section 63 education accounts.

UoL/BPMF/3/AC/1 Form 3

**1971 -
1995**

Includes: copies of the Form 3 submitted to the Universities Funding Council for the Institutes; copies of the Form 3 with accounts for the consolidated BPMF.

24 files

Form 3s were a detailed account of income and expenditure submitted to the University Funding Council each year, and included details on sources of grant funding, how the funding was spent, other sources of income and breakdowns of costs.

UoL/BPMF/3/AC/1/1 BPMF Central Office Form 3 1981-1982

1982

Includes: copy of the Central Office form 3 for submission to the Universities Funding Council; copy of the BPMF Consolidated Form 3.

1 folder

**UoL/BPMF/3/AC/1/2 BPMF Central Office Form 3 and
Accounts 1985-1986**

1986

Includes: copy of the Central Office form 3 for submission to the Universities Funding Council; copy of the BPMF Consolidated Form 3; copy of the BPMF Central Office accounts, year ended 31 July 1986.

1 folder

UoL/BPMF/3/AC/1/3 BPMF Consolidated Form 3 and Accounts 1986-1987 1987

Includes: copy of the BPMF Consolidated Form 3 for submission to the Universities Funding Council; copy of the BPMF Central Office accounts, year ended 31 July 1987.

1 folder

UoL/BPMF/3/AC/1/4 BPMF Consolidated Form 3 and Accounts 1987-1988 1988

Includes: copy of the BPMF Consolidated Form 3 for submission to the Universities Funding Council; copy of the BPMF Central Office Form 3; copy of the BPMF Central Office accounts, year ended 31 July 1987.

1 folder

UoL/BPMF/3/AC/1/5 BPMF Central Office Form 3 and Accounts 1988-1989 1989

Includes: BPMF accounts for the year 1 August 1988-31 July 1989; Universities Funding Council classification of sources of research income; copies of the Central Office Form 3 for submission to the Universities Funding Council.

1 folder

UoL/BPMF/3/AC/1/6 National Heart and Lung Institute Form 3 and Accounts 1988-1989, 1989-1990 1988-1990

Includes: National Heart and Lung Institute accounts for the year ended 31 July 1990; copy of the Institute's Form 3 for submission to the Universities Funding Council 1989-1990; correspondence relating to adjustments made in the form 3; copy of the

Institute's Form 3 1988-1989; Institute accounts for the year ended 31 July 1989.

1 folder

UoL/BPMF/3/AC/1/7 Institute of Psychiatry Form 3 and Accounts 1988-1989, 1989-1990 1988-1990

Includes: Institute of Psychiatry accounts for the year ended 31 July 1990; copies of the Institute's Form 3 1989-1990 for submission to the Universities Funding Council; copy of the Institute's Form 3 for 1988-1989; copy of accounts for the year ended 31 July 1989.

1 folder

UoL/BPMF/3/AC/1/8 Institute of Ophthalmology Form 3 and Accounts 1988-1989, 1989-1990 1988-1990

Includes: Institute of Ophthalmology Form 3 1989-1990 for submission to the Universities Funding Council, with spreadsheets of detailed income and expenditure; copy of the Institute's Form 3 for 1988-1989; copy of the Institute's accounts for the year ended 31 July 1989.

1 folder

UoL/BPMF/3/AC/1/9 Institute of Neurology Form 3 and Accounts 1988-1989, 1989-1990 1988-1990

Includes: Institute of Neurology report of the Committee of Management and Accounts for the year ended 31 July 1990; Form 3 1989-1990 for submission to the Universities Funding Council, with spreadsheets of detailed income and expenditure; copy of the Institute's Form 3 for 1988-1989; copy of the Institute's accounts for the year ended 31 July 1989.

1 folder

UoL/BPMF/3/AC/1/10 Institute of Dental Surgery Form 3 and Accounts 1988-1989, 1989-1990 1988-1990

Includes: Institute of Dental Surgery accounts for the year ended 31 July 1990; Form 3 1989-1990 for submission to the Universities Funding Council, with spreadsheets of detailed income and expenditure; copy of the Institute's Form 3 for 1988-1989; copy of the Institute's accounts for the year ended 31 July 1989.

1 folder

UoL/BPMF/3/AC/1/11 Institute of Child Health Form 3 and Accounts 1988-1989, 1989-1990 1988-1990

Includes: Institute of Child Health accounts for the year ended 31 July 1990; Form 3 1989-1990 for submission to the Universities Funding Council, with spreadsheets of detailed income and expenditure; copy of the Institute's Form 3 for 1988-1989; copy of the Institute's accounts for the year ended 31 July 1989.

1 folder

UoL/BPMF/3/AC/1/12 Institute of Psychiatry Form 3 and Accounts 1990-1994

Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994; Form 3s for the Institute for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994.

1 folder

UoL/BPMF/3/AC/1/13 Institute of Neurology Form 3 and Accounts 1990-1995

Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994 and 31 July 1995; Form 3s for the Institute for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.

1 folder

- UoL/BPMF/3/AC/1/14 Institute of Dental Surgery Form 3 and Accounts 1990-1995**
 Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994 and 31 July 1995; Form 3s for the Institute for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder
- UoL/BPMF/3/AC/1/15 Institute of Child Health Form 3 and Accounts 1990-1995**
 Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994 and 31 July 1995; Form 3s for the Institute for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder
- UoL/BPMF/3/AC/1/16 Institute of Ophthalmology Form 3 and Accounts 1990-1995**
 Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994 and 31 July 1995; Form 3s for the Institute for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder
- UoL/BPMF/3/AC/1/17 National Heart and Lung Institute Form 3 and Accounts 1990-1995**
 Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994 and 31 July 1995; Form 3s for the Institute for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder

- UoL/BPMF/3/AC/1/18** **BPMF Central Office Form 3 and Accounts** **1990-1995**
 Includes: accounts for years ending 31 July 1991, 31 July 1992, 31 July 1993, 31 July 1994 and 31 July 1995; Form 3s for the Central Office for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder
- UoL/BPMF/3/AC/1/19** **BPMF Consolidated Form 3** **1990-1995**
 Includes: Form 3s for the consolidated BPMF for academic years 1990-1991, 1991-1992, 1992-1993 and 1993-1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder
- UoL/BPMF/3/AC/1/20** **Institute of Cancer Research Form 3 and Accounts** **1993-1995**
 Includes: Form 3s for the Institute for academic years 1993-1994 and 1994-1995; accounts for the years ended 31 July 1993 and 31 July 1994; Higher Education Statistics Agency finance statistics return, academic year 1994-1995.
 1 folder
- UoL/BPMF/3/AC/1/21** **Universities Funding Council Form 3 Guidance** **1991 July**
 Guidance for completion of tables and printed tables for reference.
 2 volumes

UoL/BPMF/3/AC/1/22	Universities Statistical Record	1994 December
	Universities Funding Council Form 3 out-turn, 1993-1994, provisional version. Parts A and B for London Colleges.	
	2 volumes	
UoL/BPMF/3/AC/1/23	Higher Education Funding Council for England Guidance on Form 3	1994 September
	1 folder	
UoL/BPMF/3/AC/1/24	BPMF Quinquennial Form 3	1971
	Includes: form 3 for quinquennial estimates for each of the BPMF Institutes and the BPMF Central Offices, for 1972-1977.	
	1 folder	
UoL/BPMF/3/AC/2	Regional Health Authorities' Budgets	1972 - 1996
	8 files	
UoL/BPMF/3/AC/2/1	Regional Health Authorities' Budgets	1990 January 12 - 1992 May 29
	Includes: budgets for the four Thames Regional Health Authorities for 1991-1992; budgetary control statements; correspondence and notes relating to the budget; budget estimates.	
	3 folders	
UoL/BPMF/3/AC/2/2	Regional Health Authorities' Budgets	1992 October - 1993 May

Includes: budgets for the four Thames Regional Health Authorities for 1992-1993; budgetary control statements; correspondence and notes relating to the budget; correspondence relating to Special Health Authority budgets.

1 folder

UoL/BPMF/3/AC/2/3 Regional Health Authorities' Budgets 1993 June - 1994 March

Includes: budgets for the four Thames Regional Health Authorities for 1993-1994; budgetary control statements; correspondence and notes relating to the budget; correspondence relating to Special Health Authority budgets.

1 folder

UoL/BPMF/3/AC/2/4 Regional Health Authorities' Budgets 1994 April - 1994 October

Includes: budgets for the four Thames Regional Health Authorities for 1994-1995; budgetary control statements; correspondence and notes relating to the budget; correspondence relating to Special Health Authority budgets.

1 folder

UoL/BPMF/3/AC/2/5 Regional Health Authorities' Budgets 1994 November - 1995 June

Includes: budgets for the four Thames Regional Health Authorities for 1994-1995; budgetary control statements for 1994-1995 and 1995-1996; correspondence and notes relating to the budget; correspondence relating to Special Health Authority budgets.

1 folder

UoL/BPMF/3/AC/2/6	Regional Health Authorities' Budgets	1995 July - 1996 March
	Includes: budgets for the four Thames Regional Health Authorities for 1995-1996; budgetary control statements for 1995-1996; correspondence and notes relating to the budget; correspondence relating to Special Health Authority budgets.	
	1 folder	
UoL/BPMF/3/AC/2/7	Clinical and Dental Tutor Payments	1989 October - 1994 March
	Includes: accounts of payments made to clinical and dental tutors within the four Thames Regional Health Authorities; correspondence relating to queries of payments and changes in details.	
	1 folder	
UoL/BPMF/3/AC/2/8	Regional Health Authorities Quarterly Accounts	1972 June 1- 1974 July 31
	Includes: quarterly accounts for each of the Thames Regional Health Authorities (RHA); quarterly accounts and correspondence for all the RHAs; quarterly accounts for the Overseas Advisors; quarterly accounts for the peripatetic librarians; quarterly accounts for course organisers.	
	1 folder	
UoL/BPMF/3/AC/3	End of Year Accounts	1978 - 1996
	Reference number UoL/BPMF/3/AC/3/5 has not been used.	
	17 files	
UoL/BPMF/3/AC/3/1	End of Year Accounts	1978

Income and Expenditure account and end of year balance sheet for the BPMF and the BPMF Central Offices as at 31 July 1978, with the report on the annual accounts.

1 document

UoL/BPMF/3/AC/3/2 End of Year Accounts 1981

Income and Expenditure account and end of year balance sheet for the BPMF and the BPMF Central Offices as at 31 July 1981.

1 document

UoL/BPMF/3/AC/3/3 End of Year Accounts 1982

Income and expenditure account and end of year balance sheet for the BPMF and the BPMF Central Offices as at 31 July 1982.

1 document

UoL/BPMF/3/AC/3/4 End of Year Accounts 1983

Income and expenditure account and end of year balance sheet for the BPMF and the BPMF Central Offices as at 31 July 1983.

1 document

UoL/BPMF/3/AC/3/6 End of Year Accounts 1985

Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1985.

1 document

UoL/BPMF/3/AC/3/7 End of Year Accounts 1986

Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1986.

1 document

UoL/BPMF/3/AC/3/8	End of Year Accounts	1987
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1987.	
	1 document	
UoL/BPMF/3/AC/3/9	End of Year Accounts	1988
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1988.	
	1 document	
UoL/BPMF/3/AC/3/10	End of Year Accounts	1989
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1989.	
	1 document	
UoL/BPMF/3/AC/3/11	End of Year Accounts	1990
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1990.	
	1 document	
UoL/BPMF/3/AC/3/12	End of Year Accounts	1991
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1991.	
	1 document	
UoL/BPMF/3/AC/3/13	End of Year Accounts	1992
	Signed copy of income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1992.	
	1 document	

UoL/BPMF/3/AC/3/14	End of Year Accounts	1993
	Signed copy of income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1993.	
	1 document	
UoL/BPMF/3/AC/3/15	End of Year Accounts	1994
	Copy of income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1994.	
	1 document	
UoL/BPMF/3/AC/3/16	End of Year Accounts	1995
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 July 1995.	
	1 document	
UoL/BPMF/3/AC/3/17	End of Year Accounts	1996
	Income and expenditure account and end of year balance sheet for the BPMF Central Offices as at 31 March 1996. Includes Treasurer's Report and Auditor's Report.	
	1 document	
UoL/BPMF/3/AC/3/18	BPMF Financial Regulations: Central Office	1994
	Guidance on budgeting, accounting, audit, banking and other financial activities.	
	1 document	
UoL/BPMF/3/AC/4	Financial Forecasts	1987 - 1995

12 files

UoL/BPMF/3/AC/4/1 Financial Forecast 1988 1988

Forms showing projected income and expenditure for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF for the five years from 1988.

1 folder

UoL/BPMF/3/AC/4/2 Financial Forecast 1990 1990

Forms showing projected income and expenditure for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF for the five years from 1990.

1 folder

UoL/BPMF/3/AC/4/3 Revised Financial Forecast 1990 1990

Correspondence and revisions to the financial forecasts for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF.

1 folder

UoL/BPMF/3/AC/4/4 Financial Forecast correspondence 1990

Correspondence and guidance relating to the preparation of financial forecasts.

1 folder

UoL/BPMF/3/AC/4/5 Financial Forecast 1991 1991

Forms showing projected income and expenditure for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF for the five years from 1991. Also includes correspondence and guidance relating to the completion of the forecasts.

1 folder

UoL/BPMF/3/AC/4/6 Financial Forecast 1992 1992

Forms showing projected income and expenditure for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF for the five years from 1992.

1 folder

UoL/BPMF/3/AC/4/7 Financial Forecast 1993 1993

Forms showing projected income and expenditure for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF for the five years from 1993, with explanatory commentaries on the forecasts.

1 folder

UoL/BPMF/3/AC/4/8 Financial Forecast 1994 1994

Forms showing projected income and expenditure for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health, the Institute of Dental Surgery, the Institute of Neurology, the Institute of Ophthalmology, the Institute of Psychiatry and the consolidated BPMF for the five years from 1994, with explanatory commentaries on the forecasts.

1 folder

UoL/BPMF/3/AC/4/9 Higher Education Funding Council for England mid-year financial returns 1993-1994

Financial statistics submitted to HEFCE based on revised financial forecasts for the consolidated BPMF. Includes: financial information submitted by the Institutes, excluding the Institute of Cancer Research (which was not funded by HEFCE); HEFCE guidance; University of London circulars; correspondence about the financial returns.

1 folder

UoL/BPMF/3/AC/4/10 Higher Education Funding Council for England mid-year financial returns 1995

Financial statistics submitted to HEFCE based on revised financial forecasts for the consolidated BPMF. Includes: financial information submitted by the Institutes; HEFCE guidance.

1 folder

UoL/BPMF/3/AC/4/11 Financial Forecasts 1987 July - 1990 May

Includes: correspondence and circulars relating to financial forecasts for 1986-1990; comments on the BPMF financial forecasting tables for 1984/1985 - 1990/1991; circulars and guidance for financial forecasts 1987; circulars and guidance for financial forecasts 1988; commentary on financial forecasts for 1986/1987-1991/1992; correspondence

and supplementary information for financial forecasts 1990.

1 folder

UoL/BPMF/3/AC/4/12 Financial Forecasts

**1990 July -
1991
September**

Includes: analysis of financial forecasts 1990; notes of guidance for completion of financial forecasts for 1991; correspondence and information for financial forecasts 1991.

1 folder

UoL/BPMF/3/AC/5 Section 63

**1977 -
1993**

Section 63 funding allocations and correspondence.

7 files

UoL/BPMF/3/AC/5/1 Section 63 Accounts

1977-1987

Statement of income and expenditure for the BPMF section 63 account for the year ending 31 March 1977; statements of receipts and payments for the Section 63 Medical and Dental Accounts, years ending 31 March 1978 - 31 March 1987.

1 folder

UoL/BPMF/3/AC/5/2 Section 63 Funding allocations and accounts

**1984
March-
1989
March**

Includes: statements of receipts and payments for the Section 63 Medical and Dental Accounts, years ending 31 March 1988-1989; details of allocations of dental section 63 funds, 1989-1990; copy of bid to the Department of Health for funds under section 63, 1988; copy of the bid for section 63 funds 1989-1990; details of funding allocation, 1984-1985, 1985-1986, 1986-

1987, 1987-1988 and 1988-1989;
commentary on the administration of section
63 funds, 1984.

1 folder

UoL/BPMF/3/AC/5/3 Section 63 Funding allocations and accounts 1991-1993

Includes: statements of receipts and payments for the Section 63 Medical and Dental Accounts, years ending 31 March 1990 and 31 March 1991; copy of bid to the Department of Health for funds under section 63, 1990-1991 and 1991-1992; details of funding allocation, 1991-1992, 1992-1993; copies of claims under section 63 and related correspondence.

1 folder

UoL/BPMF/3/AC/5/4 Section 63 Accounts and Correspondence 1989

Includes: section 63 Medical and Dental accounts, year ending 31 March 1988; correspondence with the Department of Health relating to section 63 cash advances; correspondence with the Department of Health relating to the section 63 accounts and funding.

1 folder

UoL/BPMF/3/AC/5/5 Section 63 Accounts and Correspondence 1989

Includes: section 63 Medical and Dental accounts, year ending 31 March 1989; correspondence relating to the section 63 accounts and funding.

1 folder

UoL/BPMF/3/AC/5/6 Section 63 Allocations 1993 July

Breakdown of allocations under Section 63
for financial year 1993-1994.

1 folder

UoL/BPMF/3/AC/5/7 Vocational Dental Training

**1986
December
9 - 1994
November
3**

Statements of expenditure for vocational
dental training under section 63.

1 folder

UoL/BPMF/3/AC/6 Other Accounts

**1951 -
1996**

Includes: rates claims; capital grants records;
additional grants.

7 files

**UoL/BPMF/3/AC/6/1 Summary Income and Expenditure
Accounts**

1965-1992

Financial statistics and consolidated income
and expenditure accounts for the BPMF for
1992; summary income and expenditure
accounts for the BPMF and the Institutes for
the years 1965-1990, excluding 1975 and
1988.

1 folder

UoL/BPMF/3/AC/6/2 Rates claims

**1986
February -
1988 July**

Correspondence and estimates relating to
rates valuations and claims for alterations
in rates for the BPMF Central Office
buildings and the Institutes' buildings.

1 folder

UoL/BPMF/3/AC/6/3 Rates Claims

**1990 June
- 1996**

May

Includes: correspondence relating to rates grants and refunds for the Institutes; correspondence with local authorities about rates; claims for reductions in rates.

1 folder

UoL/BPMF/3/AC/6/4 Completed Capital Grants Records 1951-1987

Accounts showing the grants estimated, advanced and claimed, with balances for: scientific equipment, 1966-1968; BPMF central office, 1967-1968; Royal Postgraduate Medical School, 1964-1974; basic capital grants, 1980-1981; the Cardiothoracic Institute, 1951-1986; the Institute of Child Health, 1953-1987; the Institute of Dental Surgery, 1950-1986; the Institute of Dermatology, 1966-1975; the Institute of Laryngology and Otology, 1969-1981; the Institute of Neurology, 1960-1985; the Institute of Obstetrics and Gynaecology, 1964-1986; the Institute of Ophthalmology, 1967-1982; the Institute of Orthopaedics, 1963-1982; the Institute of Psychiatry, 1963-1982; the Institute of Urology, 1964-1986; recurrent grants, 1967-1982; frozen surplus, 1959-1960.

1 folder

UoL/BPMF/3/AC/6/5 Completed Special Equipment Grant Records 1965-1978

Accounts showing the grants estimated, advanced and claimed by parts of the BPMF, with details of expenditure.

1 folder

UoL/BPMF/3/AC/6/6 Federation, Revenue and Other Grants 1971 November 24 - 1978 June 28

Includes: balances of grants; correspondence relating to the quinquennial grants accounts; correspondence and financial allocations of recurrent grants, with breakdowns of expenditure; correspondence and details of allocations of the equipment and furniture grants; accounts of final allocations of recurrent grant, 1972-1973; proposed distribution of supplementary grant, 1971-1972; proposed second allocation of recurrent grant, 1972-1973.

1 folder

UoL/BPMF/3/AC/6/7 Mass Spectrometer Service

**1976 April
- 1979
October**

Includes: accounts of income and expenditure on the mass spectrometer service; correspondence about the funding of the service; correspondence and accounts for salaries of staff involved with the service; details of income and expenditure.

1 folder

UoL/BPMF/3/AUC Audit Committee

**1991 -
1996**

Includes: minutes, agendas and papers of the BPMF Audit Committee; correspondence files.

UoL/BPMF/3/AUC/1 Minutes

**1991 July
- 1996
June**

Minutes, agendas and committee papers of the Audit Committee of the British Postgraduate Medical Federation.

3 files

UoL/BPMF/3/AUC/1/1 Minutes of the Audit Committee

**1991 July -
1993**

		November
	Minutes, agendas and committee papers. Meetings 1-7.	
	1 folder	
UoL/BPMF/3/AUC/1/2	Minutes of the Audit Committee	1994 February - 1996 June
	Minutes, agendas and committee papers. Meetings 8-13. There are no minutes for meeting 10, and no agenda and committee papers for meeting 11.	
	1 folder	
UoL/BPMF/3/AUC/1/3	Signed Minutes of the Audit Committee	1991 July - 1996 June
	Signed minutes. Meetings 1-13.	
	1 folder	
UoL/BPMF/3/AUC/2	Files	
UoL/BPMF/3/AUC/2/1	Audit Committee Correspondence	1992 January 9 - 1995 January 12
	Includes: BPMF management responses to audit recommendations; copy of the Audit Committee's annual report for year ended 31 December 1004; correspondence relating to audit management; correspondence with the statutory auditors, Knox Cropper; Higher Education Funding Council England audit guidelines; correspondence relating to meetings of the Audit Committee.	

1 folder

UoL/BPMF/3/AUC/2/2 Code of Practice for University Internal and External Audit **1991**
By the Universities Funding Council. **January**

1 folder

UoL/BPMF/3/F Files **1960**
September
- 1995
October

Includes: files relating to funding and the allocation of grants; files of the BPMF Finance Officer; files relating to Regional and Special Health Authorities; files relating to section 63 education.

UoL/BPMF/3/F/1 Finance Officer's Files **1960**
September
- 1995
October

Includes: files on the Unified Trust Fund; files on funding and planning; files of the Resource Allocation Working Party; files on internal audit; correspondence relating to research costs.

35 files

UoL/BPMF/3/F/1/1 Information Centre **1992**
December
21 - 1995
August 25

Memoranda from the BPMF Information Centre, including details of management technique courses and new Information Centre staff.

1 folder

UoL/BPMF/3/F/1/2	Education Department Account	1991 February 1 - 1995 December 18
	Includes: notes on the Education Department's account; copy of the 1994 financial forecast for educational marketing; draft budget for educational marketing 1992-1993; guide to education and training at the BPMF; copy of the management accounts for the education department 1992; memoranda relating to the department account 1990-1991.	
	1 folder	
UoL/BPMF/3/F/1/3	Funding and Planning	1990 January 15 - May 23
	Copies of University of London circulars and guidance for financial forecasting as part of the grant dissemination process from the Universities Funding Council.	
	1 folder	
UoL/BPMF/3/F/1/4	Fulbright/BPMF Awards	1991 August 5 - 1994 February 28
	Includes: BPMF invoices relating to the Fulbright awards scheme; publicity information about the scheme; information about recipients of scheme awards, 1994.	
	1 folder	
UoL/BPMF/3/F/1/5	Institute of Health Services Research	1989 July
	Copy of staff costs estimates for the Institute and a proposal for the establishment of the Institute.	
	1 folder	

UoL/BPMF/3/F/1/6	Professor Peckham's Fund	1989 August 30 - 1995 October 24
	Copies of transactions and statements of account for Professor Peckham's fund; correspondence with his private secretary at the Department of Health	
	1 folder	
UoL/BPMF/3/F/1/7	British Oncological Association	1987 April 27 - 1994 February 26
	Includes: correspondence relating to the British Oncological Association's statement of account and costs incurred; copies of statements of account.	
	1 folder	
UoL/BPMF/3/F/1/8	Industrial Liaison Unit	1991 April 2 - 1995 January 31
	Includes: correspondence relating to employment arrangements for the research contracts advisor; ledger summaries and budgetary control statements for the industrial liaison unit.	
	1 folder	
UoL/BPMF/3/F/1/9	Committee for Postgraduate Medical Education	1993 October
	Includes: copy of the COPMED financial forecast; correspondence relating to COPMED using space in the BPMF buildings.	
	1 folder	
UoL/BPMF/3/F/1/10	Commercial Liaison	1987 June 16 - 1994 September

Includes: statements of royalties due to the BPF; details of technology transfer office expenses; invoices from Ecological Associates for work with the BPF; correspondence relating to the technology transfer office; copy of the British Postgraduate Medical Technology Limited draft business plan 1990/1991 to 1994/1995; correspondence relating to patents and patent fees.

1 folder

UoL/BPMF/3/F/1/11 Investors in People

**1994
January -
1995 July
21**

Includes: copy of the BPF Investors in People managers survey; correspondence with CENTEC, the Central London Training and Enterprise Council, relating to grants for the initiative; claim forms submitted to CENTEC; information about making claims.

1 folder

UoL/BPMF/3/F/1/12 Repairs and Maintenance to the BPF's buildings

**1974
November
5 - 1990
January 30**

Includes: correspondence relating to the allocation of repairs and maintenance grants from the University of London; application for reimbursement of repairs and maintenance grant; drawings of planned repairs and maintenance in the BPF headquarters; correspondence discussing the planned repairs and maintenance; final account from the Degerdon, Reed Partnership, chartered quantity surveyors, for alterations to and refurbishment of the BPF's office accommodation (1990).

1 folder

UoL/BPMF/3/F/1/13 Rugby Chambers

**1983
February
11 - 1989
July 31**

Includes: correspondence about the maintenance of Rugby Chambers; estimates for maintenance; correspondence relating to the assignment of the lease of the offices; correspondence relating to the rent review of the offices.

1 folder

Rugby Chambers was an office on Rugby Street rented by the BPMF to provide extra office space for the Education Research Unit and the National Advice Centre.

UoL/BPMF/3/F/1/14 Flowers Report

**1980 June -
November,
1988 March**

Includes: a copy of the Report of the Joint Planning Committee of the Court and Senate on Medical Education in London; memorandum from the BPMF regarding where they stand in relation to the report; notes and accounts of the costs of the BPMF central office with discussion on possible reductions in costs as a result of the Flowers Report; copy of newspaper article on changes within the BPMF (1988).

1 folder

UoL/BPMF/3/F/1/15 British Medical Television

**1988 May
19 - 1990
February
13**

Includes: invoices from the BPMF to British Medical Television; report on financing the British Medical Television unit; correspondence relating to the BPMF contribution to BMTV; correspondence relating to the receivership of BMTV.

1 folder

UoL/BPMF/3/F/1/16 BPMF Budget Control Statement

**1992
December**

For the financial year 1992-1993, including information on income and expenditure for: the Industrial Liaison Unit; the European Journal of Cancer; the European Liaison Unit; the Director of Educational Marketing; Health Service Research.

1 folder

UoL/BPMF/3/F/1/17 Capital Grants

**1991 July
1 - 1993
July 6**

Copies of letters from the University of London announcing grants to the BPMF from the Higher Education Funding Council for England and the Universities Funding Council.

1 folder

UoL/BPMF/3/F/1/18 Year End Report and Accounts for the BPMF and for British Medical Television

**1992 July
31**

1 folder

UoL/BPMF/3/F/1/19 BPMF Central Office Financial Regulations

1993

Regulations and terms of reference for the financial management of the BPMF.

1 folder

UoL/BPMF/3/F/1/20 Form 3 Employment Costs

**1992 July
- 1995
July**

Employment costs by employee.

1 folder

UoL/BPMF/3/F/1/21 Universities Statistical Record Questionnaires

1984-1989

Includes: surveys by the joint committee for technical staffs on technicians in employment within the University of London; survey of conditions of service and retirement age; end of year figures for clerical staff; guidance on completing the questionnaires.

1 folder

UoL/BPMF/3/F/1/22 The BPMF in Context 1992

Information and statistics on the BPMF and its work.

1 folder

UoL/BPMF/3/F/1/23 Census of Employment 1975 June - 1995 September

Statistics for the annual census of employment by the Department of Employment, 1975-1979; statistics for the census of employment 1981, 1984, 1987, 1989, 1993 and 1995; statistics and information for the new earnings survey 1988.

1 folder

UoL/BPMF/3/F/1/24 Institute Open Days 1993 June

Includes: invitation to and information about the Institute of Ophthalmology open day; map of the Eastman Dental Hospital location.

1 folder

UoL/BPMF/3/F/1/25 Value Added Tax 1973 May 24 - 1989 June 29

Correspondence and guidance relating to Value Added Tax (VAT) including: guidance from the Committee of Vice-Chancellors and Principals of Universities of the United Kingdom about the scope of the exemption of education; eligibility of bodies with the

BPMF for VAT; guidance from the Universities Funding Council on VAT and grants; correspondence from the Department of Health and Social Security about registration for VAT; paper on the implications of VAT for the NHS; University of London VAT bulletins.

1 folder

UoL/BPMF/3/F/1/26 Unified Trust Fund

**1985
February
22 - 1993
February 8**

Includes: correspondence relating to the unified trust fund and the payment of interest for the Institute of Child Health, 1985-1990; correspondence about unified trust fund holdings and payments for the National Heart and Lung Institute, 1985-1993; correspondence relating to unified trust fund holdings and payments for the Institute of Neurology, 1985-1992; correspondence relating to unified trust fund holdings and payments for the Institute of Ophthalmology, 1985-1992; correspondence relating to unified trust fund holdings and payments for the Institute of Orthopaedics, 1985-1987.

1 folder

UoL/BPMF/3/F/1/27 Rates

**1988 April
- 1990
June**

Includes: correspondence relating to the submission of claims to the University of London for rates paid by the Institutes; copies of claims submitted.

1 folder

UoL/BPMF/3/F/1/28 Unified Trust Fund

**1985
March -
1995 July**

Includes: correspondence relating to the unified trust fund and the payment of interest to BPMF Institutes; correspondence relating to amounts of monies held on behalf of the Federation; correspondence with the Inland Revenue relating to a Deed of Covenant.

1 folder

UoL/BPMF/3/F/1/29 Indirect Costs of Research Projects

**1989 May
- 1991
June**

Includes: correspondence and statistics relating to actual financial results from Form 3, 1989-1990; correspondence relating to indirect cost recovery on contracts; correspondence relating to indirect costs of departments of Deans of postgraduate medicine and dentistry; papers on the calculation of indirect costs; report and guidance by the Committee of Vice-Chancellors and Principals on 'The Costing of Research and Projects in Universities'.

1 folder

UoL/BPMF/3/F/1/30 Deed of Covenant

**1989 June
- 1994
March**

Correspondence and Inland Revenue forms relating to the arrangements for a deed of covenant to benefit the Institute of Child Health.

1 folder

UoL/BPMF/3/F/1/31 Resource Allocation Working Party

**1990 April -
1991
November**

Includes: minutes, agendas and papers for meetings of the working party; correspondence relating to points raised by the working party.

1 folder

UoL/BPMF/3/F/1/32	Resource Allocation Working Party	1989 September - 1991 November
	Includes: papers on various grants within the BPMF; minutes of meetings of the working party; correspondence relating to the allocation of grants; correspondence relating to formula funding of Institutes; correspondence relating to membership and meetings of the working party.	
	1 folder	
UoL/BPMF/3/F/1/33	Resource Allocation Working Party	1989 December - 1991 December
	Includes: correspondence and papers relating to the allocation of recurrent grants; University of London schools costing methodology.	
	1 folder	
UoL/BPMF/3/F/1/34	Internal Audit	1989 December - 1991 December
	Includes: code of practice for University Internal and External audit; correspondence relating to the development of internal audit in the BPMF; comparative financial ratios for medical schools in the University of London; information on the Internal Audit Service in the BPMF; tender documentation for internal audit in the BPMF from Knox, Cropper, chartered accountants; assessment of audit requirements; code of practice and guidance for internal audit.	
	1 folder	
UoL/BPMF/3/F/1/35	Charitable Status	1960 September - 1979 September

Includes: information relating to the Charities Act, 1960; the Exempt Charities Order, 1962; request for copy of the BPFM's certification as an exempt charity.

1 folder

UoL/BPFM/3/F/2 Section 63 Files

**1976
March -
1990 May**

Includes: correspondence relating to arrangements for funding Section 63 education; correspondence relating to the administration of section 53 education; papers relating to section 63 meetings.

5 files

UoL/BPFM/3/F/2/1 Arrangements for Funding Education under Section 63

**1976
March 29 -
1978
March 6**

Includes: correspondence with the Department of Health and Social Security relating to arrangements for continuing education for general medical and dental practitioners; notes of meetings about administrative arrangements for funding section 63 activities.

1 folder

UoL/BPFM/3/F/2/2 Calculation of Administrative Charges under Section 63

**1977 July
11 - 1989
February
22**

Includes: estimates of section 63 expenditure; memoranda on funding of secretarial posts in the dental department; details of section 63 administrative expenses; correspondence relating to the administration of section 63 funding.

1 folder

UoL/BPFM/3/F/2/3 Section 63 Correspondence

1978 April

		1 - 1984 March 31
	Includes: correspondence relating to the Department of Health and Social Security's section 63 allocations; correspondence relating to section 63 accounting practices; details of allocations.	
	1 folder	
UoL/BPMF/3/F/2/4	Meeting of Section 63 Finance Officers with Department of Health and Social Security	1986 July 10
	Includes: discussion points arising from the meeting; blank statements of account; notes on vote accounting; notes on review of financial services for section 63 accounting.	
	1 folder	
UoL/BPMF/3/F/2/5	Section 63 Correspondence	1983 September 15 - 1990 May 15
	Includes: information on the background of section 63; correspondence from the Department of Health relating to section 63 payments; copy of the Report of the Department of Health Working Part on Section 63 Course for General Medical Practitioners.	
	1 folder	
UoL/BPMF/3/F/3	Funding	1961 July - 1995 August
	Including correspondence, claims and allocations for: capital grants; minor capital works; recurrent grants; University Funding Council and Court Grants; equipment and maintenance grants; building works and kindred grants.	

UoL/BPMF/3/F/3/1 Capital Grants

**1961 July -
1991
March**

Includes: correspondence and claims for capital grants by BPMF Institutes.

14 files

UoL/BPMF/3/F/3/1/1 Capital Grants - General

**1967
November
6 -1989
July 20**

Includes: correspondence with the Universities Funding Council, the University Grants Committee and the University of London relating to non-recurrent grants, 1966-1989; correspondence relating to capital-in-recurrent grants with the University of London, 1981-1989; correspondence relating to notes of control and guidance of building projects, with a copy of the University Building Projects notes on control and guidance 1983-1989.

1 folder

UoL/BPMF/3/F/3/1/2 Capital Grants - Psychiatry

**1973 July
- 1989
April**

Includes: general correspondence between the Institute of Psychiatry and the BPMF about capital-in-recurrent grants, 1973-1987; correspondence between the Institute, the BPMF and the University of London about the replacement of the Institute's telephone system, 1968-1988; correspondence about the upgrading of the animal accommodation, 1985-1988; correspondence and certification for the upgrading of the fume extraction system, 1983-1989; correspondence and application for funding for alteration to the animal rooms, 1972-1986; correspondence and application for funding to construct a special security unit at the Bethlem Hospital, 1982-1986; correspondence about the extension to the Neurology building at Denmark Hill, 1983; correspondence and

application to the Special Equipment Needs Fund, 1981-1984.

1 folder

UoL/BPMF/3/F/3/1/3 Capital Grants - National Heart and Lung Institute

**1971
December
30 - 1986
December
19**

Includes: correspondence with the University of London relating to capital grants from the University Grants Committee for the lease of the Beaumont Street building, furniture, fees and equipment.

1 folder

UoL/BPMF/3/F/3/1/4 Capital Grants - National Heart and Lung Institute

**1978
February -
1989
January**

Includes: correspondence relating to capital grant funding for fume cupboards, 1978-1987; correspondence and application relating to funding for the animal house at St Wilfred's Convent 1985-1988; correspondence and funding applications relating to the Lung Biochemistry Unit, 1985-1988; correspondence on the site purchase of St Wilfred's Convent, 1982-1986; correspondence relating to capital grant funding and leases for the London Chest Hospital and Beaumont Street, 1986-1989.

1 folder

UoL/BPMF/3/F/3/1/5 Capital Grants - National Heart and Lung Institute

**1987 July -
1990
September**

Includes: correspondence and funding claim relating to the St Wilfred's Convent project, 1989; correspondence and funding claim for leased accommodation at the London Chest Hospital, 1989;

correspondence and funding claims relating to the Special Equipment Needs Fund, 1987-1990; correspondence relating to a claim for the National Heart and Chest Centre, 1989.

1 folder

UoL/BPMF/3/F/3/1/6 Capital Grants - Institute of Neurology

**1978 May
4 - 1985
June 25**

Includes: correspondence relating to the capital grants funding for the tower block at the Institute of Neurology, 1978-1983; correspondence relating to the capital grants funding for the laboratory block, 1982-1983; correspondence relating to capital grants funding for furniture, 1978-1985; correspondence relating to the settling of claims for national hospital boiler house building, 1978-1982; correspondence relating to the settling of claims for rent of the Institute's Queen Square building, 1978-1984.

1 folder

UoL/BPMF/3/F/3/1/7 Capital Grants - Institute of Neurology

**1977
November
30 - 1989
April 13**

Includes: correspondence relating to funding for the Medical Research Council Human Movement and Balance Unit, 1988-1989; correspondence and claims for funding for the telephone exchange, 1986-1989; general correspondence about capital grants for the Institute, 1979-1984; correspondence and claims for repairs and maintenance grants, 1987-1988; correspondence and claims for boiler house schemes for the Institute of Neurology and the Institute of Child Health, 1986-1989; correspondence and grant claims for the Institute of Neurology's development at Hunter Street, 1985-1986; correspondence and claims for the heating and ventilation plant, 1984-1987;

correspondence and claims for the legal fees relating to the lease of the lab block, 1984-1985; correspondence and claims for the post-contract work on the Queen Square development, 1977-1983.

1 folder

UoL/BPMF/3/F/3/1/8 Capital Grants - Institute of Ophthalmology **1981 May
19 - 1989
March 13**

Includes: correspondence and claims relating to the lecture theatre at the Cayton Street site, 1989; correspondence and claims relating to the demolition of the island site at Bath Street, 1983-1988; correspondence and claims relating to fire precautions at Judd Street, 1982-1983; correspondence and claims relating to safety equipment, 1981-1987.

1 folder

UoL/BPMF/3/F/3/1/9 Capital Grants - Institute of Dental Surgery **1983 May
26 - 1989
December
1**

Includes: correspondence and claims for repairs and maintenance grants for heating and ventilation, 1988-1989; correspondence and claims for funding for the flammable liquids store, 1987; correspondence and claims for funding for interdepartmental research laboratories, 1983-1987; correspondence and claims for the redevelopment of the Grays Inn Road site, 1983-1986 and 1985-1989.

1 folder

UoL/BPMF/3/F/3/1/10 Capital Grants - Institute of Child Health **1974
February
11 - 1991
March 18**

Includes: correspondence and claims relating to maintenance of the Wolfson Centre, 1988-1990; general correspondence about capital grants, 1974-1989; correspondence and claims relating to the boiler house scheme, 1986-1988; correspondence and claims to the Special Equipment Needs Fund for cardiac wing equipment, 1983-1988; general correspondence and claims relating to the cardiac wing, 1984-1988; correspondence and claims relating to litigation involved with the cardiac wing, 1986-1987.

1 folder

**UoL/BPMF/3/F/3/1/11 Capital Grants - Institute of Child Health 1977 May
2 - 1989
April 5**

Includes: correspondence and capital grant claims relating to the building and fees for the work on the Institute's cardiac wing, 1977-1989; correspondence and claims relating to remedial works on the cardiac wing, 1982-1988; correspondence and claims for the commissioning of the cardiac wing, 1980-1985.

1 folder

**UoL/BPMF/3/F/3/1/12 Capital Grants - Institute of Child Health 1974
September
6 - 1989
April 5**

Includes: correspondence and capital grant claims relating to furniture for the cardiac block, 1974-1989; correspondence and claims relating to the Kennedy lecture theatre, 1980-1984; correspondence and claims relating to the installation of the incinerator, 1978-1983; correspondence and claims relating to health and safety measures, 1981-1984; correspondence and claims relating to the rent centralisation of the Queen Street property, 1978-1984; correspondence and claims relating to alterations for

radioactive material, 1984-1986.

1 folder

UoL/BPMF/3/F/3/1/13 Capital Grants - General

**1962 April
25 - 1987
November
26**

Includes: correspondence relating to capital grants for the Royal Postgraduate Medical School, 1962-1974; correspondence relating to capital grants for the Institute of Urology, 1987; correspondence relating to capital grants for the Institute of Basic Medical Science, 1980-1981; correspondence relating to capital grants for the Institute of Orthopaedics, 1975-1987; correspondence relating to allocation of capital grants for the Institute of Dermatology, 1984-1985; correspondence relating to the amalgamation of the Institute of Obstetrics and Gynaecology with the Royal Postgraduate Medical School, 1986; correspondence relating to capital grant claims by the Institute of Obstetric and Gynaecology, 1986; correspondence relating to capital grants for the Institute of Laryngology and Otology, 1985-1987; correspondence relating to capital grants for the flammable liquid store scheme, 1982-1985.

1 folder

UoL/BPMF/3/F/3/1/14 Capital Grants - Institute of Psychiatry

**1961 July
28 - 1974
February
27**

Includes: correspondence and claims relating to the additional building cost of the South Wing; correspondence and claims for the South Wing furniture; correspondence and claims for the South Wing fees; correspondence and claims for the South Wing building; correspondence and claims for the Primate Station

furniture; correspondence and claims for the new building furniture; correspondence and claims relating to the boiler house.

1 folder

UoL/BPMF/3/F/3/2 Minor Capital Works

**1975
March -
1990
August**

Includes: correspondence and claims for minor capital works by BPMF Institutes.

3 files

UoL/BPMF/3/F/3/2/1 Minor Capital Works

**1975
March 10 -
1989 July**

Includes: general correspondence relating to minor capital works, with guidance on present and future arrangements, 1975-1981; claims for minor capital works, 1978-1989.

1 folder

UoL/BPMF/3/F/3/2/2 Minor Capital Works

**1978
August 1 -
1989
November
24**

Includes: correspondence relating to grants and minor works for the BPMF Central Office, 1986; correspondence on grants and minor works for the Institute of Child Health, 1979-1989; correspondence on grants and minor works for the Institute of Dental Surgery, 1979; correspondence on grants and minor works for the National Heart and Lung Institute, 1980-1988; correspondence on grants and minor works for the Hunterian Institute, 1978-1985; correspondence on grants and minor works for the Institute of Neurology, 1978-1989.

1 folder

UoL/BPMF/3/F/3/2/3 Minor Capital Works

**1978
August 16
- 1990
August 29**

Includes: correspondence relating to grants and minor works for the Institute of Ophthalmology, 1981-1989; correspondence on grants and minor works for the Institute of Psychiatry, 1978-1990.

1 folder

UoL/BPMF/3/F/3/3 Recurrent Grants

**1985
February -
1995 July**

Correspondence files relating to recurrent grants claims and allocations for BPMF Institutes.

6 files

UoL/BPMF/3/F/3/3/1 Capital in Recurrent Grants Correspondence

**1985
February 8
- 1989
August 11**

Includes: general correspondence with the University of London about capital in recurrent grants for the BPMF Institutes; correspondence relating to the capital and recurrent grant allocations; correspondence and application from the Institute of Psychiatry for a work on the neuroscience laboratory; information provided for the University Grants Committee's health capital estimates exercise; correspondence and information relating to the Institute of Child Health's telephone scheme; correspondence relating to the capital in recurrent grant for the Cardiothoracic Institute; approval in principle for the replacement of boiler plant at the Hospital for Sick Children; correspondence relating to the bid by the Institute of Dental Surgery

for the redevelopment of the centre block, with full scheme description; correspondence with the Institute of Ophthalmology relating to funding for the Island Site demolition; correspondence relating to the financial consequences of the National Health Service building survey, 1986; correspondence relating to funding for the Lung Biochemistry unit at the Cardiothoracic Institute, 1985-1987.

1 folder

UoL/BPMF/3/F/3/3/2 Recurrent Grants correspondence

**1987
December
15 - 1990
October 25**

Includes: general correspondence with the University of London about allocations of the University Grants Committee's recurrent grants; details of funding allocations; information on student numbers for funding planning; circulars from the University Grants Committee about recurrent grants and planning assumptions for future years; breakdown of the funding allocations.

1 folder

UoL/BPMF/3/F/3/3/3 Recurrent Grants correspondence

**1990
October 2
- 1991 May
22**

Includes: general correspondence with the University of London about allocations of the University Funding Council's recurrent grants for the academic year 1990-1991 and 1991-1992; details of funding allocations; circulars from the University Funding Council about recurrent grants.

1 folder

UoL/BPMF/3/F/3/3/4 Recurrent Grants correspondence

**1992
February
11 -**

August 11

Includes: general correspondence with the University of London about allocations of the University Funding Council's recurrent grants for the academic year 1992-1993; breakdown of grant allocations; circulars from the University of London about recurrent grants; University Funding Council circular about recurrent grant and student numbers.

1 folder

UoL/BPMF/3/F/3/3/5 Recurrent Grants correspondence

**1992
September
- 1994 July
6**

Includes: general correspondence with the University of London about allocations of the Higher Education Funding Council England's recurrent grants for the academic year 1993-1994; breakdown of grant allocations; circulars from the University of London about recurrent grants; Higher Education Funding Council England circulars about recurrent grant and student numbers; copies of calculations for funding.

1 folder

UoL/BPMF/3/F/3/3/6 Recurrent Grants correspondence

**1994
January 14
- 1995 July
13**

Includes: general correspondence with the University of London about allocations of the Higher Education Funding Council England's recurrent grants for the academic year 1994-1995 and 1995-1996; breakdown of grant allocations; circulars from the University of London about recurrent grants; Higher Education Funding Council England circulars about recurrent grants.

1 folder

UoL/BPMF/3/F/3/4	University Funding Council and Court Grants	1989 July - 1994 August
	Correspondence, claims and allocations of funding from the University Funding Council.	
	5 files	
UoL/BPMF/3/F/3/4/1	University Funding Council and Court Grants	1989 November 9 - 1994 August 2
	Includes correspondence, funding information circulars and applications for court minor works grants, emergency works grants, special equipment needs grants and capital grants for the BPMF Central Office, the National Heart and Lung Institute, the Institute of Child Health and the Institute of Dental Surgery.	
	1 folder	
UoL/BPMF/3/F/3/4/2	University Funding Council and Court Grants	1989 July 26 - 1994 August 28
	Includes correspondence, funding information circulars and applications for court minor works grants, emergency works grants, special equipment needs grants and capital grants for the Institute of Neurology; the Institute of Ophthalmology and the Institute of Psychiatry. Also includes invoices for works completed.	
	1 folder	
UoL/BPMF/3/F/3/4/3	University Funding Council - Funding and Planning	1989 September 8 - 1990 November
	Includes: correspondence and circulars relating to the Universities Funding Council (UFC) funding and planning exercise for 1990-1991 and 1991-1992 to 1994-1995; correspondence relating to the Institutes' reactions to the UFC funding policies;	

University of London memoranda and circular letters about UFC funding and planning 1991-1992 to 1994-1995; correspondence about financial forecasts; UFC guidance for completion of financial forecasts 1990; details of the University of London Court recurrent grant for 1990-1991; summary of the University of London Schools' new developments; copy of the BPF Institutional Plan; BPF Funding and Planning Statement, 1991-1992 to 1994-1995.

1 folder

UoL/BPF/3/F/3/4/4 Universities Funding Council and Grants 1991 May 10 - 1992 May 8

Includes: circulars about recurrent grants for the academic year 1992-1993 from the University of London, with information from the Universities Funding Council (UFC); UFC circulars on capital grants funding; UFC report on the action plan to create a single funding council for higher education in England; correspondence and circulars about the University of London court recurrent grants and BPF allocation of grants; papers for a meeting with the UFC to discuss the impact of National Health Service reforms and UFC monitoring of the reforms; information about the BPF student load for funding purposes and related correspondence; responses by the Institutes to the UFC's survey on discretionary pay; copy of the draft BPF response to the UFC circular letter on the 1992 Research Assessment Exercise; UFC comments on the 1991 financial forecasts; correspondence on UFC monitoring of NHS reforms, with a copy of the First Report on the Effects of the NHS Reforms on Medical and Dental Education and Research.

1 folder

UoL/BPF/3/F/3/4/5 Rationalisation and Change 1991 July 2 - 1994

February 9

Includes: correspondence relating to the rationalisation and change process; certification of payments made under the Universities Funding Council premature retirement compensation scheme.

1 folder

UoL/BPMF/3/F/3/5 Equipment and Maintenance Grants

**1973
August -
1995
August**

Includes: correspondence and claims for equipment and maintenance grants; claims for backlog maintenance grants; claims for special equipment needs.

6 files

UoL/BPMF/3/F/3/5/1 Equipment Grants

**1973
August 23
- 1986
February
27**

Includes: correspondence relating to grants over £30,000 and other large grants, 1980-1984; claim for equipment expenditure over £10,000, 1984; correspondence relating to claim for equipment expenditure over £25,000, 1974-1983; correspondence relating to the balances of furniture and equipment grants, 1973-1974.

1 folder

UoL/BPMF/3/F/3/5/2 Maintenance Grants

**1989
December
19 - 1991
May 17**

Includes: correspondence with the University of London, relating to deferred maintenance grants, with details of allocations, 1989-1990; correspondence relating to supplementary maintenance grants, with details of funding allocations and regulations, 1990-1991.

1 folder

UoL/BPMF/3/F/3/5/3 Equipment Funding

**1992 May
11 - 1995
August 8**

Includes: correspondence with the University of London and the BPMF Institutes relating to equipment and furniture grants, maintenance grants and estate formula funding; Higher Education Funding Council England circulars about equipment funding.

1 folder

UoL/BPMF/3/F/3/5/4 Special Equipment Needs Fund

**1978 April
13 - 1984
July 11**

Includes: correspondence relating to funding for the cardiac wing of the Institute of Child Health, 1978-1984; copies of claims to the special equipment needs fund for the cardiac wing of the Institute.

1 folder

UoL/BPMF/3/F/3/5/5 Backlog Maintenance

**1994
February 4
- 1995
August 24**

Includes: correspondence and guidance relating to Higher Education Funding Council England (HEFCE) backlog maintenance grants; schedule of grants paid within the BPMF, 1993-1994; correspondence relating to the BPMF bid for a HEFCE backlog maintenance grant.

1 folder

UoL/BPMF/3/F/3/5/6 Furniture and Equipment Grant Allocations

**1979
September**

Report on the distribution of the grant within the BPF.

1 folder

**UoL/BPMF/3/F/3/6 Building Works and Kindred Grants 1982
March -
1991 June**

Correspondence and claims relating to building works and kindred grants.

3 files

**UoL/BPMF/3/F/3/6/1 Building Works and Kindred Grants 1986 May
20 - 1991
June 20**

Includes: correspondence with the University of London relating to emergency works grants; sample works claim forms; correspondence with the University of London relating to grant applications by the Institute of Child Health, 1988-1991; correspondence relating to building works grants for the Institute of Dental Surgery, 1986-1991; correspondence relating to building works and special equipment needs fund grants for the National Heart and Lung Institute, 1989-1991.

1 folder

**UoL/BPMF/3/F/3/6/2 Building Works and Kindred Grants 1983
March 9 -
1990
February 2**

Includes: correspondence with the University of London relating to grant applications by the Institute of Ophthalmology.

1 folder

**UoL/BPMF/3/F/3/6/3 Building Works and Kindred Grants 1986
November
11-1990
November**

		11
	Includes: correspondence with the University of London relating to grant applications by the Institute of Psychiatry, 1986-1990; correspondence with the Federation's auditors, Knox Cropper, about grant funding and amounts received, 1989-1990.	
	1 folder	
UoL/BPMF/3/F/4	Regional Health Authorities and Special Health Authorities	1989 July - 1994 August
	Includes: files on Regional Health Authorities Budgets; files relating to funding for Regional staff.	
	11 files	
UoL/BPMF/3/F/4/1	North East Thames Region Budget	1990 January 30 - 1992 February 13
	Includes: estimates and correspondence relating to the regional budget, with draft budget, 1991-1992; correspondence about estimates and occupancy allocations from the BPMF; budgetary control statements; copy of the 1992-1993 budget.	
	1 folder	
UoL/BPMF/3/F/4/2	Secretarial Assistance at Guy's Hospital Medical School	1977 June 10 - 1990 March 22
	Includes: correspondence relating to employing secretaries; invoices to the BPMF for the cost of expenses incurred for secretarial work.	
	1 folder	
UoL/BPMF/3/F/4/3	Secretarial Assistance for the South West Thames Regional Advisers	1985 February 7

		- 1986 May 13
	Includes: correspondence relating to employing secretaries; correspondence about expenses related to employing staff.	
	1 folder	
UoL/BPMF/3/F/4/4	Secretarial Assistance for the North West Thames Regional Advisers at the Hammersmith Hospital	1984 November 30 - 1990 October 9
	Includes: correspondence relating to employing secretaries; correspondence about expenses related to employing staff; invoices for secretarial expenses.	
	1 folder	
UoL/BPMF/3/F/4/5	South West Thames Region Tutors	1988 August 4 - 1990 May 31
	Correspondence with the regional tutor about payment of an honourarium.	
	1 folder	
UoL/BPMF/3/F/4/6	North East Thames Region	1990 March 12 - 1991 October 14
	Includes: correspondence about remuneration for educational activities after the Section 63 system ends; correspondence relating to the Section 63 allocation for the region.	
	1 folder	
UoL/BPMF/3/F/4/7	South East Thames Region Tutors	1982 December 23 - 1989 August 25

Includes: claims for payments to tutors; correspondence relating to expenditure on tutors and responsibility for salaries.

1 folder

UoL/BPMF/3/F/4/8 Dental Department

**1992
January -
February**

Includes: correspondence about the relocation of the dental department within the BMF; details of the dental vocational training scheme, 1992.

1 folder

UoL/BPMF/3/F/4/9 Secretarial Assistance and Accommodation for the North West Thames Region Librarian

**1985
January 30
- 1990
June 14**

Includes: correspondence relating to finding office accommodation for the regional librarian; correspondence discussing the employment of a secretary and arrangements for financial responsibility for secretarial assistance; copies of claims for staffing expenses.

1 folder

UoL/BPMF/3/F/4/10 General Practice Tutors' Salary Queries

**1990 April
11 - 1991
November
25**

Includes: correspondence relating to salaries paid to General Practice tutors and related enquiries; correspondence relating to claims made by tutors; copy of the census of employment, 1991; correspondence relating to salary costs for tutors and secretarial staff; details of secretarial salaries.

1 folder

UoL/BPMF/3/F/4/11 North West Thames Region Budget

1989

		January - May 22
	Includes: estimated costs for the year ending 31 March 1990; correspondence relating to estimated expenditure; paper on options for increasing the North West region's library staffing.	
	1 folder	
UoL/BPMF/3/FGPC	Finance and General Purposes Committee	1947 August - 1996 June
	Includes: signed and unsigned minutes, agendas and committee papers; correspondence files.	
UoL/BPMF/3/FGPC/1	Minutes	1947 August - 1996 June
	Signed and unsigned minutes, agendas and committee papers of the Finance and General Purposes Committee of the British Postgraduate Medical Federation. The signed minutes are indexed.	
UoL/BPMF/3/FGPC/1/1	Signed Minutes (Indexed)	1947 August - 1972 July
	Indexed, bound volumes of signed minutes, agendas and committee papers of the Finance and General Purposes Committee of the British Postgraduate Medical Federation.	
UoL/BPMF/3/FGPC/1/1/1	Minutes of the Finance and General Purposes Committee	1947 August - 1949 October

Indexed, bound copies of the signed minutes and committee papers. Meetings 1-20.

1 volume

UoL/BPMF/3/FGPC/1/1/2 Minutes of the Finance and General Purposes Committee 1949 November - 1951 August

Indexed, bound copies of the signed minutes and committee papers. Meetings 21-41.

1 volume

UoL/BPMF/3/FGPC/1/1/3 Minutes of the Finance and General Purposes Committee 1951 October - 1954 July

Indexed, bound copies of the signed minutes and committee papers. Meetings 42-65.

1 volume

UoL/BPMF/3/FGPC/1/1/4 Minutes of the Finance and General Purposes Committee 1954 October - 1958 June

Indexed, bound copies of the signed minutes and committee papers. Meetings 66-88.

1 volume

UoL/BPMF/3/FGPC/1/1/5 Minutes of the Finance and General Purposes Committee 1958 October - 1962 June

Indexed, bound copies of the signed minutes and committee papers. Meetings 89-104.

1 volume

UoL/BPMF/3/FGPC/1/1/6 Minutes of the Finance and General Purposes Committee 1962 October -

		1968 February
	Indexed, bound copies of the signed minutes and committee papers. Meetings 105-122.	
	1 volume	
UoL/BPMF/3/FGPC/1/1/7	Minutes of the Finance and General Purposes Committee	1968 October - 1972 July
	Indexed, bound copies of the signed minutes and committee papers. Meetings 123-136.	
	1 volume	
UoL/BPMF/3/FGPC/1/2	Unsigned Minutes	1947 August - 1996 June
	Minutes, agendas and committee papers of the Finance and General Purposes Committee of the British Postgraduate Medical Federation.	
	21 files	
UoL/BPMF/3/FGPC/1/2/1	Minutes of the Finance and General Purposes Committee	1947 August - 1950 March
	Minutes, agendas and committee papers. Meetings 1-26.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/2	Minutes of the Finance and General Purposes Committee	1950 May - 1952 July
	Minutes, agendas and committee papers. Meetings 27-51.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/3	Minutes of the Finance and General	1952

	Purposes Committee	October - 1955 January
	Minutes, agendas and committee papers. Meetings 52-69.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/4	Minutes of the Finance and General Purposes Committee	1955 February - 1957 December
	Minutes, agendas and committee papers. Meetings 70-86.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/5	Minutes of the Finance and General Purposes Committee	1958 January - 1961 December
	Minutes, agendas and committee papers. Meetings 87-102.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/6	Minutes of the Finance and General Purposes Committee	1962 January - 1966 October
	Minutes, agendas and committee papers. Meetings 103-118.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/7	Minutes of the Finance and General Purposes Committee	1967 January - 1972 January
	Minutes, agendas and committee papers. Meetings 119-134.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/8	Minutes of the Finance and General	1972

	Purposes Committee	April - 1974 May
	Minutes, agendas and committee papers. Meetings 135-143.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/9	Minutes of the Finance and General Purposes Committee	1974 July - 1977 November
	Minutes, agendas and committee papers. Meetings 144-155.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/10	Minutes of the Finance and General Purposes Committee	1978 January - 1980 July
	Minutes, agendas and committee papers. Meetings 156-164. Includes accounts for year ended 31 July 1977 for the Institute of Obstetrics and Gynaecology, the Institute of Ophthalmology, the Institute of Orthopaedics, the Institute of Psychiatry, the Institute of Urology, the Institute of Neurology, the Institute of Laryngology and Otology, the Institute of Dermatology, the Institute of Dental Surgery, the Institute of Child Health, the Cardiothoracic Institute and the Institute of Basic Medical Sciences.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/11	Minutes of the Finance and General Purposes Committee	1980 November - 1983 July
	Minutes, agendas and committee papers. Meetings 165-175. Includes accounts for year ended 31 July 1980, 31 July 1981 and 31 July 1982 for the Central Offices.	
	1 folder	

UoL/BPMF/3/FGPC/1/2/12	Minutes of the Finance and General Purposes Committee	1983 November - 1984 November
	Minutes, agendas and committee papers. Meetings 176-179. Includes accounts for year ended 31 July 1983 and 31 July 1984 for the Central Offices.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/13	Minutes of the Finance and General Purposes Committee	1985 March - 1986 July
	Minutes, agendas and committee papers. Meetings 180-186.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/14	Minutes of the Finance and General Purposes Committee	1986 November - 1987 May
	Minutes, agendas and committee papers. Meetings 187-190.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/15	Minutes of the Finance and General Purposes Committee	1987 September - 1988 April
	Minutes, agendas and committee papers. Meetings 191-193.	
	1 folder	
UoL/BPMF/3/FGPC/1/2/16	Minutes of the Finance and General Purposes Committee	1988 July - November
	Minutes, agendas and committee papers. Meetings 194-195. Includes annual accounts of the Central Office of the British Postgraduate Medical Federation for the year ending 31 July 1988.	

1 folder

UoL/BPMF/3/FGPC/1/2/17 Minutes of the Finance and General Purposes Committee 1989 March - 1990 May

Minutes, agendas and committee papers. Meetings 196-204. Includes annual accounts of the Central Office of the British Postgraduate Medical Federation for the year ending 31 July 1989.

1 folder

UoL/BPMF/3/FGPC/1/2/18 Minutes of the Finance and General Purposes Committee 1990 July - 1991 July

Minutes, agendas and committee papers. Meetings 205-210. Includes annual accounts of the Central Office of the British Postgraduate Medical Federation for the year ending 31 July 1990.

1 folder

UoL/BPMF/3/FGPC/1/2/19 Minutes of the Finance and General Purposes Committee 1991 October - 1993 July

Minutes, agendas and committee papers. Meetings 211-220. Includes annual accounts of the Central Office of the British Postgraduate Medical Federation for the year ending 31 July 1991.

1 folder

UoL/BPMF/3/FGPC/1/2/20 Minutes of the Finance and General Purposes Committee 1993 October - 1993 November

Minutes, agendas and committee papers. Meetings 221-222. Includes copy of the Federation Audit Committee's Annual Report.

1 folder

UoL/BPMF/3/FGPC/1/2/21 Minutes of the Finance and General Purposes Committee

**1994
February -
1996 June**

Minutes, agendas and committee papers. Meetings 223-232.

1 folder

UoL/BPMF/3/FGPC/2 Files

UoL/BPMF/3/FGPC/2/1 Committee Correspondence and Papers

1989

Includes: correspondence relating to planned dates of Committee meetings; background information on the allocation of the recurrent grant; agendas and papers for the resources allocation working party; Polytechnics and Colleges Funding Council guidance for institutions on recurrent funding methodology; agendas and papers for the grant allocation working party; consultation document on methods of funding higher education in polytechnics and colleges from the Polytechnics and Colleges Funding Council; notes on the role and functions of the BPMF's financial management; correspondence relating to furniture and equipment grant allocations.

1 folder

UoL/BPMF/3/FGPC/2/2 Committee Correspondence and Papers

1990

Includes: correspondence relating to planned dates of Committee meetings; correspondence relating to Committee membership; correspondence relating to the allocation of the Furniture and Equipment grant; paper on indirect costs; correspondence relating to the 1989 annual accounts; paper on the BPMF's internal audit service; report by the Finance and General Purposes Committee to the Governing Body on Resource Allocation; drafts of the paper on resource allocation; papers for the resource allocation working party; correspondence relating to technology transfer.

1 folder

UoL/BPMF/3/FGPC/2/3 Committee Correspondence

**1986
October 30
- 1991
December
4**

Includes: correspondence arranging a Finance and General Purposes Committee dinner; correspondence relating to financing the Institutes; report by Knox Cropper, auditors, on the Finance Office Review; correspondence and information relating to the Universities Superannuation Scheme; correspondence relating to waived fees; correspondence relating to grants and funding.

1 folder

UoL/BPMF/3/FGPC/2/4 Committee Correspondence

**1992
February 7
- 1994
December
15**

Includes: correspondence relating to arrangements for meetings of the Finance and General Purposes Committee; correspondence relating to recurrent grant funding; correspondence

relating to the audit process and the end of year accounts; correspondence relating to financial returns for the Higher Education Funding Council England; correspondence relating to financial regulations; correspondence relating to salaries in higher education; correspondence relating to Value Added Tax; correspondence with the European Journal of Cancer; correspondence relating to Institutes' funding; copy of the financial memorandum between the BPF and the University of London.

1 folder

UoL/BPMF/3/FGPC/2/5 **Review of First Six Months Activities of the Office of Commercial Service, Royal Postgraduate Medical School** **1990 July**

1 folder

UoL/BPMF/3/FGPC/2/6 **Correspondence** **1994
November
24 - 1995
January 19**

Correspondence relating to the North Thames region audit.

1 folder

UoL/BPMF/4	Academic Services	1966 -1997
	Material from the Academic Services section of the BPMF, including: audio-visual material; papers of the Education Committee; papers of the Education Department; papers of the Industrial Liaison Unit; publications; papers of the Computing Committee; papers relating to the appointment of recognised teachers.	
UoL/BPMF/4/AT	Appointed Teachers	1987 November - 1995 July
	Includes: recommendations and curriculum vitae for conferment of titles; agendas and papers for meetings of the Credentials Panel.	
	31 files	
UoL/BPMF/4/AT/1	Proposed Award of Title of Professor or Reader	1992 February
	Includes recommendations and curriculum vitae for conferment of the title of Reader in Cell Biology at the British Postgraduate Medical Federation.	
	1 folder	
UoL/BPMF/4/AT/2	Proposed Award of Title of Professor or Reader	1992 May
	Includes recommendations and curriculum vitae for conferment of the title of Reader in Clinical Neurology at the Institute of Neurology.	
	1 folder	
UoL/BPMF/4/AT/3	Proposed Award of Title of Professor or Reader	1992 May
	Includes recommendations and curriculum vitae for conferment of the title of Reader in Clinical Genetics and Dysmorphology at the Institute of Child Health.	

1 folder

- UoL/BPMF/4/AT/4 Proposed Award of Title of Professor or Reader** **1992 May**
Includes recommendations and curriculum vitae for conferment of the title of Reader in Lung Pathology at the National Heart and Lung Institute.
- 1 folder
- UoL/BPMF/4/AT/5 Proposed Award of Title of Professor or Reader** **1992 June**
Includes recommendations and curriculum vitae for conferment of the title of Reader in Neurophysiology at the Institute of Neurology.
- 1 folder
- UoL/BPMF/4/AT/6 Proposed Award of Title of Professor or Reader** **1992 September**
Includes recommendations and curriculum vitae for conferment of the title of Reader of Biomaterials in Relation to Dentistry at the Institute of Dental Surgery.
- 1 folder
- UoL/BPMF/4/AT/7 Proposed Award of Title of Professor or Reader** **1992 October**
Includes recommendations and curriculum vitae for conferment of the title of Reader of Dental Public Health at the Institute of Dental Surgery.
- 1 folder
- UoL/BPMF/4/AT/8 Proposed Award of Title of Professor or Reader** **1993 February**

Includes recommendations and curriculum vitae for conferment of the title of Reader in Transplantation Immunology at the National Heart and Lung Institute.

1 folder

UoL/BPMF/4/AT/9 Proposed Award of Title of Professor or Reader 1993 January

Includes recommendations and curriculum vitae for conferment of the title of Reader in Molecular Cell Biology at the Institute of Cancer Research.

1 folder

UoL/BPMF/4/AT/10 Proposed Award of Title of Professor or Reader 1993 January

Includes recommendations and curriculum vitae for conferment of the title of Reader of Molecular Medicine at the Institute of Child Health.

1 folder

UoL/BPMF/4/AT/11 Proposed Award of Title of Professor or Reader 1993 May

Includes recommendations and curriculum vitae for conferment of the title of Reader of Molecular Pathology at the Institute of Child Health.

1 folder

UoL/BPMF/4/AT/12 Proposed Award of Title of Professor or Reader 1993 February

Includes recommendations and curriculum vitae for conferment of the title of Reader in Critical Care at the National Heart and Lung Institute.

1 folder

UoL/BPMF/4/AT/13 Proposed Award of Title of Professor or Reader 1993 January

Includes recommendations and curriculum vitae for conferment of the title of Reader in Paediatric Clinical Immunology at the Institute of Child Health.

1 folder

UoL/BPMF/4/AT/14 Proposed Award of Title of Professor or Reader 1993 March

Includes recommendations and curriculum vitae for conferment of the title of Reader in Molecular Carcinogenesis at the Institute of Cancer Research.

1 folder

UoL/BPMF/4/AT/15 Proposed Award of Title of Professor or Reader 1993 March

Includes recommendations and curriculum vitae for conferment of the title of Reader in Radiological Physics at the Institute of Cancer Research.

1 folder

UoL/BPMF/4/AT/16 Proposed Award of Title of Professor or Reader 1991 October

Includes recommendations and correspondence relating to the conferment of the title of Reader in Pulmonary Biochemistry at the National Heart and Lung Institute.

1 folder

UoL/BPMF/4/AT/17 Proposed Award of Title of Professor or Reader 1992 November - December

Includes recommendations and correspondence relating to the extension of the title of Reader in Paediatric Dentistry at the Institute of Child Health.

1 folder

UoL/BPMF/4/AT/18	Proposed Award of Title of Professor or Reader Includes recommendations and curriculum vitae for conferment of the title of Professor in Neurosurgery at the BPMF.	1992 February
	1 folder	
UoL/BPMF/4/AT/19	Proposed Award of Title of Professor or Reader Includes recommendations and curriculum vitae for conferment of the title of Professor of Paediatric Metabolic Disease at the BPMF.	1992 March
	1 folder	
UoL/BPMF/4/AT/20	Proposed Award of Title of Professor or Reader Includes recommendations and curriculum vitae for conferment of the title of Professor of Oral Pathology at the Institute of Dental Surgery.	1992 March
	1 folder	
UoL/BPMF/4/AT/21	Proposed Award of Title of Professor or Reader Includes recommendations and curriculum vitae for conferment of the title of Professor of Biochemistry at the Institute of Cancer Research.	1992 June
	1 folder	
UoL/BPMF/4/AT/22	Proposed Award of Title of Professor or Reader Includes recommendations and curriculum vitae for conferment of the title of Professor of Neuropathology at the Institute of Neurology.	1992 September
	1 folder	
UoL/BPMF/4/AT/23	Proposed Award of Title of Professor or	1992

	Reader	October
	Includes recommendations and curriculum vitae for conferment of the title of Professor of Addiction at the Institute of Psychiatry.	
	1 folder	
UoL/BPMF/4/AT/24	Proposed Award of Title of Professor or Reader	1993 January
	Includes recommendations and curriculum vitae for conferment of the title of Professor of Abnormal Psychology at the Institute of Psychiatry.	
	1 folder	
UoL/BPMF/4/AT/25	Proposed Award of Title of Professor or Reader	1993 July
	Includes recommendations and curriculum vitae for conferment of the title of Professor of Developmental Neuropsychiatry at the Institute of Psychiatry.	
	1 folder	
UoL/BPMF/4/AT/26	Proposed Award of Title of Professor or Reader	1993 May
	Includes recommendations and curriculum vitae for conferment of the title of Professor of Perinatal Psychiatry at the Institute of Psychiatry.	
	1 folder	
UoL/BPMF/4/AT/27	Proposed Award of Title of Professor or Reader	1993 May
	Includes recommendations and curriculum vitae for conferment of the title of Professor of Radiation Physics at the Institute of Cancer Research.	
	1 folder	
UoL/BPMF/4/AT/28	Proposed Award of Title of Professor or Reader	1993 May

Includes recommendations and curriculum vitae for conferment of the title of Professor in Neurochemistry at the Institute of Neurology.

1 folder

UoL/BPMF/4/AT/29 Appointed Teachers Committee Minutes and Correspondence 1987
November
9 - 1990
November
2

Minutes and papers for meetings of the Committee, including information on the progress of applications for appointed teacher status. Correspondence includes correspondence relating to applications, as well as correspondence relating to committee meetings.

1 folder

UoL/BPMF/4/AT/30 Appointed Teachers 1993 May
26 - 1995
July 21

Includes: notifications of resignations, retirements and transfers of recognised teachers; recommendations for recognition as a teacher of the University of London.

1 folder

UoL/BPMF/4/AT/31 Credentials Panel 1990
November
23 - 1994
October 19

Includes: agendas and papers for meetings of the Credentials Panel; correspondence relating to meetings of the Credentials Panel; applications for conferment of titles at the Institute of Psychiatry.

1 folder

UoL/BPMF/4/AV Audio-Visual Material 1988 -
1991

Includes: promotional videos; film of royal visits.

45 files

UoL/BPMF/4/AV/1	"From the Molecule to the Bedside" Master Edit	1991
	BPMF promotional video on training and research opportunities. PAL master video format.	
	1 video	
UoL/BPMF/4/AV/2	"From the Molecule to the Bedside"	1991
	BPMF promotional video on training and research opportunities, dub for viewing and copying. PAL video format.	
	1 video	
UoL/BPMF/4/AV/3	BPMF Animated Logo and Sync Music	1991
	BPMF promotional video on training and research opportunities, master. PAL video format.	
	1 video	
UoL/BPMF/4/AV/4	"Fight for Sight"	1991
	Institute of Ophthalmology promotional video, copy. PAL video format.	
	1 video	
UoL/BPMF/4/AV/5	"Queens Square" Institute of Neurology	1991
	Promotional video, copy. PAL video format.	
	1 video	
UoL/BPMF/4/AV/6	BPMF Promotional Video Music	1991

PAL video format.

1 video

UoL/BPMF/4/AV/8 BPMF Promotional Video 1991

Labelled 'Maurice Swings on and off'. PAL video format.

1 video

UoL/BPMF/4/AV/9 BPMF Promotional Video - Inserts for mixes 1991

Information on the Eastman Dental Institute, Psychiatry seminar and West End at night. PAL video format.

1 video

UoL/BPMF/4/AV/10 BPMF Animated Logo and Sync Music 1991

Bars and tone, master. PAL video format.

1 video

UoL/BPMF/4/AV/11 HRH the Princess Royal Visits the BPMF 1990

VHS video.

1 video

UoL/BPMF/4/AV/12 HRH the Princess Royal Visits the BPMF 1990

Sample photographs of the visit.

5 sheets of photographs

UoL/BPMF/4/AV/13 HRH the Princess Royal Visits the BPMF 1990

BBC Open University VHS video of the visit.

1 video

UoL/BPMF/4/AV/14 HRH the Princess Royal Visits the BPMF 1990

	British Medical Television VHS video of the visit.	
	1 video	
UoL/BPMF/4/AV/15	BMIC Inauguration by HRH the Princess Royal BPMF promotional VHS video.	1988
	2 copies	
UoL/BPMF/4/AV/16	Francis Fraser Lecture Tape of the lecture.	1991 June
	3 cassette tapes	
UoL/BPMF/4/AV/17	Unlabelled Video	
	1 video	
UoL/BPMF/4/AV/18	"From the Molecule to the Bedside" BPMF promotional video.	1991
	1 video	
UoL/BPMF/4/AV/19	BPMF Title Position	Undated
	1 video	
UoL/BPMF/4/AV/20	Telekenisis Map Graphic	Undated
	1 video	
UoL/BPMF/4/AV/22	Telekenisis BPMF Logo	1991

Wire frame and Lores Run.

1 video

UoL/BPMF/4/AV/23 BPMF Promotional Tape 1 1991

Moorfields Hospital. Betacam video.

1 video

UoL/BPMF/4/AV/24 BPMF Promotional Tape 2 1991

Institute of Cancer Research. Betacam video.

1 video

UoL/BPMF/4/AV/25 BPMF Promotional Tape 3 1991

Institute of Psychiatry. Betacam video.

1 video

UoL/BPMF/4/AV/26 BPMF Promotional Tape 4 1991

Institute of Psychiatry. Betacam video.

1 video

UoL/BPMF/4/AV/27 BPMF Promotional Tape 5 1991

Institute of Ophthalmology. Betacam video.

1 video

UoL/BPMF/4/AV/28 BPMF Promotional Tape 6 1991

Institute of Neurology. Betacam video.

1 video

UoL/BPMF/4/AV/29 BPMF Promotional Tape 6A 1991

Institute of Neurology. Betacam video.

1 video

UoL/BPMF/4/AV/30 BPMF Promotional Tape 8 1991

National Heart and Lung Institute. Betacam video.

1 video

UoL/BPMF/4/AV/31 BPMF Promotional Tape 9 1991

Hunterian Institute. Betacam video.

1 video

UoL/BPMF/4/AV/32 BPMF Promotional Tape 10 1991

Institute of Dental Surgery. Betacam video.

1 video

UoL/BPMF/4/AV/33 BPMF Promotional Tape 11 1991

Institute of Dental Surgery and Institute of Child Health. Betacam video.

1 video

UoL/BPMF/4/AV/34 BPMF Promotional Tape 12 1991

Institute of Child Health. Betacam video.

1 video

UoL/BPMF/4/AV/35 BPMF Promotional Tape 13 1991

University of London Union - interview and swimming pool and training. Betacam video.

1 video

UoL/BPMF/4/AV/36 BPMF Promotional Tape 14 1991

	Interview with Professor Isabella Piper. Betacam video.	
	1 video	
UoL/BPMF/4/AV/37	BPMF Promotional Tape 15	1991
	Town shots. Betacam video.	
	1 video	
UoL/BPMF/4/AV/38	BPMF Promotional Tape 16	1991
	General London scenery, on foot. Betacam video.	
	1 video	
UoL/BPMF/4/AV/39	BPMF Promotional Tape 17	1991
	London by night. Betacam video.	
	1 video	
UoL/BPMF/4/AV/40	BPMF Logo Sting and Maps	1991
	'A' Roll. Betacam video.	
	1 video	
UoL/BPMF/4/AV/41	BPMF Logo Sting and Maps	1991
	'B' Roll. Betacam video.	
	1 video	
UoL/BPMF/4/AV/42	Institute of Neurology Slides	Undated
	Slides of the Institute of Neurology building.	
	5 slides	
UoL/BPMF/4/AV/43	Slides for a presentation on the BPMF	1990

Information about the BPMF

16 slides

UoL/BPMF/4/AV/44	Unidentified Cassette Tapes	1992 June 15
	Tape 1 and tape 2.	
	2 cassette tapes	
UoL/BPMF/4/AV/45	Unidentified Negatives	Undated
	Negatives of an unidentified lecture theatre and hospital ward.	
UoL/BPMF/4/CC	Computing Committee	1983 February - 1994 October
	Includes: correspondence files for the Administrative Computing Committee; correspondence relating to University-wide computing; correspondence relating to the Bloomsbury Computing Consortium.	
	16 files	
UoL/BPMF/4/CC/1	Academic Computing Committee	1991 January - 1994 March
	Minutes and committee papers for the BPMF Academic Computing Committee.	
	1 folder	
UoL/BPMF/4/CC/2	BPMF Computer Users Group	1987 January 14 - 1988 May 26

Minutes, agendas and committee papers for the group, including notes on a computing strategy for the BPMF.

1 folder

UoL/BPMF/4/CC/3 Administrative Computing Correspondence

**1987 May
12 - 1992
July 30**

Includes: correspondence relating to meetings of the Computer Users Group; correspondence relating to the development of academic computing in Bloomsbury; completed computer users group surveys.

1 folder

UoL/BPMF/4/CC/4 Administrative Computing Correspondence

**1986 July
31 - 1988
August 1**

Includes: correspondence with the University of London relating to computing management; notes on funding computing; response from the BPMF computer users' group to the Review of Academic Computing Resources and Management.

1 folder

UoL/BPMF/4/CC/5 Academic Computing Strategy

**1988 July
12 - 1993
September
3**

Includes: notes on academic computing funding; minutes of the BPMF computing committee; copy of the strategy for information technology development in the BPMF; copy of the Strategy for the Development of Computing Services in the BPMF; consultation paper on the future for the computer board for the Universities and Research Councils by the Department of Education and Science.

1 folder

UoL/BPMF/4/CC/6	BPMF Administrative Computing Working Group	1990 December 30 - 1992 November 10
	Includes: correspondence relating to the development of administrative computing; applications for the post of Administrative Computing Project Co-ordinator; review of BPMF requirements by Coulson Heron Associates plc; notes on meetings relating to administrative computing.	
	1 folder	
UoL/BPMF/4/CC/7	BPMF Administrative Computing Working Group	1992 July 22 - 1994 October 3
	Includes: correspondence relating to the development of administrative computing within the BPMF and the Institutes; papers from the administrative computing working group; overviews of computing systems.	
	1 folder	
UoL/BPMF/4/CC/8	Academic Computing Committee	1993 May 13 - 1992 June 15
	Includes: papers from meetings of the Academic Computing Committee; correspondence relating to funding for academic computing and the Bloomsbury Computing Consortium.	
	1 folder	
UoL/BPMF/4/CC/9	Bloomsbury Computing Consortium	1988 September 16 - 1993 June 3
	Includes: correspondence relating to academic computing funding; correspondence between members of the University of London Bloomsbury Computing Consortium relating to funding and meetings; agendas for meetings; estimates for central	

group funding.

1 folder

UoL/BPMF/4/CC/10 Computer Grants

**1986 May
30 - 1991
May 17**

Includes: correspondence relating to Computer Board Minor Facilities grants; correspondence relating to computer board operating grants; correspondence relating to computer board derived computer operating grants; correspondence relating to University of London court computer grants; notes on expenditure on computer operating costs by the Institutes.

1 folder

UoL/BPMF/4/CC/11 Academic Computing Committee

1994 June

Includes: minutes of a meeting of the Academic Computing Committee; computing budget figures for 1993-1994.

1 folder

UoL/BPMF/4/CC/12 Computer Accounts System

**1983
February -
1987 May**

Includes: correspondence relating to a computerised accounting system in the Accounts Department of BPMF Central Office; notes on administrative computing within the University of London.

1 folder

**UoL/BPMF/4/CC/13 Universities Funding Council
Management and Administrative
Computing Initiative**

**1989 July -
1990
January**

Includes: correspondence from the BPMF Institutes relating to the initiative; notes of meetings relating to the initiative; information and action plans; copy of the BPMF response to the Administrative

Computing questionnaire from the University of London; correspondence relating to the management information services division blueprint for administrative computing; copy of the Institutes' responses to the administrative computing questionnaire; proposal to the initiative by Oracle UK.

1 folder

UoL/BPMF/4/CC/14 Ingres Family Student Records Application Group Consolidation Study 1991 January

Report including information on: problem and requirement list; entity descriptions; logical data structures; data inventory; current physical system; logical system; event catalogue; technical environment description; impact analysis; outline project development plans.

2 volumes

UoL/BPMF/4/CC/15 Management and Administrative Computing Initiative Questionnaire 1989 June

Includes: copies of the questionnaire with annotations.

1 folder

UoL/BPMF/4/CC/16 Management and Administrative Computing Initiative 1989 October

Includes: migration strategy for the University of London under the initiative; extracts from appendices to the migration strategy.

1 folder

UoL/BPMF/4/CVT Committee on Vocational Training 1993 March - 1996 May

Accounts of the Committee.

2 files

UoL/BPMF/4/CVT/1	Committee on Vocational Training Accounts	1993 March - 1995 August
	Includes: memoranda discussing the balances of the Committee for Vocational Training Accounts; copies of applications to the Department of Health for section 63 payments; committee income and expenditure accounts.	
	1 folder	
UoL/BPMF/4/CVT/2	Committee on Vocational Training Accounts	1995 September - 1996 May
	Includes: memoranda discussing the balances of the Committee for Vocational Training Accounts; copies of applications to the Department of Health for section 63 payments; committee income and expenditure accounts.	
	1 folder	
UoL/BPMF/4/ED	Education Department	1986 May - 1995 September
	Includes files relating to: courses run by the BPMF; educational marketing; BPMF research work; education quality and standards.	
	38 files	
UoL/BPMF/4/ED/1	Education Department Correspondence	1986 October - 1990 November 29
	Correspondence relating to courses run by the BPMF Education Department, including: discussion of course content; reports on courses available; arrangements for potential courses.	
	1 folder	

UoL/BPMF/4/ED/2	Forensic Psychotherapy Course	1989 January - 1995 September
	Includes: correspondence proposing a course in forensic psychotherapy; correspondence discussing course content; copy of the course programme; details of course organisers' meetings.	
	1 folder	
UoL/BPMF/4/ED/3	Sports Medicine Course	1989 June 22 - 1991 May 29
	Correspondence relating to a proposed course to be run for the diploma in sports medicine offered by the Society of Apothecaries, including: correspondence arranging the course; correspondence discussing course content; notes from meetings of the course organisers.	
	1 folder	
UoL/BPMF/4/ED/4	Dying and Bereavement Course	1988 March 22 - 1991 August 2
	Includes: minutes of meetings of the supervisors of the course; correspondence and notes on course content; correspondence arranging student placements; correspondence relating to offering the course as a University diploma.	
	1 folder	
UoL/BPMF/4/ED/5	Course on Sexually Transmitted Diseases Including AIDS	1986 September 26 - 1990 July 16
	Includes: minutes of meetings of course organisers; correspondence discussing course content; copies of course advertisements and the course prospectus.	

1 folder

UoL/BPMF/4/ED/6 Education Department Correspondence

**1993
February
18 - 1995
May 22**

Includes: correspondence relating to meetings of the Education Steering Committee; copy of 'Education Quality Assurance: Guidelines for Staff'.

1 folder

UoL/BPMF/4/ED/7 Education Department Correspondence

**1993 May
28 - 1994
September**

Includes: correspondence relating to proposals to introduce a doctorate in Clinical Psychology at University College London; correspondence relating to the Continuing Education Working Group; correspondence relating to a seminar on Achieving Excellence in Teaching; correspondence relating to consultation on a new structure for postgraduate research training, with a copy of the University of London's response to the consultation; information relating to the examination of Masters degrees; copy of the Report on the Working Group on Postgraduate Support by the Advisory Board for the Research Councils, Higher Education Funding Council for England, the Scottish Higher Education Funding Council and the Higher Education Funding Council for Wales.

1 folder

**UoL/BPMF/4/ED/8 British Postgraduate Medical Federation
International Student Survey**

1993 July

Results of the survey with appendices, including transcriptions of focus groups.

2 volumes

- UoL/BPMF/4/ED/9 North East Thames Region Department of Postgraduate Medicine and Dentistry Annual Report** **1994**
March 31
- 2 volumes
- UoL/BPMF/4/ED/10 Guidelines for Change in Postgraduate and Continuing Medical Education** **1990**
March
Report, by the Joint Centre for Educational Research and Development in Medicine.
- 1 volume
- UoL/BPMF/4/ED/11 An Educational Quality Initiative in the BPMF** **1991**
October 24
Details and plans for the initiative, by the Joint Centre for Educational Research and Development in Medicine.
- 1 volume
- UoL/BPMF/4/ED/12 Service Based Learning: A Rational Approach to Senior House Officer Training** **1991**
March
A study of the relationship between the service and training conditions of Senior House Officers with a proposal for a new system, by the Joint Centre for Educational Research and Development in Medicine.
- 1 volume
- UoL/BPMF/4/ED/13 Diploma Course Proposals** **1994**
January 18
- 1995
April 27
Includes: discussions of proposals for a diploma in cancer care; discussions of a proposed Masters in cardiology; correspondence relating to a proposed advanced diploma in paediatric nursing.
- 1 folder

UoL/BPMF/4/ED/14	Student Load Return	1993-1995
	Includes: notes and information for the student load return for the Higher Education Funding Council for England, with copy of the early statistics for 1994-1995.	
	1 folder	
UoL/BPMF/4/ED/15	Student Services Officer	1993 December 13 - 1994 January 25
	Includes: applications for the post of Student Services Officer within the BPMF; correspondence relating to the secondment of the successful applicant.	
	1 folder	
UoL/BPMF/4/ED/16	Educational Marketing	1993 September
	Includes: correspondence relating to training in marketing; copy of the BPMF overseas marketing plans, 1993-1994; copy of job description for the head of Educational Marketing; BPMF "Marketing Matters" workshop information; details of the BPMF programme of work 1993, including the market research programme.	
	1 folder	
UoL/BPMF/4/ED/17	Correspondence	1991 July 12 - 1992 December 17
	Includes: correspondence relating to potential surgical placements; correspondence relating to the recognition of medical and dental qualifications; correspondence relating to recruitment; information about the Wellcare Group.	
	1 folder	

UoL/BPMF/4/ED/18	Dying and Bereavement Course Organisation	1994 May 24 - August 1
	Correspondence discussing administrative arrangements following the Tavistock Clinic taking over the administration of the course.	
	1 folder	
UoL/BPMF/4/ED/19	Joint BPMF Courses	1992 March 23 - 1993 July 1
	Includes: correspondence relating to course organisation for courses run in conjunction with the Society of Apothecaries and the Portman Clinic; course information for 'Health in Buildings: Safe Living and Productive Working'.	
	1 folder	
UoL/BPMF/4/ED/20	Diploma in Forensic Psychotherapy	1992 May 5 - 1994 August 16
	Includes: papers from meetings of course advisory group; copy article from the "Royal College of Psychiatrists' Bulletin" February 1994 relating to the course.	
	1 folder	
UoL/BPMF/4/ED/21	"Achieving Excellence in Education" workshop	1993 February - 1994 October 11
	Includes: course information, with Committee of Vice-Chancellors and Principals' guidance on teaching standards; feedback on the course.	
	1 folder	
UoL/BPMF/4/ED/22	Educational Marketing	1992 November 3 - 1995

January 13

Includes: progress reports from the Educational Marketing Unit; copy of the Educational Marketing Unit review, 1993; correspondence relating to the training of medical staff from the Ukraine; report on "PhD Research in a Postgraduate Medical School" by Graham Dunn; copy of the Marketing Plan of the Royal Postgraduate Medical School; draft copies of the BPMF student survey; report on "Marketing Strategy: Postgraduate Medical Education in Thailand" by Barbara Dunford.

1 folder

UoL/BPMF/4/ED/23 Courses Correspondence

**1994
November
18 - 1995
March 16**

Includes: correspondence relating to the organisation of a BPMF course for lecturers; correspondence relating to a proposed course on regulations for clinical trials; correspondence relating to the advisory group for the Diploma in Forensic Psychotherapy; details of BPMF breakfast meetings on teaching and learning.

1 folder

UoL/BPMF/4/ED/24 British Education Exhibitions

**1992 July
- 1993
July**

Includes: report on the 1992 British Education Exhibition in Hong Kong; correspondence relating to sending promotional material to the Hong Kong exhibition; invitations to take part in future exhibitions; report on student recruitment in East Asia after educational exhibitions; information about educational exhibitions in Asia from the University of London.

1 folder

UoL/BPMF/4/ED/25	Student Survey Results	1995 September
	Copies of the results of the BPMF student survey for: the National Heart and Lung Institute; the Institute of Psychiatry; the Institute of Ophthalmology; the Institute of Neurology; the Institute of Child Health; the Institute of Cancer Research; the Eastman Dental Institute.	
	1 folder	
UoL/BPMF/4/ED/26	University of London Guide	1994
	Guide to the institutions of the University and their undergraduate and postgraduate courses.	
	1 folder	
UoL/BPMF/4/ED/27	Eastman Dental Institute Education Quality Assurance Guidelines for Staff	1994
	1 volume	
UoL/BPMF/4/ED/28	BPMF Research Portfolio	1991-1992
	Portfolio prepared by the BPMF Science Planning Unit to show research activities and interests of staff on the BPMF Institutes' payrolls.	
	1 volume	
UoL/BPMF/4/ED/29	BPMF Research Linkages within the University of London	1992 June
	Prepared by the BPMF Science Planning Unit to show BPMF research links and give details of joint research projects.	
	1 volume	
UoL/BPMF/4/ED/30	Educational Marketing Strategy	1988 October - 1992

October 8

Includes: suggestions for the development of a marketing strategy by KGPM management consulting and by Market Scope; report by Vox public relations on BPFM public relations activities, August-October 1988; correspondence relating to the BPFM marketing audit; correspondence relating to education exhibitions; BPFM Marketing Strategy proposal by J M Consulting Ltd; details of a seminar by J M Consulting Ltd relating to marketing strategy; copy of the BPFM Chilston Charter and related correspondence.

1 folder

UoL/BPFM/4/ED/31 Dying and Bereavement Course

**1989 July
3 - 1990
October 26**

Includes: correspondence relating to sponsorship for the course or for individual students; papers from meetings of course supervisors; correspondence arranging placements for students on the course; details of the course curriculum; draft report on the first course.

1 folder

UoL/BPFM/4/ED/32 Education Quality

**1991
January 21
- 1993
August 27**

Includes: correspondence relating to the BPFM quality assurance group; correspondence relating to academic audit by the Higher education Quality Council; correspondence relating to the academic audit visit to the BPFM.

1 folder

UoL/BPFM/4/ED/33 Computers, Management and Dentistry

**1984
November**

Conference and exhibition programme, with additional course notes.

1 folder

UoL/BPMF/4/ED/34 **Advanced Course in Endocrinology** **1985 May**
Course programme.

1 folder

UoL/BPMF/4/ED/35 **BPMF Student Survey Report** **1995
September**

Report on the survey carried out by the BPMF Educational Marketing Unit.

1 folder

UoL/BPMF/4/ED/36 **BPMF Overseas Promotional Video
Production Notes** **1991**

Includes; details of interviewees; copy of the commentary.

1 folder

UoL/BPMF/4/ED/37 **Library and Information Service** **1987
December -
1988 March**

Includes: BPMF Library procedures; current journals list; Regional Librarian job description; estimates and quotations for library equipment; copy of the University of London Libraries Bulletin.

1 folder

UoL/BPMF/4/ED/38 **University of London Library** **1987 June -
1989
February**

Includes: Review of University of London Library Services, by Bernard Naylor, June 1987; comments on the review; proposals on access to libraries of the University.

1 folder

UoL/BPMF/4/EDC	Education Committee	1986 October - 1995 September
	Includes: minutes of the Education Committee; correspondence of the committee.	
UoL/BPMF/4/EDC/1	Minutes	1991 March - 1995 July
	Minutes, agendas and committee papers of the Education Committee of the British Postgraduate Medical Federation.	
	6 files Committee papers of earlier meetings wanting.	
UoL/BPMF/4/EDC/1/1	Minutes of the Education Committee	1991 March - June
	Minutes, agendas and committee papers.	
	1 folder	
UoL/BPMF/4/EDC/1/2	Minutes of the Education Committee	1991 September - 1993 March
	Minutes, agendas and committee papers for September, October and November 1991; January, February, March, May, July, September, October and December 1992; January and March 1993.	
	1 folder	
UoL/BPMF/4/EDC/1/3	Minutes of the Education Committee	1993 May -

		November
	Minutes, agendas and committee papers. Minutes for May, July, September, October and November.	
	1 folder	
UoL/BPMF/4/EDC/1/4	Minutes of the Education Committee	1994 January - July
	Minutes, agendas and committee papers. Minutes for January, February, March, April, May and July.	
	1 folder	
UoL/BPMF/4/EDC/1/5	Minutes of the Education Committee	1995 January - July
	Minutes, agendas and committee papers. Minutes for January, February, April and May and committee papers for July.	
	1 folder	
UoL/BPMF/4/EDC/1/6	Education Steering Committee	1993 April - October
	Agendas and committee papers for meetings of the Education Steering Committee, January, March, April and October.	
	1 folder	
UoL/BPMF/4/EDC/2	Files	1986 October - 1995 September
	Minutes, agendas, committee papers and correspondence of the Education Committee of the British Postgraduate Medical Federation.	
	21 files Committee papers of earlier meetings wanting.	

- UoL/BPMF/4/EDC/2/1 Continuing Education Working Group 1993
November
26 - 1994
February
21**
- Includes: minutes of meetings of the Continuing Education Working Group; correspondence relating to meetings and discussion by the Group; report of the Department of Health working group on specialist medical training, 'Hospital Doctors: Training for the Future', April 1993; reports from the Standing Committee on Postgraduate Medical Education (SCOPME) on 'Teaching Hospital Doctors and Dentists to Teach'.
- 1 folder
Committee papers of earlier meetings wanting.
- UoL/BPMF/4/EDC/2/2 Education Committee Correspondence 1986
October 3 -
1991
December
19**
- Includes: correspondence relating to the working group on paediatric teaching; correspondence on educational collaboration with the Royal Postgraduate Medical School and the London School of Hygiene and Tropical Medicine; proposals for the Education Department, 1987-1988; correspondence relating to courses run by the Education Department; correspondence relating to the application of High Definition Television in Medical Education; correspondence relating to the Central Office Education Department development plan.
- 1 folder
Committee papers of earlier meetings wanting.
- UoL/BPMF/4/EDC/2/3 Student Numbers and Funding 1990 May
10 - 1991
February**

20

Includes: correspondence relating to revised funding for University of London Medical Schools; correspondence relating to student numbers statistics; pass lists of University of London MPhil degrees and applications for placements.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/4 Education Steering Committee

**1994
January 18
- December
22**

Includes: minutes and papers for meetings of the Steering Committee, January, April, July and October, 1994; agendas and papers for meetings of the main Education Committee, February and May 1994; copy of the Educational Marketing Unit Review, November 1992-December 1993; nominations and awards of access funds; results of a survey by the Association of University Teachers 'Long Hours, Little Thanks'.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/5 Medical Education Unit

**1991 March
27 - 1992
November
25**

Includes: correspondence relating to an Education Recording Agency licence; papers and correspondence relating to the BPMF Academic Retreat, October 1991; information on BBC Select professional training transmissions; correspondence relating to Higher Education Business Enterprises Ltd; correspondence relating to meetings of the Education Committee and the Education Department report; correspondence relating to the World Universities Fair, 1992; correspondence and reports on the Funding of Teaching in

Higher Education.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/6 Quality Assurance Working Group

**1993
March 25 -
1995
February
14**

Includes: copy of progress report and recommendations to the Education Committee by the Group; Higher Education Funding Council for England circular on Quality Assessment; arrangements for working group meetings.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/7 Epidemiology and Biostatistics Review Advisory Group

**1989
October
16 - 1991
June 13**

Includes: copy of the interim report of the Joint Planning Committee Working Party for the Review of the Social Sciences, January 1990; discussion of terms of reference for the review of epidemiology and biostatistics within the BPMF; copy of the draft review, June 1991.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/8 Public Health Policy Consultant

**1993
January
25 -
August 31**

Includes: correspondence with Mike O'Connor, health policy consultant; drafts of an article for the Times Higher Education Supplement about Special Health Authorities (SHAs); BPMF comments on the Peckham Research Reviews of SHAs; invoices for public relations consultancy work;

correspondence with the Department of Education about SHAs.

1 folder

Committee papers of earlier meetings wanting.

**UoL/BPMF/4/EDC/2/9 Overseas Research Students Awards 1994
August -
1995 May**

Includes: copy of the Education Steering Committee agenda, May 1994, with copies of the Overseas Research Student awards application forms from the BPMF.

1 folder

Committee papers of earlier meetings wanting.

**UoL/BPMF/4/EDC/2/10 Education Steering Committee 1995
February 8
- April 24**

Includes: copy of committee papers for the April 1995 meeting of the Education Committee; correspondence relating to membership of the Education Steering Committee; papers of the Education Steering Committee, February 1995; Higher Education Funding Council England circular on the Quality Assessment Method.

1 folder

Committee papers of earlier meetings wanting.

**UoL/BPMF/4/EDC/2/11 Course Information for the Education Committee 1993
June 30**

Information on proposals for an Masters in Clinical Paediatrics at the Institute of Child Health and a Diploma in Forensic Psychotherapy from the BPMF Education Department, in association with the Portman Clinic.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/12 Education Committee Correspondence 1991

and Papers**April 10 -
June 10**

Includes: newsletters from the Education Counselling Service; correspondence relating to the University of London Collegiate Council Working Party on Intercollegiate Teaching; information on the BPMF Education Department; notes on proposals for Master's Degree Courses in science and engineering; copy of proposals for a Masters in Psychiatric Nursing and a Masters in Neuroscience; notes and correspondence relating to forthcoming meetings of the Education Committee; notes on meetings of the Continuing Education Group.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/13**Education Committee
Correspondence and Papers****1991 June
21 - 1991
November
1**

Includes: copy of a proposal for a University of London MSc course in Respiratory Medicine; Green Paper by the Committee of Vice-Chancellors and Principals (CVCP) on 'Teaching Standards and Excellence in Higher Education: Developing a Culture for Quality'; occasional paper from the CVCP, 'An Analysis of Student Loans Options'; correspondence relating to completion rates for research degrees; University of London General Regulations for Masters Degrees; correspondence relating to forthcoming meetings of the Education Committee; papers for forthcoming meetings of the Education Committee.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/14**Education Committee
Correspondence and Papers****1991 June
7 - 1992
January**

Includes: copy of the University of London's Collegiate Council Working Party on Intercollegiate Teaching report and related correspondence; correspondence from the Education Counselling Service relating to their annual general meeting; copy of the Education Committee's feasibility study into the Chilston Charter; correspondence relating to an Education Recording Agency Licence; correspondence relating to the binding and retention of theses submitted for MPhil and PhD degrees; correspondence relating to educational exhibitions and the British Council in Hong Kong; report on attendance at the BPMF academic retreat, October 1991; correspondence discussing proposals for Master's degree courses; correspondence discussing educational marketing.

1 folder

Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/15 Education Committee Correspondence and Papers 1991 August 14 - 1995 June 23

Includes: correspondence detailing actions to be taken following meetings of the Education Committee; correspondence planning meetings of the Committee; correspondence and details relating to a course on 'Achieving Excellence in Education'; correspondence relating to educational marketing; correspondence relating to the representation of Special Health Authorities on the Education Committee; University Funding Council circulars; correspondence arranging meetings of academic registrars within the BPMF; correspondence relating to University Presentation ceremonies; correspondence relating to student funding and grants.

1 folder
Committee papers of earlier meetings
wanting.

UoL/BPMF/4/EDC/2/16 Education Committee Papers

**1992
March 30 -
August 26**

Includes: notes from a meeting of the working group on a central educational facility; copy of the University of London Academic Council Working Group on Classification of First Degrees Final Report; correspondence and details relating to potential courses; regulations on Advanced Medical Degrees; correspondence relating to Academic Benefits of the University of London Federation; information on the BPMF Education Quality Initiative; comments on the draft Chilston Charter; Memorandum on Higher Education in the European Community by the Commission of European Communities; 'Conference on Higher Education and 1992: Planning for the Year 2000' Conclusions by the Commission of European Communities; 'Skills Shortages in Europe' opinion by the Industrial Research and Development Advisory Committee of the Commission of European Communities.

1 folder
Committee papers of earlier meetings
wanting.

UoL/BPMF/4/EDC/2/17 Education Committee Papers

**1992 March
26 - 1995
September
25**

Includes: correspondence relating to assessment of quality of education and performance indicators; circulars from the Committee of Vice-Chancellors and Principals relating to the Overseas Research Students Awards; Higher Education Funding Council for England circulars on effective teaching; correspondence relating to the affiliation of University College London and former

BPMF Institutes; update on the implementation of the Investors in People scheme; copy of the University of London Annual Review, 1991-1992; programme for the BPMF Degree Presentation Ceremony, November 1994; correspondence relating to meeting arrangements for the Education Committee.

1 folder
Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/18 Access Funds

**1991 July
15 - 1993
March 25**

Includes: University of London information on student access funds; copy of Universities Funding Council circular on access funds for student support guidance; copies of bids for access funds; notes on allocation of access funds.

1 folder
Committee papers of earlier meetings wanting.

UoL/BPMF/4/EDC/2/19 Review of the Academic Year

**1992
December
4 - 1993
May 11**

Includes: correspondence relating to the Committee of Vice-Chancellors and Principals consultation process on the academic year; copy of the interim report by the Committee of Enquiry.

1 folder
Committee papers of earlier meetings wanting.

UoL/BPMF/4/LS Industrial Liaison

**1991
February -
1995
February**

Files relating to the work of the BPF Industrial Liaison Unit.

15 files

- | | | |
|----------------------------|---|---|
| UoL/BPMF/4/EDC/2/20 | Education Committee
Correspondence and Papers | 1992
November
23 - 1993
May 13 |
| | <p>Includes: correspondence and papers relating to proposed courses; correspondence relating to student fees; correspondence relating to the University of London working group on examinations and registry functions; correspondence relating to the central research fund and university studentships.</p> <p>1 folder
Committee papers of earlier meetings wanting.</p> | |
| UoL/BPMF/4/EDC/2/21 | Education Committee Correspondence
and Papers | 1992
March 24
- 1993
March 8 |
| | <p>Includes: correspondence and papers relating to proposed courses; arrangements for meetings of the Education Committee; copy of the Education Counselling Services 'Education Guide'; University of London Summer Schools for Sixth Formers programme, 1992; correspondence relating to funds for overseas students.</p> <p>1 folder
Committee papers of earlier meetings wanting.</p> | |
| UoL/BPMF/4/LS/1 | Department for Trade and Industry
Enterprise Initiative Applications | 1992
February |
| | <p>Copy of application forms and proposal for provision of support to establish a new industrial unit within the Research Institutes of the BPF and application form and proposal for provision of support for technology audits within the Research</p> | |

Institutes of the BPFM.

4 volumes - 2 copies of each application

- UoL/BPFM/4/LS/2 National Audit Office Questionnaire on Financial Controls: Study on Financial Health of Higher Education in England** **1993 July**
Questionnaire answers from the BPFM Central Office, the Institute of Cancer Research, the Institute of Child Health, the National Heart and Lung Institute, the Institute of Neurology, the Institute of Ophthalmology and the Institute of Psychiatry.
- 1 volume
- UoL/BPFM/4/LS/3 National Audit Office Questionnaire on Financial Controls: Study on Financial Health of Higher Education in England** **1993 July**
Questionnaire answers from the Institute of Dental Surgery.
- 1 volume
- UoL/BPFM/4/LS/4 Industrial Liaison Unit Correspondence** **1991
December
5 - 1994
December
7**
Includes correspondence relating to: technology transfer; the Industrial Liaison Unit annual report; Value Added Tax and Industry sponsored research; research agreements; restructuring of the University Directors of Industrial Liaison and the Academic Links Organisation; clinical trials agreements; financial audit with regards to research contracts and intellectual property; patent applications; clinical trials insurance and good clinical practice.
- 1 folder
- UoL/BPFM/4/LS/5 Business Plan to Establish a New Industrial Unit for Six Research Institutes within the BPFM** **1992
January 25**

Contains information about the current arrangements within the BPMF's industrial unit, discussion of the market and business strategy and planned developments.

1 volume

UoL/BPMF/4/LS/6 Science Planning Unit

**1991
February 6
- 1995
February 1**

Includes: report on Institute Research Plans and General Observations for the University Grants Committee Research Selectivity Exercise, 1989; Science Planning Unit Prospective Study to Assess the Implementation of a Strategy for Academic Medicine, first year report, 1990; correspondence relating to London Planning Officers; draft PhD proposal relating to the funding of UK Academic Medicine; Science Planning Unit Prospective Study to Assess the Implementation of a Strategy for Academic Medicine, second year report, 1991; papers from the BPMF research committee; Science Planning Unit Prospective Study to Assess the Implementation of a Strategy for Academic Medicine, third year report, 1992; correspondence relating to the research assessment exercise; Science Planning Unit Prospective Study to Assess the Implementation of a Strategy for Academic Medicine, fourth year report, 1994; correspondence with the Leverhulme Trust relating to funding research.

1 volume

UoL/BPMF/4/LS/7 European Working Group

**1991
February 6
- 1995
January 24**

Includes: minutes, agendas and papers of the BPMF European Working Group; report on "Institute of Neurology and National Hospital for Neurology and Neurosurgery: A Contribution to European Brain Research";

correspondence relating to the BPMF
European Liaison Officer.

1 volume

UoL/BPMF/4/LS/8 Good Clinical Practice Symposium **1992 May 1
- December
1**

Includes: correspondence relating to the
programme for the symposium; copy of the
programme for the BPMF's in-house training
course on European Community
requirements for clinical trials.

1 volume

UoL/BPMF/4/LS/9 Institute Indirect Costs **1991 April
18 - 1992
June 30**

Includes: copy of the code of practice for
research sponsored by outside organisations,
with comments by the BPMF Research
Contracts Advisor; correspondence relating to
the analysis of Institute indirect costs.

1 volume

**UoL/BPMF/4/LS/10 Postgraduate Deans of Medicine and
Dentistry Indirect Costs** **1991 May
12 - 29**

Notes and correspondence relating to indirect
costs incurred by the postgraduate deans.

1 volume

UoL/BPMF/4/LS/11 Clinical Trials Insurance **1991
February
21 - 1993
December
9**

Includes: correspondence with the Institutes
relating to indemnity and insurance for
clinical trials; correspondence discussing
what is covered under clinical trials
insurance; comments on insurance from the
Moorfields Eye Hospital Ethical Committee.

1 volume

UoL/BPMF/4/LS/12 Intellectual Property Rights

**1991 May
17 - 1993
April 28**

Includes: correspondence on the policy on revenue sharing and intellectual property rights.

1 volume

UoL/BPMF/4/LS/13 European Liaison

**1991
August 7 -
1993
December
23**

Includes: copies of European Community (EC) Directives from the Department of Health; minutes and papers for the BPMF European Working Group, including EC updates; circulars relating to European fellowships; correspondence relating to the setting up of the European Working Group; memoranda relating to the EC Framework research and development programmes; correspondence relating to the EC human capital and mobility programme; correspondence relating to BPMF European Liaison.

1 volume

UoL/BPMF/4/LS/14 Industrial Liaison Unit Director

**1992 March
12 - 1993
December
13**

Includes: correspondence relating to attracting sponsorship from industry; correspondence relating to marketing the BPMF; correspondence relating to exploitation of research council funded inventions; correspondence and information relating to the Industrial Liaison Unit financial audit, 1991-1992; Industrial Liaison Unit progress reports; information on

technology transfer.

1 folder

- UoL/BPMF/4/LS/15 Industrial Liaison Unit Technology Audit Report** **1993 December**
Volume 2 of the report. Technology Audit Reports for the Institute of Child Health, the Institute of Neurology, the Institute of Dental Surgery, the Institute of Ophthalmology and the Institute of Psychiatry.
5 volumes
- UoL/BPMF/4/PS Publications** **1966 - 1997**
Includes: promotional publications by the BPMF; copies of reports; information about the University of London; information about studying medicine.
102 files
- UoL/BPMF/4/PS/1 British Industry and Medicine Trust** **Undated [1990s]**
Information about the Trust
1 volume
- UoL/BPMF/4/PS/2 The Leeds Report: The Development of an Academic Strategy for the BPMF** **1988**
Report describing the background to the Leeds Castle meeting of the Academic Steering Group.
1 volume
- UoL/BPMF/4/PS/3 BPMF Corporate Plan** **1993 June**
For the academic years 1992-93 - 1996-1997.
1 volume

UoL/BPMF/4/PS/4	The London Postgraduate Teaching Hospitals Information relating to the Special Health Authorities associated with the BPMF.	1989 February
	1 volume	
UoL/BPMF/4/PS/5	University of London Strategic Planning Framework	1987 July
	1 volume	
UoL/BPMF/4/PS/6	BPMF Advertising Booklet	Undated [1990s]
	Draft copy of booklet with information about the BPMF.	
	1 volume	
UoL/BPMF/4/PS/7	BPMF Corporate Plan	1994 July
	For the academic years 1993-94 - 1997-1998.	
	1 volume	
UoL/BPMF/4/PS/8	University of London Information Leaflet	1983
	1 volume	
UoL/BPMF/4/PS/9	BPMF Funding and Planning Statement	1991
	For 1991-1992 - 1994-1995. Annotated draft copy.	
	1 volume	
UoL/BPMF/4/PS/10	The Review of the Management and Organisation of Postgraduate Medical and Dental Education in South Thames Region	1994 December

Also known as the Catling Report.

1 volume

UoL/BPMF/4/PS/11 **Future of the London Postgraduate Special Health Authorities: A Review by the London Postgraduate Committee** **1992 June**
Photocopy of the report.

1 volume

UoL/BPMF/4/PS/12 **Opportunities for Research at the Institute of Cancer Research** **[1992]**
Booklet with information about the Institute, supported by the Cancer Research Campaign.

1 volume

UoL/BPMF/4/PS/13 **Established Chairs and Readerships of the University of London: Procedures within the BPMF** **1992 February**
Details of regulations, sample forms and lists of experts on boards of advisors.

1 volume

UoL/BPMF/4/PS/14 **Prospective Study to Assess the Implementation of a Strategy for Academic Medicine** **1992 November**
Third year report, by the Science Planning Unit of the BPMF.

1 volume

UoL/BPMF/4/PS/15 **The Future of Postgraduate Medical and Dental Education in North Thames** **1995 April**
Report prepared by the North East Thames Regional Health Authority.

1 volume

UoL/BPMF/4/PS/16 **BPMF Supporting Services Survey** **1995**

	Report	August
	Review of supporting services and accommodation available within the BPMF.	
	1 volume	
UoL/BPMF/4/PS/17	Report of the Working Party Appointed to Inquire into the Postgraduate Medical Institutes of the University of London	1977 October
	1 volume	
UoL/BPMF/4/PS/18	University of London Administrative Review	1989 March
	1 volume	
UoL/BPMF/4/PS/19	University of London Panels of Experts on Boards of Advisors List of names of experts with their fields of expertise.	1990 October
	1 volume	
UoL/BPMF/4/PS/20	University of London: A Guide Information about colleges and institutes of the University for students and potential students.	1991
	1 volume	
UoL/BPMF/4/PS/21	Report of Proceedings of the London Together Conference	1991 June 19
	1 volume	
UoL/BPMF/4/PS/22	"The Best Medicine for London" Report of a Joint Planning Committee Working Party on an Academic Strategy for	1989 June

Medicine

Also known as the Clark report.

1 volume

- UoL/BPMF/4/PS/23 "The First Ten Years: United Medical and Dental Schools" 1993**
Report celebrating ten years of the United Medical and Dental Schools of Guy's and St Thomas' Hospitals.
1 volume
- UoL/BPMF/4/PS/24 Publications 1993: The Medical College of Saint Bartholomew's Hospital 1993**
List of publications produced by the hospital.
1 volume
- UoL/BPMF/4/PS/25 Senior House Officer Training in South-East Thames 1988 August**
Part one contains discussion and recommendations. Part two contains exhibits.
2 volumes
- UoL/BPMF/4/PS/26 University of London Guide 1995**
Information about colleges and institutes of the University for students and potential students.
1 volume
- UoL/BPMF/4/PS/27 University of London Guide 1996**
Information about colleges and institutes of the University for students and potential students.
1 volume
- UoL/BPMF/4/PS/28 University of London School of Advanced 1995**

Study Guide

Information about the School of Advanced Study for students and potential students.

1 volume

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|-------------------------|--|----------------------------|
| UoL/BPMF/4/PS/29 | Research Strategy for the Special Hospitals
Report by the Special Hospitals Service Authority. | 1991
February |
| | 1 volume | |
| UoL/BPMF/4/PS/30 | Malaysia College, University of London, Institutional Plan | 1995 May |
| | 1 volume | |
| UoL/BPMF/4/PS/31 | Requirements for Undergraduate Clinical Teaching in Medicine and Dentistry
University of London requirements. | 1988 |
| | 1 volume | |
| UoL/BPMF/4/PS/32 | BPMF Structure, Function and Academic Plan
Includes information on the structure of the BPMF, research, teaching, commercial links and staffing. | 1988
February |
| | 1 volume | |
| UoL/BPMF/4/PS/33 | British Postgraduate Medical Technology Limited
Booklet about the commercial arm of the BPMF | Undated
[1990s] |
| | 1 volume | |
| UoL/BPMF/4/PS/34 | University of London A-Z of Experts | 1993 |

Information about the University and listing experts and their fields of expertise.

1 volume

UoL/BPMF/4/PS/35 **BPMF Central Office Information Centre** **1994 June**

Review of services and achievements, between March 1993 and April 1994.

1 volume

UoL/BPMF/4/PS/36 **Special Health Authority Research Review** **[1992]**

Report from the Expert Advisory Group on the Eastman Dental Hospital Special Health Authority.

1 volume

UoL/BPMF/4/PS/37 **Science Planning Unit: Prospective Study to Assess the Implementation of a Strategy for Academic Medicine** **1990 November**

First year report.

1 volume

UoL/BPMF/4/PS/38 **Joint Centre for Educational Research and Development in Medicine: Projects, Publications and Services** **1990 September**

Information about the Joint Centre, its aims and organisations and lists of publications.

1 volume

UoL/BPMF/4/PS/39 **BPMF Industrial Liaison Unit Annual Report** **1994 January**

1 volume

UoL/BPMF/4/PS/40 **BPMF Submission to the London Enquiry: Medical Education and Research** **1992 March**

Includes information on: the BPMF in context; departments of postgraduate medicine and dentistry; the BPMF central directorate; the Institutes; academic and financial plans.

1 volume

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|-------------------------|---|---------------------------------------|
| UoL/BPMF/4/PS/41 | BPMF Central Office Education Department Profile
Information about the work and structure of the education department. | 1991
October |
| | 1 volume | |
| UoL/BPMF/4/PS/42 | The London Postgraduate Teaching Hospitals
Information about the work of the teaching hospitals and special health authorities. | 1988 |
| | 1 volume | |
| UoL/BPMF/4/PS/43 | The London Postgraduate Teaching Hospitals
Information about the work of the teaching hospitals and special health authorities. | 1989
February |
| | 1 volume | |
| UoL/BPMF/4/PS/44 | Institute of Health Care Research
Information about the work of the Institute. | Undated
[1980s-
1990s] |
| | 1 volume | |
| UoL/BPMF/4/PS/45 | The BPMF and Special Health Authorities
Report on the work of the BPMF and the associated Special Health Authority Hospitals. | 1990 June |
| | 1 volume | |

UoL/BPMF/4/PS/46	Special Health Authority Research Review Report from the Expert Advisory Group on the National Hospitals for Neurology and Neurosurgery Special Health Authority. 1 volume	[1992]
UoL/BPMF/4/PS/47	Science Planning Unit: Prospective Study to Assess the Implementation of a Strategy for Academic Medicine Second year report. 1 volume	1991 November
UoL/BPMF/4/PS/48	Medical Library Bulletin Copies of the Medical Library Bulletin 88, 92-95 and 97-99. 1 folder	1991 February - 1993 November
UoL/BPMF/4/PS/49	Doctors' Study Guide: Thames Health Regions Information about studying within the Thames regions, including contacts within each of the regions and lists of tutors. 1 volume	1995
UoL/BPMF/4/PS/50	BPMF News Copies of the BPMF News from: winter 1989; February 1990; spring 1993; summer 1993; autumn 1993; spring 1994; summer 1994; spring 1995; summer 1995. 1 folder	1989 - 1995
UoL/BPMF/4/PS/51	BPMF Information	1991

Booklet containing information about the BPF in context, its make-up and statistics relating to the Federation.

1 volume

UoL/BPMF/4/PS/52 BPF Press Releases 1988

Information about each of the Institutes and the BPF for press releases.

1 volume

UoL/BPMF/4/PS/53 University of London Financial Reports and Accounts 1993 - 1995

Copies of the University of London financial report and accounts for financial years 1993-1994 and 1994-1995.

2 volumes

UoL/BPMF/4/PS/54 London Together Policy Statement 1992 March

Policy statement relating to further and higher education within London.

1 volume

UoL/BPMF/4/PS/55 London First Centre Business Plan 1996-1997

Business plan for inward investment in London.

1 volume

UoL/BPMF/4/PS/56 London Medicine Outline Business Plan Supplement 1995 November

1 document

UoL/BPMF/4/PS/57 Pre-Registration House Officer Training Undated [1990s]

Blank copy of booklet to help house officers plan and record their progress during their first year of working post-qualification. Contains timetables and check lists.

1 document

UoL/BPMF/4/PS/58 Medical Education Review 1992-1994

Copies of the BPMF Medical Education Review from Spring 1992, Summer 1992, Summer 1993 and Winter 1994.

4 magazines

UoL/BPMF/4/PS/59 Memorandum on "The University of London: An American Perspective" 1988

Prepared for the Vice-Chancellor of the University of London by Eugene C Lee and Frank M Bowen.

1 document

UoL/BPMF/4/PS/60 Institute of Health Care Research Proposal Undated [1991]

Proposal for the establishment of an Institute of Health Care Research by the BPMF.

1 document

UoL/BPMF/4/PS/61 BPMF Information 1990 June

Information on the BPMF and its constituent Institutes, including aims and objectives, research and budgetary information.

1 document

UoL/BPMF/4/PS/62 Education Department Programme 1990 April

Copy of the BPMF Education Department's programme for April-July 1990, including opportunities for dental practitioners and details of courses on offer.

1 folder

UoL/BPMF/4/PS/63	BPMF Leaflets	Undated [1990s]
	Includes: A guide to education and training at the BPMF; A short guide to short courses and conferences [offered by the BPMF] since 1995; University of London guide to Postgraduate Medical and Dental Education; Fifty years of Research and Development at the Institute of Child Health; advertisement for a report on Patterns of Hospital Medical Staffing; copy of the University of London Overseas Handbook.	
	6 leaflets	
UoL/BPMF/4/PS/64	CHA Plc Presentation for the BPMF	1995 May
	Copy of slides and a report from a presentation made to the BPMF by Coulson Heron plc on integrated solutions for administrative computing, with information on the requirements of the Institutes and Central Offices.	
	1 folder	
UoL/BPMF/4/PS/65	University of London Prospectus of Federal Training Courses	1992-1993
	1 volume	
UoL/BPMF/4/PS/66	BPMF Research	1992
	Information about the research carried out by the BPMF Institutes.	
	1 volume	
UoL/BPMF/4/PS/67	The Contribution of London's Academic Medicine to Healthcare and the Economy	1997 January
	Report commissioned by the Deans of the Medical Schools of the University of London for submission to the King's Fund London Commission.	

1 volume

- UoL/BPMF/4/PS/68** **BPMF Short Courses and Conferences** **1995**
Includes: guide to BPMF short courses and conferences; details of short courses at the Institute of Psychiatry; copies of BPMF News, autumn 1994, spring and summer 1995.
1 folder
- UoL/BPMF/4/PS/69** **BPMF Degree Presentation Ceremony** **1993**
November
22
Programme for the ceremony.
1 volume
- UoL/BPMF/4/PS/70** **BPMF Degree Presentation Ceremony** **1994**
November
23
Programme for the ceremony.
1 volume
- UoL/BPMF/4/PS/71** **History of the British Postgraduate Medical Federation: Outstanding Events 1946-1960** **1971**
1 volume
- UoL/BPMF/4/PS/72** **History of the British Postgraduate Medical Federation: 1961-1971** **1971**
1 volume
- UoL/BPMF/4/PS/73** **Doctors' Study Guide: Thames Health Regions** **1992**

Information about studying within the Thames regions, including contacts within each of the regions and lists of tutors.

1 volume

UoL/BPMF/4/PS/74 **Future Management of the London Specialist Postgraduate Hospitals** **1978**
September
Consultative document from the Department of Health and Social Security.

1 volume

UoL/BPMF/4/PS/75 **'Postgraduate and Continuing Medical and Dental Education in the New National Health Service'** **1994**
January

A response to the consultation document on the proposal to determine new NHS regions and establish new Regional Health Authorities by the Committee of Postgraduate Medical Deans.

1 volume

UoL/BPMF/4/PS/77 **Vocational Training in the Community Dental Workshop** **1982 May**

Report of a workshop held May 1982 by the Conference of Postgraduate Dental Deans.

1 volume

UoL/BPMF/4/PS/78 **'London Medical Education - a New Framework' Commentary and Proposals from the BPMF** **1980 April**

Response to the working party on Medical and Dental teaching resources chaired by the Lord Flowers.

1 volume

UoL/BPMF/4/PS/79 **Day Release Course Programme for the Vocational Training Scheme for General Dental Practice** **1977**
January

1 volume

UoL/BPMF/4/PS/80 Evidence for Submission to the Royal Commission on Medical Education **1966**
January
Evidence given by the BPMF.

1 volume

UoL/BPMF/4/PS/81 The London Specialist Postgraduate Hospitals **1975**
A review and commentary on the future of the hospitals, published by King Edward's Hospital Fund for London for the Standing Committee of the former Teaching Hospitals Association.

1 volume

UoL/BPMF/4/PS/82 'Medical Education in London' **1980**
October
Report of the Joint Planning Committee of the Court and the Senate of the University of London.

1 volume

UoL/BPMF/4/PS/83 'Medical Education in London' Revised Proposals **1981**
March
Report of the Joint Planning Committee of the Court and the Senate of the University of London.

1 volume

UoL/BPMF/4/PS/84 Postgraduate and Continuing Medical and Dental Education in North West Thames Guidelines **1992**
August

1 volume

UoL/BPMF/4/PS/85	North East Thames Department of Postgraduate Medical Education Contract Monitoring Quality Specification for Clinical Tutors	1993
	1 volume	
UoL/BPMF/4/PS/86	Paediatric Training in the North East Thames Region Report of a regional survey by the Dean and Associate Dean of Postgraduate Medicine.	1993
	1 volume	
UoL/BPMF/4/PS/87	North East Thames Region Report on Strategy Meeting By the Department of Postgraduate Medicine and Dentistry.	1993
	1 volume	
UoL/BPMF/4/PS/88	'London Medical Education - a New Framework' Report by the working party on Medical and Dental teaching resources chaired by the Lord Flowers.	1980 February
	1 volume	
UoL/BPMF/4/PS/89	The Maudsley Hospital and Institute of Psychiatry Information on the services and research at the Hospital and Institute.	1992
	1 volume	
UoL/BPMF/4/PS/90	BPMF Newsletter News from the BPMF and Institutes,	1980 January
	1 volume	

UoL/BPMF/4/PS/91	Royal Postgraduate Medical School Corporate Plan Including information on the role of the School, research, teaching and learning, student recruitment and income. 1 folder	1994
UoL/BPMF/4/PS/92	BPMF Development Policy for the Quinquennium 1967-1972 1 folder	1964
UoL/BPMF/4/PS/93	Caring for Expatriates and Workers Abroad: Health Issues and Ethical Dilemmas Edited by R H Behrens and W Riley. Proceedings of an international meeting organised by the BPMF, the Hospital for Tropical Diseases and the London School of Hygiene and Tropical Medicine. 1 volume	1994
UoL/BPMF/4/PS/94	Report on the British Education Fair Korea By the Education Counselling Service and the British Council. 1 volume	1992
UoL/BPMF/4/PS/95	BPMF Brochure Includes letter to Westhill Communications relating to awards for the brochure. 1 volume	1993 June
UoL/BPMF/4/PS/96	'The British Postgraduate Medical Federation: The First Fifteen Years'	1967

By Sir Francis Fraser, first Director of the BPF.

1 volume

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|--------------------------|---|--------------------------|
| UoL/BPMF/4/PS/97 | 'Making London Better' | 1993
February |
| | Department of Health paper following from the Tomlinson report. | |
| | 1 volume | |
| UoL/BPMF/4/PS/98 | 'Research for Health' | 1993 June |
| | Department of Health report on the research and development strategy. | |
| | 1 volume | |
| UoL/BPMF/4/PS/99 | Special Health Authorities: Research Review | 1993 June |
| | A report by the Review Advisory Committee, published by Her Majesty's Stationery Office. | |
| | 1 volume | |
| UoL/BPMF/4/PS/100 | BPMF Dental Handbook | 1990 |
| | Guide to dental courses offered by the BPF. | |
| | 1 volume | |
| UoL/BPMF/4/PS/101 | The Anatomy of Excellence | 1990s |
| | Booklet by London Medicine Together about the advantages of studying medicine in London. | |
| | 1 volume | |
| UoL/BPMF/4/PS/102 | Report of the Inquiry into London's Health Service, Medical Education and Research | 1992
October |

Presented to the Secretaries of State for
Health and Education by Sir Bernard
Tomlinson.

1 volume

UoL/BPMF/5 Institutes 1949 - 1995

Includes: correspondence with the BPMF Institutes; minutes and papers for meetings of Institute Secretaries; minutes and papers for meetings of Lay Treasurers; papers for University Grants Committee site visits; Institutes memoranda and articles of association; correspondence relating to plans for grouping the Institutes by London area.

UoL/BPMF/5/CH Institute of Child Health 1985 November - 1993 June

Includes: correspondence files; files relating to the BPMF site visit.

UoL/BPMF/5/CH/1 Files 1985 November - 1993 June

Includes: correspondence relating to site visits to the Institute of Child Health.

6 files

UoL/BPMF/5/CH/1/1 Nuclear Magnetic Resonance Imaging Spectroscopy 1985 November 21 - 1990 April 6

Includes: correspondence with the Institute of Child Health relating to funding for research; correspondence relating to the extended use of the nuclear magnetic resonance at Great Ormond Street; correspondence relating to research using magnetic resonance spectroscopy; correspondence with the Royal College of Surgeons relating to the research; notes on technology transfer; correspondence relating to maintenance of the research floors of the Institute's cardiac wing; correspondence relating to arrangements for the visit of HRH Princess Anne,

Chancellor of the University of London, to the Institute of Child Health; correspondence relating to the Working Group on European Paediatric Teaching; copy of the policy on developing medical physics at the Institute.

1 folder

UoL/BPMF/5/CH/1/2 Correspondence

**1985
November
21 - 1991
August 5**

Includes: notes on technology transfer; correspondence relating to maintenance of the research floors of the Institute's cardiac wing; correspondence relating to arrangements for the visit of HRH Princess Anne, Chancellor of the University of London, to the Institute of Child Health; correspondence relating to the Working Group on European Paediatric Teaching; copy of the policy on developing medical physics at the Institute; correspondence relating to the service review for the Hospitals for Sick Children.

1 folder

UoL/BPMF/5/CH/1/3 Site Visit

**1990
March**

Includes: report of the visit to the Institute of Child Health as part of the research reviews of BPMF Institutes.

1 folder

UoL/BPMF/5/CH/1/4 Institute of Child Health Committee of Management

**1992 July
- 1993
June**

Includes: agenda and papers for meetings of the Committee, February and June 1993; copy of the Institute's financial statements, 1 August 1991 - 31 July 1992; correspondence calling an Annual General Meeting.

1 folder

**UoL/BPMF/5/CH/1/5 Institute of Child Health Appointments 1986 June
5 - 1991
November
27**

Includes: correspondence relating to chairs at the Institute; applications and testimonials of candidates for chairs; reports for meeting of the deanship sub-committee; meetings of sub-committees for appointments to chairs.

1 folder

**UoL/BPMF/5/CH/1/6 Institute of Child Health Appointments 1989
October 5
- 1993
January 12**

Includes: correspondence relating to potential appointments for chairs; curriculum vitae of potential appointments for chairs, professorships and readerships.

1 folder

**UoL/BPMF/5/CR Institute of Cancer Research 1986
September
- 1993
November**

Includes: correspondence files.

**UoL/BPMF/5/CR/1 Files 1986
September
- 1993
November**

Includes: correspondence relating to the Institute of Cancer Research.

6 files

UoL/BPMF/5/CR/1/1	Development of a Comprehensive Cancer Centre	1991 February - July
	Includes: Institute of Cancer Research Half-Yearly Report, July 1991; Review of Research at the Institute, March 1991; "The Comprehensive Cancer Centre: A Review", February 1991; paper on the Royal Marsden Hospital and Research; Report of the Joint Working Group of the Royal Marsden Hospital and the Institute of Cancer Research; Institute of Cancer Research Strategic Review, 1990; proposed research strategy for the Royal Marsden Hospital; correspondence relating to proposals for a Comprehensive Cancer Centre.	
	1 folder	
UoL/BPMF/5/CR/1/2	Institute of Cancer Research Funding	1990 November 12 - 1992 November 9
	Includes: correspondence relating to Institute Funding and the Medical Research Council; correspondence relating to the Universities Funding Council funding regime for the BPMF and the Institute; correspondence relating to the Institute's eligibility for funding from the Higher Education Funding Council England.	
	1 folder	
UoL/BPMF/5/CR/1/3	Correspondence	1992 January 7 - December 8
	Includes: copies of LINK, newspaper for staff of the Royal Marsden Hospital; correspondence relating to funding and budgets for the Institute; correspondence relating to the post of Director of Clinical Research; correspondence relating to the costs of the Institute being part of the	

BPMF; correspondence relating to student statistics and the Research Assessment Exercise.

1 folder

UoL/BPMF/5/CR/1/4 Correspondence

**1993
January 6 -
November
9**

Includes: correspondence relating to funding for the Institute of Cancer Research; correspondence relating to the Institute's response to the Tomlinson Report.

1 folder

UoL/BPMF/5/CR/1/5 Institute of Cancer Research Funding

**1992 March
24 -
September
8**

Includes: correspondence relating to Institute funding from the Medical Research Council; correspondence relating to Institute funding from the Universities Funding Council.

1 folder

UoL/BPMF/5/CR/1/6 Correspondence

**1986
September
30 - 1991
November
21**

Includes: correspondence relating to the radiotherapy and oncology study group; copy of Proposals for the future of Human Cancer Genetics within the Institute and Royal Marsden Hospital; correspondence relating to staffing at the Institute of Cancer Research; draft outline for a breast cancer centre; correspondence relating to meetings of the academic board; correspondence and notes relating to meetings of the research strategy group; copy of the memorandum and articles of

association of the Cancer Research Campaign and related correspondence; correspondence relating to potential funding for a breast cancer centre; copy of "Proposals for Change", an Institute for Cancer Research discussion document; copy of a paper on the "Optimisation of Clinical Research".

1 folder

UoL/BPMF/5/DN Institute Deans

**1985 -
1995**

Includes: minutes, agendas and papers for meetings of the Institute Deans; correspondence files.

UoL/BPMF/5/DN/1 Minutes

**1985
December -
1995
August**

Minutes of meetings of the Deans of the Institutes making up the British Postgraduate Medical Federation

7 files

UoL/BPMF/5/DN/1/1 Minutes of Institute Deans meetings

**1985
December -
1988
August**

Includes: minutes of meetings in December 1985; March, July and December 1986; March, July and December 1987; March and August 1988. Also includes some associated papers, although not full sets of committee papers.

1 folder

UoL/BPMF/5/DN/1/2 Minutes of Institute Deans meetings

**1990 July -
October**

Minutes for July and October 1990.

1 folder

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|--------------------------|--|--|
| UoL/BPMF/5/DN/1/3 | Minutes of joint meetings between Institute Deans and Institute Secretaries | 1988
October -
1989
January |
| | Including agendas and papers for the meetings, held October 1988 and January 1989. The meeting papers include regulations and information on 'Private Clinical Practice for Personal Gain'. | |
| | 1 folder | |
| UoL/BPMF/5/DN/1/4 | Special Health Authority and Institutes Working Group | 1990
October 30
- 1991
April 16 |
| | Includes: correspondence relating to the function and funding of Special Health Authority (SHA) and Institute units; correspondence with deans of Institutes relating to the working group; agenda and papers for meetings of the working group; discussion paper on future funding options; paper on the role of postgraduate SHAs. | |
| | 1 folder | |
| UoL/BPMF/5/DN/1/5 | Meetings of Deans and General Managers | 1990
November -
1991
January |
| | Includes: notes of meetings between the Institute Deans and General Managers; discussion of the roles of Special Health Authorities and Institutes; papers on job plans for consultants. | |
| | 1 folder | |
| UoL/BPMF/5/DN/1/6 | Deans' Management Meeting Papers | 1992
September
18 - 1995 |

August 7

Includes: paper for an administrative infrastructure meeting; agendas, minutes and papers for Deans' Management Meetings; copy of the BPMF Strategic Plan, 1995-1996; correspondence relating to funding for the postgraduate deans; BPMF occupancy allocations; draft budget figures.

1 folder

UoL/BPMF/5/DN/1/7 Deans' Management Meeting Minutes

**1993
March -
1995
March**

Minutes, agendas and papers for meetings of the Deans' Management Committee.

1 folder

UoL/BPMF/5/DN/2 Files

**1989 July
- 1995
May**

Includes: correspondence files; committee correspondence.

4 files

UoL/BPMF/5/DN/2/1 Correspondence

**1994 June
30 - 1995
May 9**

Includes: correspondence relating to the wind-up of the BPMF; correspondence relating to the award of research grants; correspondence and consultation document on a new framework for professors, readers and teachers; copy of Dr Malcolm Green's evidence to the House of Lords Select Committee on Science and Technology; Department of Health guidance; correspondence and report by the Joint Medical Advisory Committee on University NHS Interactions; correspondence relating to European Liaison; papers relating to the BPMF Executive Committee meetings.

1 folder

UoL/BPMF/5/DN/2/2 Executive Committee and Institute Deans Correspondence **1990
October 1 -
1992
December
12**

Includes: correspondence relating to discussions at Institute Deans' meetings; correspondence from Institute Deans relating to meetings of the Executive Committee; Committee of Vice-Chancellors and Principals guidance on University and Industry Collaboration; correspondence on behalf of the Executive Committee to the Institute Deans relating to financial viability; correspondence relating to the funding of research; correspondence relating to academic audit; correspondence relating to the Tomlinson Review; extract from the House of Lords debate on the Tomlinson Report.

1 folder

UoL/BPMF/5/DN/2/3 Institute Mission Statements **1991
January**

Includes: mission statement from the National Heart and Lung Institute; mission statement and business plan from the Royal Marsden Hospital; mission statement of the Bethlem Royal and Maudsley Hospital and the Institute of Psychiatry.

1 folder

UoL/BPMF/5/DN/2/4 Institute Deans Committee **1989 July
10 - 1990
November
13**

Includes: notes on committee structure; notes on issues arising from Executive Committee meetings for discussion at the Deans Committee; correspondence relating to arrangements for meetings of

the Committee; correspondence relating to funding.

1 folder

UoL/BPMF/5/HG Grouping of Institutes and Hospitals 1960 July - 1966 May

Correspondence files relating to the proposed grouping of BPMF Institutes into a Chelsea Group and a Holborn Group.

12 files

UoL/BPMF/5/HG/1 Institute of Cancer Research Correspondence 1961 May 2 - 1965 November 2

Correspondence relating to the Chelsea Postgraduate Hospital Group and proposals for linking BPMF Institutes.

UoL/BPMF/5/HG/2 Institute of Cardiology Correspondence 1960 December 9 - 1966 September 19

Correspondence relating to proposals for linking BPMF Institutes and the grouping of Institutes in Chelsea.

1 folder

UoL/BPMF/5/HG/3 Institute of Dental Surgery Correspondence 1961 May 2 - 1965 December 1

Correspondence relating to proposals for the creation of a Holborn Group of BPMF Institutes.

1 folder

UoL/BPMF/5/HG/4 Institute of Dermatology Correspondence 1961 May

		2 - 1966 June 30
	Correspondence relating to proposals for the use of the French Hospital, Shaftesbury Avenue and the proposals for a Chelsea postgraduate centre.	
	1 folder	
UoL/BPMF/5/HG/5	Institute of Diseases of the Chest Correspondence	1962 May 2 - 1965 November 10
	Correspondence relating to the proposals for a Chelsea postgraduate centre.	
	1 folder	
UoL/BPMF/5/HG/6	Institute of Laryngology and Otology Correspondence	1962 May 2 - 1965 November 25
	Correspondence relating to the proposals for a Holborn grouping of BPMF Institutes.	
	1 folder	
UoL/BPMF/5/HG/7	Institute of Neurology Correspondence	1962 May 2 - 1964 April 9
	Includes: correspondence relating to the proposals for a Holborn grouping of BPMF Institutes; notes on a meeting between the Institute, the BPMF and the Ministry of Health; plans of the proposed site; correspondence relating to planning of hospitals; draft of the National Hospital for Nervous Diseases and the Institute of Neurology's Hospital Building Programme for ten years to 1970-1971.	
	1 folder	
UoL/BPMF/5/HG/8	Institute of Obstetrics and Gynaecology Correspondence	1961 May 1 - 1966 April 13

Includes: correspondence relating to the proposals for a Chelsea Postgraduate Medicine Group; correspondence relating to the potential development of a site on Goldhawk Road; correspondence relating to development on the site of Queen Charlotte's Hospital.

1 folder

UoL/BPMF/5/HG/9 Institute of Ophthalmology Correspondence **1960 July 25 - 1966 January 31**

Includes: correspondence relating to the proposals for a Holborn Postgraduate Medicine Group; correspondence relating to proposed sites for development of the Moorfields Eye Hospital.

1 folder

UoL/BPMF/5/HG/10 Institute of Orthopaedics Correspondence **1961 May 2 - 1966 May 23**

Correspondence relating to the proposals for a Holborn Postgraduate Medicine Group.

1 folder

UoL/BPMF/5/HG/11 Institute of Urology Correspondence **1961 May 2 - 1966 April 26**

Includes: correspondence relating to the proposals for a Chelsea Postgraduate Medicine Group; correspondence about the potential development of the French Hospital, Shaftesbury Avenue.

1 folder

UoL/BPMF/5/HG/12 Chelsea Grouping of Postgraduate Hospitals and Institutes **Undated [early 1960s]**

Planning Co-ordination Committee notes on information required from hospitals and size of hospitals.

1 folder

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|--------------------------|---|----------------------|
| UoL/BPMF/5/HL | National Heart and Lung Institute | 1985 - 1993 |
| | Includes: correspondence files; files relating to the BPMF site visit. | |
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| UoL/BPMF/5/HL/1 | National Heart and Lung Institute Site Visit | 1990 - 1991 |
| | Includes: correspondence and arrangements for the BPMF site visit. | |
| | 6 files | |
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| UoL/BPMF/5/HL/1/1 | British Heart Foundation Site Visit | 1990 June |
| | Includes programme for the site visit and information about the Foundation, with details of research activities. | |
| | 1 volume | |
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| UoL/BPMF/5/HL/1/2 | National Heart and Lung Institute Site Visit | 1990 November |
| | Report contains information about all the departments within the Institute, including grants held, research interests and publications. | |
| | 1 volume | |
|
 | | |
| UoL/BPMF/5/HL/1/3 | Review of the National Heart and Lung Institute | 1990 November |
| | Report of the review group following the external group's site visit to the Institute. | |
| | 1 volume | |

UoL/BPMF/5/HL/1/4	National Heart and Lung Institute Handbook of Laboratory Techniques List of techniques, principles and scientists involved for the departments of the Institute.	1990 October
	1 volume	
UoL/BPMF/5/HL/1/5	National Heart and Lung Institute Site Visit Report containing information about all the departments within the Institute, including grants held, research interests, current research students, staffing and publications, and information about the site visit programme.	1990 November
	1 volume	
UoL/BPMF/5/HL/1/6	National Heart and Lung Institute Site Visit Report Includes: correspondence relating to the report on the site visit; letters thanking the members of the site visit team; correspondence discussing the report and responses to it.	1991 March - August
	1 folder	
UoL/BPMF/5/HL/2	Files Including National Heart and Lung Institute correspondence.	1985 November - 1993 September
	9 files	
UoL/BPMF/5/HL/2/1	Correspondence	1992 December 4 - 1993 September 10

Includes: correspondence relating to research funding; correspondence relating to academic staff; correspondence relating to the development of the Harefield Hospital site; proposed marketing strategy for the National Heart and Lung Institute; Corporate Plan, 1992-1999.

1 folder

UoL/BPMF/5/HL/2/2 Research Prospectus 1990

Copy of the research prospectus for the National Heart and Lung Institute and list of the Institute's courses and symposia, 1990-1991.

2 leaflets

UoL/BPMF/5/HL/2/3 The National Heart and Chest Hospitals Special Health Authority Strategic Plan 1987-1989

Includes: copy of the short term programme; statistical data; glossary of terms.

1 folder

**UoL/BPMF/5/HL/2/4 Correspondence 1985
November
1 - 1986
November
4**

Includes: correspondence relating to computing in the Cardiothoracic Institute; particulars of the directors of the company; correspondence relating to the Academic Council and examinations; correspondence relating to the future of departments; correspondence relating to proposed new management arrangements for the Institute; correspondence relating to the post of Chair of Thoracic Medicine.

1 folder

**UoL/BPMF/5/HL/2/5 Correspondence 1988
February
12 -**

**November
9**

Includes: correspondence on the link between postgraduate and undergraduate activities; notes on meetings between the Cardiothoracic Institute and the Westminster and Chelsea Medical Schools; correspondence and notes relating to an association between the Institute and the Cavendish Clinic; correspondence relating to the change of name of the Cardiothoracic Institute; summary of recent developments and strategic planning; correspondence relating to performance indicators; correspondence relating to the relocation of the epidemiology unit.

1 folder

UoL/BPMF/5/HL/2/6 Correspondence

**1989 March
2 -
December
4**

Includes: correspondence relating to the board of studies in human anatomy and morphology; correspondence relating to academic council matters; correspondence relating to the report of visiting examiners; correspondence relating to the deanship of the Institute; correspondence relating to research funding.

1 folder

UoL/BPMF/5/HL/2/7 Correspondence

**1990
January 8 -
September
18**

Includes: copy of speech given at the opening of the Clinical Epidemiology Unit at the National Heart and Lung Institute; information about the Department of Allergy and Clinical Immunology; correspondence relating to funding building projects; correspondence relating to examination arrangements; information about the Heart Disease and Diabetes Research Trust; correspondence relating to

the Wyn Institute (formerly the Cavendish Clinic); correspondence relating to the development of the Brompton Hospital redevelopment; correspondence relating to the National Heart and Chest Centre; correspondence relating to the redeployment of academic staff following closures; correspondence relating to potential collaboration between the Institute and Imperial College.

1 folder

UoL/BPMF/5/HL/2/8 Correspondence

**1991
January 11
- November
8**

Includes: correspondence relating to funding; correspondence relating to meetings of the Committee of Management; correspondence relating to professorships; correspondence relating to Industrial Liaison and technology transfer; correspondence and papers relating to the Directional Planning Group.

1 folder

UoL/BPMF/5/HL/2/9 Correspondence

**1992
January 8 -
November
25**

Includes: correspondence relating to directors of the National Heart and Lung Institute; correspondence relating to proposed degrees; correspondence relating to funding and financial viability; correspondence relating to the Tomlinson Enquiry; correspondence relating to the funding of research; correspondence relating to the European Atherosclerosis Society.

1 folder

UoL/BPMF/5/HU Hunterian Institute

**1984 -
1991**

Includes: correspondence files.

UoL/BPMF/5/HU/1 Files

**1984
January -
1991
October**

Correspondence relating to the Hunterian Institute.

2 files

UoL/BPMF/5/HU/1/1 Recognition of the Hunterian Institute

**1984
January 10
- 1984
November
20**

Includes: correspondence relating to the recognition of the Hunterian Institute by the University of London; regulations relating to the examinations by the Royal College of Surgeons; copy of the Hunterian Institute's constitution; copy of application for recognition of the Institute by the University; correspondence relating to the future of the Institute of Basic Medical Sciences after the withdrawal of financial support from the University.

1 folder

UoL/BPMF/5/HU/1/2 Correspondence

**1986
March 17 -
1991
October 1**

Includes correspondence relating to: Medical Research Council funding; contracts for Chairs and Senior Appointments; courses in Surgery and Ophthalmology; proposals for research.

1 folder

UoL/BPMF/5/LT Lay Treasurers

**1986
November -**

		1992 May
	Includes: minutes of meetings of Lay Treasurers of BPMF Institutes; correspondence.	
	3 files	
UoL/BPMF/5/LT/1	Minutes of meetings of the Lay Treasurers	1987 April - 1992 May
	Includes minutes of meetings in April 1987, November 1988, April 1989, October 1989, June 1990, May 1991 and May 1992. There are also committee papers, agendas, correspondence referring to dates of future meetings and notes on University financial planning.	
	1 folder	
UoL/BPMF/5/LT/2	Lay Treasurers Correspondence	1992 January 20 - May 20
	Includes: correspondence relating to meetings of the Lay Treasurers Committee.	
	1 folder	
UoL/BPMF/5/LT/3	Lay Treasurers Correspondence	1986 November - 1989 April
	Includes: correspondence relating to dates of meetings of the Lay Treasurers Committee; correspondence and reports relating to feasibility studies into changing the accounting systems of the BPMF Institutes; correspondence relating to universities' financial planning.	
	1 folder	
UoL/BPMF/5/MA	Memoranda and Articles of Association	1949 May - 1991 October

Includes: memoranda and articles of association for BPF Institutes; correspondence relating to changes in articles of association; legal correspondence.

40 files

UoL/BPMF/5/MA/1	Memorandum and Articles of Association of the Institute of Child Health	1949 October
	1 document	
UoL/BPMF/5/MA/2	Memorandum and Articles of Association of the Cardiothoracic Institute	1972
	1 document	
UoL/BPMF/5/MA/3	Draft Charter for the Royal Postgraduate Medical School	1972
	1 document	
UoL/BPMF/5/MA/4	Memorandum and Articles of Association of the Institute of Cancer Research: Royal Cancer Hospital Revised memorandum and articles of association.	1974 July
	1 document	
UoL/BPMF/5/MA/5	Memorandum and Articles of Association of the Institute of Cancer Research: Royal Cancer Hospital Revised memorandum and articles of association.	1954 June
	1 document	
UoL/BPMF/5/MA/6	Memorandum and Articles of Association	1973

	of the Cardiothoracic Institute	March
	Includes certificate of incorporation of change of name to the National Heart and Lung Institute.	
	1 document	
UoL/BPMF/5/MA/7	Memorandum and Articles of Association of the Institute of Dental Surgery	1951 January
	Photocopy.	
	1 document	
UoL/BPMF/5/MA/8	Memorandum and Articles of Association of the Institute of Neurology	1951 May
	Photocopy, with diagram of the management structure of the Institute.	
	1 document	
UoL/BPMF/5/MA/9	Amended Memorandum and Articles of Association of the Institute of Cancer Research	1986 November
	1 document	
UoL/BPMF/5/MA/10	Memorandum of Association of the Institute of Child Health	1949 July
	1 document	
UoL/BPMF/5/MA/11	Drafting of Articles of Association of the Institute of Cancer Research	1949 May 16 - 1954 May 12
	Includes: draft copy of the memorandum and articles of association; correspondence relating to the drafts from the BPMF, the University of London and the Medical Research Council; annotated copy of the memorandum and articles of association, 1952.	

1 folder

UoL/BPMF/5/MA/12 **Revision of Articles of Association of the Institute of Cancer Research** **1971
January 20
- 1974 July
17**

Includes: correspondence between the BPMF and the Institute relating to planned revisions; correspondence relating to the membership of the Institute's Committee of Management; copy of the Institute's memorandum and articles of association, 1954.

1 folder

UoL/BPMF/5/MA/13 **Revision of Articles of Association of the Institute of Cancer Research** **1984 July
24 - 1987
August 10**

Includes: correspondence between the BPMF and the Institute relating to the content of the revised articles; correspondence relating to the process of obtaining approval from the University of London for the revised articles; correspondence relating to constitutional questions.

1 folder

UoL/BPMF/5/MA/14 **Drafting of Articles of Association of the Institute of Dental Surgery** **1951
February 8
- 1958
December
12**

Includes: copy of counsel's opinion on the charitable status of the Institute; correspondence discussing the memorandum and articles of association; copies of the memorandum and articles of association.

1 folder

- UoL/BPMF/5/MA/15 Recognition of the Hunterian Institute** **1983 -
1986
January 30**
- Includes: copy of the Hunterian Institute's Quinquennial Report, 1979-1983; correspondence relating to the recognition of the Hunterian Institute as part of the BPMF and its role in taking over from the Institute of Basic Medical Sciences; copy of the Constitution of the Hunterian Institute; examination regulations of the Royal College of Surgeons; staff information for the Department of Anatomy.
- 1 folder
- UoL/BPMF/5/MA/16 Constitution of the Institute of Cancer Research** **1968 -
1971**
- Includes: extract of the report of the Royal Commission on Medical Education for the academic board of the Institute, 1968; memorandum on the Institute's articles and constitution; Institute director's comments on the Institute, 1970; Report to the Committee of Management of a Sub-Committee on the Constitution and Administrative Structure of the Institute, 1968; copy of a joint statement from the National Union of Students and the Committee of Vice-Chancellors and Principals relating to student membership of University governing bodies.
- 1 folder
- UoL/BPMF/5/MA/17 Memorandum and Articles of Association of the Institute of Ophthalmology** **1990
November
27 - 1991
June 5**
- Includes: details of proposed amendments to the memorandum and articles of association; correspondence discussing the process of amendment; copies of the 1950 memorandum and articles of association.
- 1 folder
- UoL/BPMF/5/MA/18 Memorandum and Articles of** **1990 May**

	Association of the Institute of Cancer Research	2 - 1991 October 8
	Includes: correspondence discussing the wording of clauses within the revised memorandum and articles of association; drafts of revised memorandum and articles of association.	
	1 folder	
UoL/BPMF/5/MA/19	Memorandum and Articles of Association of the Institute of Ophthalmology	1989 December 6 - 1991 May 10
	Includes: copies of the memorandum and articles of association; proposed constitution of the committee of management.	
	1 folder	
UoL/BPMF/5/MA/20	Memorandum and Articles of Association of the Institute of Child Health	1988 - 1990
	Includes: copies of the articles of association of the Institute; copy of the memorandum of association of the Institute; correspondence relating to amendments to the articles.	
	1 folder	
UoL/BPMF/5/MA/21	Memorandum and Articles of Association of the Institute of Psychiatry	1988
	Includes: proposed amendments to the constitution of the committee of management; proposed amendments to the memorandum and articles of association; correspondence relating to proposed amendments.	
	1 folder	
UoL/BPMF/5/MA/22	Constitution of the Hunterian Institute	1990 June - September

Includes: correspondence relating to proposed changes to the Institute's constitution.

1 folder

UoL/BPMF/5/MA/23 Amendments to Memoranda and Articles of Association of BPMF Institutes 1990 April - October

Correspondence relating to proposals for changes in the memoranda and articles of association of member Institutes, and to proposals for changes to committees of management.

1 folder

UoL/BPMF/5/MA/24 Memorandum and Articles of Association of the Institute of Basic Medical Sciences 1956 May 26

1 volume

UoL/BPMF/5/MA/25 Memorandum and Articles of Association of the Institute of Cardiology 1950-12-12

1 volume

UoL/BPMF/5/MA/26 Memorandum and Articles of Association of the Institute of Child Health 1949-10-19

1 volume

UoL/BPMF/5/MA/27 Memorandum and Articles of Association of the Institute of Dental Surgery 1951-01-09

1 volume

UoL/BPMF/5/MA/28 Memorandum and Articles of Association of the Institute of Dermatology 1950-12-09

1 volume

UoL/BPMF/5/MA/29 Memorandum and Articles of Association of the Institute of Diseases of the Chest 1951 June 11

1 volume

UoL/BPMF/5/MA/30 Memorandum and Articles of Association of the Institute of Laryngology and Otology 1951 February 1

1 volume

UoL/BPMF/5/MA/31 Memorandum and Articles of Association of the Institute of Neurology 1948 June 11

1 volume

UoL/BPMF/5/MA/32 Memorandum and Articles of Association of the Institute of Obstetrics and Gynaecology 1950 December 8

1 volume

UoL/BPMF/5/MA/33 Memorandum and Articles of Association of the Institute of Ophthalmology 1950 April 4

1 volume

UoL/BPMF/5/MA/34 Memorandum and Articles of Association of the Institute of Orthopaedics 1951 February 1

1 volume

UoL/BPMF/5/MA/35 Memorandum and Articles of Association of the Institute of Psychiatry 1950 December 9

1 volume

UoL/BPMF/5/MA/36 Memorandum and Articles of Association of the Institute of Urology 1951 March 8

1 volume

UoL/BPMF/5/MA/37 Statements of Legal Identity of Institutes of the BPMF 1948 June - July
For purposes of section 8 of the National Health Service Act 1946, pending the incorporation of the Institutes.

1 folder

UoL/BPMF/5/MA/38 Legal Correspondence 1945 February 26 - 1948 August 28

Includes: correspondence relating to the drafting of memoranda and articles of association for the Institutes of the BPMF; draft memorandum and articles of association.

1 folder

UoL/BPMF/5/MA/39 Legal Correspondence 1950 May 1 - 1956 February 15

Includes: correspondence relating to the drafting of memoranda and articles of association for the Institutes of the BPFM; correspondence and notes relating to Board of Trade requirements for the Institutes.

1 folder

UoL/BPFM/5/MA/40 Correspondence

**1951 March
30 - 1966
November
22**

Includes: extracts from memorandum and articles of association of the Institutes of the Federation; agendas for Committees of Management at the Institutes; copy of the regulations of the Institute of Basic Medical Sciences.

1 folder

UoL/BPFM/5/NE Institute of Neurology

**1985 -
1991**

Includes: correspondence files; files on the BPFM site visit.

UoL/BPFM/5/NE/1 Institute of Neurology Site Visit

**1991
November**

1 file

UoL/BPFM/5/NE/1/1 Institute of Neurology Site Visit

**1991
November**

Report contains information about all the departments within the Institute, including grants held, research interests and publications.

1 volume

UoL/BPFM/5/NE/2 Files

**1985
December -**

		1991 March
	Includes: correspondence relating to the Institute of Neurology.	
	4 files	
UoL/BPMF/5/NE/2/1	Institute of Neurology Academic Plan	1995
	For 1995-1999. Includes details about departments within the Institute and future projects.	
	1 volume	
UoL/BPMF/5/NE/2/2	Correspondence	1985 December 19 - 1992 August 6
	Includes: correspondence relating to arrangements for the site visit to the Institute of Neurology; correspondence relating to the opening of the Institute's new research building by HRH The Princess Anne, Chancellor of the University of London; correspondence relating to research at the Institute; correspondence relating to sources of funding; correspondence relating to equipment for inter-collegiate projects; correspondence relating to regulations on private practice for personal gain for clinical academics.	
	1 volume	
UoL/BPMF/5/NE/2/3	Appointment of Institute Staff	1989 December 24 - 1992 September 10
	Includes: testimonials for potential appointments for professorships and chairs at the Institute of Neurology; proposals for Chair in Neuropathology at the Institute; correspondence relating to the appointment of the Chair in Neuropathology.	

1 volume

UoL/BPMF/5/NE/2/4 Membership of the Committee of Management of the Institute of Neurology **1991 March**
Membership certificate and accompanying letter for Malcolm Green, director of the BPMF.

1 volume

UoL/BPMF/5/PH Institute of Ophthalmology **1986 - 1994**
Includes: correspondence files; files relating to the BPMF site visit.

UoL/BPMF/5/PH/1 Institute of Ophthalmology Site Visits **1989 December - 1990 February**
Includes: correspondence arranging the visit; report on the visit.

6 files

UoL/BPMF/5/PH/1/1 Institute of Ophthalmology Site Visit **1989 December**
Information about the Institute's Department of Preventive Ophthalmology for the BPMF site visit, with research and staff information and lists of publications.

1 volume

UoL/BPMF/5/PH/1/2 Institute of Ophthalmology Site Visit **1989 December**
Information about the Institute's Department of Pathology for the BPMF site visit, with research and staff information and lists of publications.

1 volume

UoL/BPMF/5/PH/1/3	Institute of Ophthalmology Site Visit	1989 December
	Information about the Institute's Department of Clinical Ophthalmology/Pathology for the BPMF site visit, with research and staff information and lists of publications.	
	1 volume	
UoL/BPMF/5/PH/1/4	Institute of Ophthalmology Site Visit	1989 December
	Information about the Institute's Department of Visual Science for the BPMF site visit, with research and staff information and lists of publications.	
	1 volume	
UoL/BPMF/5/PH/1/5	Institute of Ophthalmology Site Visit	1989 December
	Information about the Institute's Department of Clinical Ophthalmology for the BPMF site visit, with research and staff information and lists of publications.	
	1 volume	
UoL/BPMF/5/PH/1/6	Institute of Ophthalmology Site Visit Report	1990 February
	Report on the BPMF's site visit to the Institute.	
	1 folder	
UoL/BPMF/5/PH/2	Files	1986 December - 1994 March

Institute of Ophthalmology correspondence files.

2 files

UoL/BPMF/5/PH/2/1 Correspondence

**1992
January 20
- 1994
March 18**

Includes: correspondence relating to Institute funding; correspondence relating to the possibility of the Institute merging with University College London; correspondence relating to clinical research; correspondence relating to development of the Institute; copy of application for an addition to the approved costs of building works.

1 folder

UoL/BPMF/5/PH/2/2 Correspondence

**1986 April
10 - 1992
December
1**

Includes: correspondence relating to the Rothes Chair of Preventive Ophthalmology; correspondence relating to the development of the biological resources unit at the Institute of Ophthalmology; correspondence relating to the research selectivity exercise; correspondence relating to the BPMF site visit; correspondence relating to funding; correspondence relating to the Committee of Management; correspondence relating to the relocation of the Institute.

1 folder

UoL/BPMF/5/PY Institute of Psychiatry

Includes: correspondence files; files relating to the BPMF site visit.

UoL/BPMF/5/PY/1	Institute of Psychiatry Site Visit	1991 May - 1992 September
	Includes: correspondence; report on the site visit.	
	3 files	
UoL/BPMF/5/PY/1/1	Institute of Psychiatry Site Visit Report	1991 May
	Report contains information about all the departments within the Institute, including grants held, research interests and publications.	
	1 volume	
UoL/BPMF/5/PY/1/2	Review of the Institute of Psychiatry	1991 May
	Report drawn up following the site visit.	
	1 volume	
UoL/BPMF/5/PY/1/3	Final Report by the Working Party on the BPMF Site Visit Report	1992 September
	Report by the Institute of Psychiatry on responses and actions following the report of the site visit made by the BPMF in 1991.	
	1 volume	
UoL/BPMF/5/PY/2	Files	1985 June - 1994 January
	Includes: correspondence of the Institute of Psychiatry.	
	3 files	
UoL/BPMF/5/PY/2/1	Correspondence	1985 June - 1992 November 20

Includes: report of the working party on contingency planning; copy of statement on the financial situation of the Institute of Psychiatry; proposals for research at the Institute; correspondence relating to academic standards; correspondence relating to campaigns about schizophrenia; correspondence relating to appointment of clinical staff; correspondence relating to membership of the Committee of Management; "Making Business", report of the working party on forward planning; correspondence relating to funding the Special Health Authorities.

1 folder

UoL/BPMF/5/PY/2/2 Correspondence

**1992 May
4 - 1994
January 14**

Includes: correspondence relating to the Tomlinson Review; correspondence relating to research at the Institute; correspondence with the Industrial Relations Unit of the BPMF; correspondence relating to funding; "Communications at the Maudsley", report for the Institute of Psychiatry and the Bethlem Royal and Maudsley Hospitals; proposals submitted to the Medical Research Council.

1 folder

UoL/BPMF/5/PY/2/3 Final Report of the Working Party on the Chair of Psychiatry

**1992
September**

1 folder

UoL/BPMF/5/RS Research Selectivity Exercise

1989

Returns made by the BPMF Institutes for the Universities Funding Council Research Selectivity Exercise.

7 files

- UoL/BPMF/5/RS/1 Institute of Child Health Research 1989**
Selectivity Exercise Return
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
- 1 volume
- UoL/BPMF/5/RS/2 Institute of Dental Surgery Research 1989**
Selectivity Exercise Return
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
- 1 volume
- UoL/BPMF/5/RS/3 National Heart and Lung Institute Research 1989**
Selectivity Exercise Return
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
- 1 volume
- UoL/BPMF/5/RS/4 Institute of Neurology Research Selectivity 1989**
Exercise Return
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
- 1 volume
- UoL/BPMF/5/RS/5 Institute of Psychiatry Research Selectivity 1989**
Exercise Return
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
- 1 volume

- UoL/BPMF/5/RS/6 Institute of Neurology Research Selectivity Exercise Return 1989**
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
 1 volume
- UoL/BPMF/5/RS/7 Institute of Ophthalmology Research Selectivity Exercise Return 1989**
 Prepared for the University Grants Committee Research Selectivity Exercise, with information on staff, publications, students and research.
 1 volume
- UoL/BPMF/5/SE Institute Secretaries 1990
 December - 1995 May**
 Including minutes of meetings of the BPMF Institute Secretaries and related correspondence.
- UoL/BPMF/5/SE/1 Minutes 1991
 January - 1995 May**
 Minutes of meetings of the Secretaries of the Institutes making up the British Postgraduate Medical Federation
 3 files
- UoL/BPMF/5/SE/1/1 Minutes of Institute Secretaries meeting 1991
 January**
 Agenda and committee papers. Includes the minutes of the meeting held October 1990.
 1 folder

- UoL/BPMF/5/SE/1/2 Minutes of Institute Secretaries meeting 1991
November -
1994 March**
- Minutes, agendas and committee papers. Includes the minutes of the meeting held June 1991 and full papers for November 1991, February, May, June, September and November 1992, January, March, May, July and September 1993 and January and March 1994.
- 1 folder
- UoL/BPMF/5/SE/1/3 Minutes of Institute Secretaries meeting 1994 July
- 1995
May**
- Minutes, agendas and committee papers. Includes July and October 1994 and January and May 1995.
- 1 folder
- UoL/BPMF/5/SE/2 Files 1990
December -
1995 May**
- Includes: correspondence relating to meetings of BPMF Institute Secretaries.
- 4 files
- UoL/BPMF/5/SE/2/1 Correspondence 1994 June**
- Correspondence arranging future meetings and correspondence relating to directors and officials liability insurance.
- 1 folder
- UoL/BPMF/5/SE/2/2 Correspondence 1990
December
13 - 1991
April 17**
- Includes: correspondence relating to funding of federal library co-ordinating services; equal opportunities guidance; correspondence relating to health and safety policies; correspondence relating to

presentation ceremonies; notes relating to internal audit.

1 folder

UoL/BPMF/5/SE/2/3 Institute Secretaries' Committee

**1991
March -
1992
October**

Includes: correspondence relating to meetings of the Committee; correspondence relating to BPMF libraries; correspondence and information relating to BPMF administrative computing; guidance on market testing from the Committee of Vice-Chancellors and Principals; briefing notes from the Cancer Research Campaign on the use of animals in research; correspondence and notes on National Health Service Reforms; correspondence relating to medical professional liability; correspondence relating to performance indicators; report by the Strategic Issues Group of the University of London; correspondence relating to meetings of medical school secretaries.

1 folder

UoL/BPMF/5/SE/2/4 Institute Secretaries' Committee

**1993
February
11 - 1995
May 26**

Includes: advice on the merits of mergers with other institutions; copy of the draft BPMF corporate plan; correspondence relating to dates of meetings; draft heads of agreement; correspondence relating to funding; correspondence relating to administrative computing.

1 folder

UoL/BPMF/5/UGC University Grants Committee Visits

**1960 -
1965**

Includes: information on University Grants Committee visits to BPF Institutes; correspondence relating to the visits and arrangements.

32 files

UoL/BPMF/5/UGC/1 University Grants Committee Visits 1960 - 1961

Includes: schedule of University Grants Committee (UGC) visits to Institutes of the BPF; copy of the BPF general development policy as part of the Quinquennium, 1957-1962; minutes of meetings between the medical sub-committee of the UGC and members of the BPF Governing Body; statistics and other information relating to the BPF; correspondence relating to arrangements for UGC site visits.

1 folder

UoL/BPMF/5/UGC/2 University Grants Committee Visit to the Institute of Basic Medical Sciences 1960

Includes: correspondence relating to arrangements for the visit; copy of preliminary statement of policy for the quinquennium 1962-1967; details of publications; plans of the Institute; programme for the site visit.

1 folder

UoL/BPMF/5/UGC/3 University Grants Committee Visit to the Institute of Cardiology 1960

Includes: programme for the visit; information about the Institute prepared for the visit; correspondence relating to arrangements for the visit.

1 folder

UoL/BPMF/5/UGC/4 University Grants Committee Visit to the Institute of Child Health 1960

Includes: programme for the visit; correspondence relating to arrangements for the visit; notes on the Institute's development policy, 1957-1962; plan of the Institute.

1 folder

UoL/BPMF/5/UGC/5 University Grants Committee Visit to the Institute of Dental Surgery 1960

Includes: programme for the visit; correspondence relating to arrangements for the visit; information on the Institute prepared for the visit.

1 folder

UoL/BPMF/5/UGC/6 University Grants Committee Visit to the Institute of Dermatology 1960

Includes: programme for the visit; correspondence relating to arrangements for the visit; copy of the Institute's development policy; information on the Institute for the visit.

1 folder

UoL/BPMF/5/UGC/7 University Grants Committee Visit to the Institute of Diseases of the Chest 1960

Includes: programme for the visit; correspondence relating to arrangements for the visit; copy of the Institute's development policy; information on the Institute for the visit.

1 folder

UoL/BPMF/5/UGC/8 University Grants Committee Visit to the Institute of Laryngology and Otology 1960

Includes: programme for the visit; correspondence relating to arrangements for the visit; report on the quinquennium, 1957-1962 and development policy for the quinquennium, 1962-1967.

1 folder

- UoL/BPMF/5/UGC/9 University Grants Committee Visit to the Institute of Neurology 1960**
Includes: programme for the visit; correspondence relating to arrangements for the visit; information on the departments of the Institute for the visit; plan of the Institute; provisional development policy statement.
1 folder
- UoL/BPMF/5/UGC/10 University Grants Committee Visit to the Institute of Obstetrics and Gynaecology 1960**
Includes: programme for the visit; correspondence relating to arrangements for the visit; statement of development policy for the quinquennium, 1962-1967; details of publications by Institute staff; information on the Institute.
1 folder
- UoL/BPMF/5/UGC/11 University Grants Committee Visit to the Institute of Ophthalmology 1960**
Includes: programme for the visit; correspondence relating to arrangements for the visit; provisional statement of development policy, 1962-1967.
1 folder
- UoL/BPMF/5/UGC/12 University Grants Committee Visit to the Institute of Orthopaedics 1960**
Includes: programme for the visit; correspondence relating to arrangements for the visit; statement of development and policy for the quinquennium, 1962-1967.
1 folder
- UoL/BPMF/5/UGC/13 University Grants Committee Visit to the Postgraduate Medical School of London 1960**
Includes: programme for the visit; correspondence relating to arrangements for the visit; statistical information on the medical school; provisional development

policy for the quinquennium, 1962-1967;
details of publications of academic staff.

1 folder

UoL/BPMF/5/UGC/14 University Grants Committee Visit to the Institute of Psychiatry 1960

Includes: programme for the visit;
correspondence relating to arrangements
for the visit; provisional development policy
for the quinquennium, 1962-1967.

1 folder

UoL/BPMF/5/UGC/15 University Grants Committee Visit to the Institute of Urology 1960

Includes: programme for the visit;
correspondence relating to arrangements
for the visit; provisional development policy;
summary of research and publications by
academic staff; statement of accounts and
annual reports of the dean and director,
1958-59.

1 folder

UoL/BPMF/5/UGC/16 University Grants Committee Visits to the BPMF 1964 - 1965

Includes: programme for the visit;
correspondence relating to arrangements
for the visits; record of the UGC meeting
with the Governing Body; proposed
programmes for visits.

1 folder

UoL/BPMF/5/UGC/17 University Grants Committee Visit to the BPMF Central Offices 1965

Includes: programme for the visit;
correspondence relating to arrangements
for the visit; BPMF report to the Committee
on policy; record of the UGC meeting with
the Governing Body.

1 folder

- UoL/BPMF/5/UGC/18 Student Numbers Information 1965**
 Produced for the University Grants Committee visits.
 1 folder
- UoL/BPMF/5/UGC/19 University Grants Committee Visit to the Institute of Basic Medical Sciences 1965**
 Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; report on the quinquennium, 1962-1967 and statement of policy for the quinquennium, 1967-1972; list of publications by Institute staff.
 1 folder
- UoL/BPMF/5/UGC/20 University Grants Committee Visit to the Institute of Cardiology 1965**
 Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; Institute's development policy; list of publications by Institute staff.
 1 folder
- UoL/BPMF/5/UGC/21 University Grants Committee Visit to the Institute of Child Health 1965**
 Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; copy of the report by the chairman of the UGC on the visit; Institute's quinquennial development policy, 1967-1972; list of publications by Institute staff.
 1 folder
- UoL/BPMF/5/UGC/22 University Grants Committee Visit to the Institute of Dental Surgery 1965**

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; information about the Institute; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/23 University Grants Committee Visit to the Institute of Dermatology 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; Report on Functions and Developments during the past five years and Recommendations for Expansion during the next five years; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/24 University Grants Committee Visit to the Institute of Diseases of the Chest 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; Statement on Progress and Plans for the visit; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/25 University Grants Committee Visit to the Institute of Laryngology and Otology 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; provisional statement of development policy for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/26 University Grants Committee Visit to the Institute of Neurology 1965
Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; development policy statement for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/27 University Grants Committee Visit to the Institute of Obstetrics and Gynaecology 1965
Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; statement of development policy for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/28 University Grants Committee Visit to the Institute of Ophthalmology 1965
Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; provisional statement of development policy for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/29 University Grants Committee Visit to the Institute of Orthopaedics 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; statement of development and policy for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/30 University Grants Committee Visit to the Postgraduate Medical School 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management.

1 folder

UoL/BPMF/5/UGC/31 University Grants Committee Visit to the Institute of Psychiatry 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; provisional development policy for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/5/UGC/32 University Grants Committee Visit to the Institute of Urology 1965

Includes: programme for the visit; correspondence relating to arrangements for the visit; record of the University Grants Committee meeting with the Committee of Management; provisional development policy for the quinquennium, 1967-1972; list of publications by Institute staff.

1 folder

UoL/BPMF/6	British Postgraduate Medical Technology	1989 October - 1996 August
	Corporate records and correspondence files of the BPMF's technology transfer company.	
UoL/BPMF/6/C	Corporate Records of British Postgraduate Medical Technology Limited	1990 April - 1992 April
	Includes: minutes; memorandum and articles of association.	
	3 files	
UoL/BPMF/6/C/1	Minutes	1990 June 25 - 1992 April 24
	Includes: minutes of meetings of the Board of Directors of British Postgraduate Medical Technology Limited, June and August 1990, July 1991, February 1992; minutes of the Annual General Meeting, March 1991 and April 1992 and Extraordinary Annual General Meeting, August 1990.	
	1 folder	
UoL/BPMF/6/C/2	Memorandum and Articles of Association	1990 April 25
	British Postgraduate Medical Technology Limited.	
	1 folder	
UoL/BPMF/6/C/3	Incorporation of British Postgraduate Medical Technology Limited	1990 April - 1991 July
	Includes: correspondence relating to the incorporation of British Postgraduate Medical Technology Limited; notices of change of Director; declarations of trust; certificate of incorporation; company registration forms.	

1 folder

UoL/BPMF/6/F Files

**1989
October -
1996
August**

Includes: correspondence and reports.

3 files

UoL/BPMF/6/F/1 Correspondence and Accounts

**1989
October 20
- 1996 April
19**

Includes: correspondence relating to the set up and registration of British Postgraduate Medical Technology Limited; report and accounts for the years ended 31 July 1991, 1992, 1993, 1995; report on "The Costing and Guidance of Research and Projects in Universities" from the Committee of Vice-Chancellors and Principals; copies of annual return to Companies House; correspondence relating to the role of the company; draft business plan for 1990-1995; correspondence relating to technology transfer agreements; copy of an Agreement between British Postgraduate Medical Technology Limited and 3i Research Exploitation Limited, 1990; draft agency agreement; copy of the BPMF technology transfer strategy; bank statements for British Postgraduate Medical Technology Limited.

1 folder

UoL/BPMF/6/F/2 Correspondence and Accounts

**1994 April
8 - 1996
August 19**

Includes: correspondence with the Inland Revenue relating to British Postgraduate Medical Technology becoming dormant; report and accounts for the year ended 31 July 1994; copy of the annual return to Companies House; copy of Inland Revenue notices to deliver a

Corporation tax return and related
correspondence; copy of the Research Funds
Information Newsletter.

1 folder

UoL/BPMF/6/F/3 **Report on Activities of the Technology** **1991**
Transfer Office and British Postgraduate **January**
Medical Technology
Made to the Finance and General Purposes
Committee of the BPMF.

1 folder