

ICS 121

Records of the Commonwealth Press Union

SUMMARY GUIDE

Repository	GB 101 Institute of Commonwealth Studies
Reference code	ICS 121
Dates of creation of material	1909-1998
Level of description	Collection
Extent	9 standard boxes; 8 outsize boxes
Name of creator	The Empire Press Union/Commonwealth Press Union

Administrative history

Archival history

Donated to ICS by the Commonwealth Press Union in [?1999]

Scope and content

Records and publications of the Empire Press Union, later called the Commonwealth Press Union. Includes a limited number of official records relating to the administration of the organisation (reports, financial statements, rules, correspondence etc., several items being mounted in a volume entitled 'The Empire Press Union Guard Book') 1909-1998; circulars and bulletins covering the periods 1911-1924, 1929-1939 and 1964-1986; a good series of Conference papers and reports, 1909-1973, together with associated albums of news cuttings, 1919-1946, and photographs, c.1950-1985; a few publications, 1911-1978; a small series of Fellowship Scheme leaflets, 1965-1970; and papers relating to Sir Harry Brittain (the founder of the Empire Press Union) with other papers on the history of the organisation.

System of arrangement

The records have been grouped according to type, as described under Scope and Content. Documents relating to conferences have been grouped into subseries for each conference, with the exception of the volumes of press cuttings, which appeared to form a separate series, and the photographs.

Access	Open
Copyright/copying conditions	Usual conditions
Language	English
Finding aids	A descriptive list is available in ICS Library
Date of Description	December 2000

ICS 121

Records of the Commonwealth Press Union

DESCRIPTIVE LIST

<u>ICS 121/1</u>	<u>Official records</u>	<u>1909-1998</u>
ICS 121/1/1	'The Empire Press Union Guard Book' Contains reports and financial statements, monthly circulars, publications, menus and invitation cards for functions 1 volume Individual items mounted into large volume; some items loose. Particular care needs to be taken when consulting the volume	1909-1937
ICS 121/1/2	Memorandum and Articles of Association, and Byelaws	1910-1930
ICS 121/1/2/1	Memorandum and Articles of Association, and Byelaws	1910
ICS 121/1/2/2	Memorandum and Articles of Association, and Byelaws	1922
ICS 121/1/2/3	Memorandum and Articles of Association, and Byelaws 1922 version with notice inserted of amendment to Articles of Association, 1930	1922, 1930
ICS 121/1/3	Reports	1955-1997
ICS 121/1/3/1	Report of the Council, List of Members and Financial Statement	1955
ICS 121/1/3/2	Annual Report and Financial Statement	1996-1997
ICS 121/1/4	Lists of Members	1997-1998
ICS 121/1/4/1	Directory of Members	1997-1998

ICS 121/1/5	Correspondence	1910-1991
ICS 121/1/5/1	Circular letter from Sir Harry Brittain, Honorary Secretary, relating to the formation of the Empire Press Union	12 Feb 1910
ICS 121/1/5/2	Correspondence file on the CPU Retirement and Death Benefits Scheme Contains personal data 1 file	1974-1992
ICS 121/1/5/3	Correspondence with Mr Shum Wai Yau and Mr Shum Choi Sang Shum Wai Yau donated a large sum to the CPU's Commonwealth Journalists Training and Education Trust. His son, Shum Choi Sang, became a trustee of the Trust	1985-1986
ICS 121/1/5/4	Correspondence and papers relating to advertising for the appointment of a new Director of the CPU	1991
<u>ICS 121/2</u>	<u>Circulars and bulletins</u>	<u>1911-1986</u>
ICS 121/2/1	Monthly Circular, later Circular Nos 1-52 [complete]; includes copies of annual reports for 1919 and 1923	1911-1924
ICS 121/2/2	Monthly Newsletter, later Newsletter Nos 1-21, 1929-1933, and un-numbered issues 1935-1939	1929-1939
ICS 121/2/3	Quarterly Bulletin Nos. 29-44 [complete]	1964-1968
ICS 121/2/4	CPU Quarterly, later CPU Complete set	Aug 1968-Oct 1986

<u>ICS 121/3</u>	<u>Conference papers and reports</u>	<u>1909-1973</u>
ICS 121/3/1	[First] Imperial Press Conference, London, 1909	1909-c.1920
ICS 121/3/1/1	Programme and Timetable	Jun 1909
ICS 121/3/1/2	Empire Editors at the Imperial Press Conference Booklet giving biographical information on delegates	Jun 1909
ICS 121/3/1/3	Menu, list of guests and seating plan for the Conference Banquet	5 Jun 1909
ICS 121/3/1/4	Souvenir booklet for Conference Visit to Daimler Works, Coventry	14 Jun 1909
ICS 121/3/1/5	Volume of news cuttings on and photographs of the Conference Includes some later press cuttings on the Empire Press Union	1909-1917
ICS 121/3/1/6	Imperial Press Conference Souvenir Special Supplement to 'Canada'; originally enclosed in ICS 121/3/1/5	26 Jun 1909
ICS 121/3/1/7	Press cuttings on the Empire Press Union and related topics Originally enclosed in ICS 121/3/1/5	1911-c.1920
ICS 121/3/1/8	The Imperial Press Conference: A Retrospect with Comment Booklet by John W Dafoe	Jul 1909
ICS 121/3/1/9	Press and Empire: Impressions of Imperial Press Conference Printed copy of lecture by Cawthra Woodhead to the Natal Society of Journalists	30 Oct 1909
ICS 121/3/2	Proceedings of the Third Imperial Press Conference in Australia Volume compiled by HE Turner, General Secretary of the Empire Press Union, and published by Hodder and Stoughton. Sir Harry Brittain's copy	1925

ICS 121/3/3	Fourth Imperial Press Conference, London, 1930	1930
ICS 121/3/3/1	Programme and Diary	Jun 1930
ICS 121/3/3/2	Overseas Delegates	1930
	Book containing photographs and biographical notes on overseas delegates	
ICS 121/3/3/3	Proceedings	1930
	Volume compiled by HE Turner and published by the Empire Press Union	
ICS 121/3/4	Proceedings of the Fifth Imperial Press Conference, South Africa, 1935	1935
	Compiled by HE Turner and published by the Empire Press Union	
ICS 121/3/5	Sixth Imperial Press Conference, London, 1946	1946
ICS 121/3/5/1	Programme and Diary	Jun 1946
ICS 121/3/5/2	Visiting Delegates	1946
	Book containing photographs and biographical notes on visiting delegates	
ICS 121/3/6	Album of photographs taken during the Seventh Imperial Press Conference, Canada, 1950	1950
	Album presented to Bernard Alton as a memento of his valued participation in the Conference	
ICS 121/3/7	Proceedings of the Ninth Commonwealth Press Conference, India and Pakistan, 1961	1961
	Compiled by LL Cross and published by the Commonwealth Press Union	
ICS 121/3/8	Proceedings of the Eleventh Commonwealth Press Conference, London, 1970	1970
	Compiled by T Pierce-Goulding and published by the Commonwealth Press Union	

ICS 121/3/9	Report of Conference (No. 2) between the visiting representatives of Australian, New Zealand, and South African Newspapers and the British Press	1918
ICS 121/3/10	Report of the Commonwealth Press Union [Annual] Conference	July 1969
ICS 121/3/11	Commonwealth Press Union Annual Conference, London, 1973: Glimpses into the Future of Press Telecommunications Booklet prepared on discussions on the second day of the Conference	1973
<u>ICS 121/4</u>	<u>Press cuttings of Conferences</u>	<u>1919-1946</u>
ICS 121/4/1	Press cuttings of the Second Imperial Press Conference, Canada, 1920	1919-1922
ICS 121/4/1/1	Album of cuttings from Canadian newspapers	1920
ICS 121/4/1/2	Album of cuttings from Canadian newspapers	1920
ICS 121/4/1/3	Album of cuttings from UK newspapers	1919-1922
ICS 121/4/2	Press cuttings of the Third Imperial Press Conference, Australia, 1925 Volumes originally numbered 1, 3-6: former volume 2 missing	1925-1926
ICS 121/4/2/1	Album of cuttings	
ICS 121/4/2/2	Album of cuttings	
ICS 121/4/2/3	Album of cuttings	
ICS 121/4/2/4	Album of cuttings	
ICS 121/4/2/5	Album of cuttings	

ICS 121/4/3	Press cuttings of the Fourth Imperial Press Conference, London, 1930	1930
ICS 121/4/3/1	Album of cuttings	
ICS 121/4/3/2	Album of cuttings	
ICS 121/4/3/3	Album of cuttings	
ICS 121/4/3/4	Album of cuttings	
ICS 121/4/3/5	Album of cuttings	
ICS 121/4/4	Press cuttings of the Fifth Imperial Press Conference, South Africa, 1935	1935
	Volumes originally numbered 2-4; former volume 1 missing	
ICS 121/4/4/1	Album of cuttings from British Overseas newspapers	
ICS 121/4/4/2	Album of cuttings from UK newspapers	
ICS 121/4/4/3	Album of cuttings from UK newspapers	
ICS 121/4/5	Album of press cuttings of the Sixth Imperial Press Conference, London, 1946	1946
ICS 121/4/6	Album of press cuttings of the Empire Press Union First Annual Press Conference, London, 1936	1936
ICS 121/4/7	Album of press cuttings of the Empire Press Union Second Annual Press Conference, London, 1937	1937
<u>ICS 121/5</u>	<u>Photographs</u>	<u>c.1950-1985</u>
	Photographs of Conferences and other events. Require sorting	

<u>ICS 121/6</u>	<u>Publications</u>	<u>1911-1978</u>
	Most produced by the EPU or CPU	
ICS 121/6/1	The Case for Cheaper Empire Cables By Robert Donald, editor of the Daily Chronicle; published by the Empire Press Union	Nov 1911
ICS 121/6/2	The Empire Press Union: Its organisation and work Booklet produced by the Empire Press Union	n.d. [c.1915]
ICS 121/6/3	India and the Empire: Splendid War Effort: Work of the Press Leaflet produced by the Empire Press Union	1918
ICS 121/6/4	Newspapers of Greater Britain associated with the Empire Press Union Booklet produced by the Empire Press Union	1918
ICS 121/6/5	The Parliament of the Press and the work of the Empire Press Union: London 1909 - Ottawa 1920 Booklet by Robert Donald, Chairman	1920
ICS 121/6/6	Travel Scholarships for Journalists: The Empire Press Union's Scheme Leaflet	n.d. [c.1920]
ICS 121/6/7	Report of the Association of British Chambers of Commerce Preparatory Committee to the British Preparatory Committee for the next Imperial Conference Report printed by the Association of British Chambers of Commerce, considering economic and trade issues	1930
ICS 121/6/8	The British Press Booklet produced by the Commonwealth Press Union	[1978]

<u>ICS 121/7</u>	<u>CPU Fellowship Scheme leaflets</u>	<u>1965-1970</u>
	Give details of fellows and of the scheme	
ICS 121/7/1	Fellowship Scheme 1965	1965
ICS 121/7/2	Fellowship Scheme 1966	1966
ICS 121/7/3	Fellowship Scheme 1967	1967
ICS 121/7/4	Fellowship Scheme 1968	1968
ICS 121/7/5	Fellowship Scheme 1969	1969
ICS 121/7/6	Fellowship Scheme 1970	1970
<u>ICS 121/8</u>	<u>Material concerning Sir Harry Brittain and the history of the CPU</u>	<u>1918-1959</u>
ICS 121/8/1	Offprint of article from the Middlesex County Times on Harry Brittain	2 Mar 1918
	Relates to Brittain's appointment as the Conservative candidate for Acton in the next General Election	
ICS 121/8/2	Copies of letters from C Arthur Pearson and Robert Donald, regretting Brittain's intended resignation as Honorary Secretary of the Empire Press Union	n.d. [c.1920]
ICS 121/8/3	Extract from the President's Address at the Third Imperial Press Conference, Australia, 1925, referring to Brittain's contribution to the organisation	1925
ICS 121/8/4	Notes on the origin of the Imperial Press Conference	n.d. [c.1925]
	Typescript article	
ICS 121/8/5	The Press and the Empire: How the First Imperial Press Conference and the Empire Press Union came into being	n.d. [c.1946-1950]
	Typescript article	
ICS 121/8/6	Recording of opening address by Sir Harry Brittain at the Golden Jubilee of the Commonwealth Press Union, 1909-1959, with related letter	1959
	33 1/3 rpm vinyl record [3 copies], with letter from Brittain to Mr Cross about his making the record, and asking that a copy be placed in the archives	
	3 records, 1 letter	