



Institute of Commonwealth Studies

University of London

Caribbean Council for Europe papers (ICS163)

Box List by Sam Webb

Temporary reference	Dates	Object title	Scope and content
ICS163/1/1	November 2001 – July 2002	First St Lucia Conference	Correspondence leading up to and following the First St Lucia Conference. Includes curriculum vitae for significant members of the CCE.
ICS163/1/2	January 2003 – February 2004	Second and Third St Lucia Conferences.	Correspondence and itineraries concerning the second and third St Lucia Conferences.
ICS163/1/3	January 2004 - April 2007	International Cricket Council World Cup 2007	Includes documents from commercial to correspondence and preparation.
ICS163/1/4	September 2005	Wilton Park Conference on the Caribbean 2005	Reports, papers, news articles and summaries of the Wilton Park Conference on the Caribbean.
ICS163/1/5	September 2006	Reports on Bananas Trade	Statistics and correspondence regarding the export and imports of Bananas.
ICS163/1/6	February – March 2004	Reports on Tobacco Trade	Statistics and analysis of the current Tobacco trade
ICS163/2/7	January - December 2002	Caribbean Board 2002 - 2005	Includes correspondence, copies of agendas, itineraries for meetings and visits, reports, economic and political strategies.
ICS163/2/8	January 2003 – March 2005	Caribbean Board 2002 - 2005	Includes correspondence, copies of agendas, itineraries for meetings and visits, reports, economic and political strategies.

ICS163/2/9	November 1998 – September 2001	World Spirit Alliance	Correspondence, reports, predications and statistics regarding the varying level of trade over the years.
ICS163/3/10	July 2003 - July 2004	World Spirit Alliance	Correspondence, reports, predications and statistics regarding the varying level of trade over the years.
ICS163/3/11	February 1999 – November 2001	TRIPS (Trade-Related Aspects of Intellectual Property Rights) and Geographical Indicators	Reports, notes and memos, correspondence, marketing reports, customs declarations, agendas, news articles and a variety of agreements and papers regarding trade.
ICS163/3/12	January 2002 – August 2003	TRIPS (Trade-Related Aspects of Intellectual Property Rights) and Geographical Indicators	Reports, notes and memos, correspondence, marketing reports, customs declarations, agendas, news articles and a variety of agreements and papers regarding trade.
ICS163/4/1	February 2003	Demerara Distillers 2003	Correspondence, Notes and papers regarding the protection of the Demerara Rum in international markets and copies of the trade mark details for Demerara Rum.
ICS163/4/2	October 2002 – January 2003	Rum 2002	Work programmes for 2003 partnership agreements and copies of declaration on Rum.
ICS163/4/3	January 2002 – November 2004	TRIPS (Trade-Related Aspects of Intellectual Property Rights) and Geographical Indicators	Correspondence, copies of articles, summaries of registration, members list and reports.
ICS163/4/4	May 1989 - July 2002	Rum 2001 - 2002	Correspondence, copies of declarations regarding specific items of trade, agendas, financial proposals, memoires, statistical reports, directories of the Scotch Whisky association,
ICS163/5/1	May 1989 - July 2001	Rum 2001	Copies of protocols, correspondence, presentations, reports, policy reviews and regulation proposals.
ICS163/5/2	C1995 – May 2001	Rum 1999 - 2001	Correspondence, agendas, proposals, reports, copies of statements,

ICS163/6/1	July 2001 - February 2004	Rum Statistics 1999 - 2003	Statistics regarding international and European trade as well as additional correspondence.
ICS163/6/2	September 1997 – December 2002	Rum 2002 – 2003	Correspondence, statistics, reports, faxes, listing, reports and transcriptions regarding the trade of Rum.
ICS163/6/3	January 2003- May 2003	Rum 2002 - 2003	Correspondence, statistics, reports, faxes, listing, reports and transcriptions regarding the trade of Rum.
ICS163/7/1	May 2006	Rum 2006	Correspondence (French and English) and a report illustrating the differences in the Commissions and the French definition of Rum.
ICS163/7/2	September 1998 - September 2001	Rum Subsidies 2000 – 2001	Reports on the import/ export statistics and subsidies regarding trade by the WTO, copies of correspondence, news articles, proposals, papers, transcriptions and testimonies
ICS163/7/3	June 1997- September 2005	Rum 2005	Correspondence, Statistics regarding imports and exports (current and previous years), copies of programmes, schedules, proposals, declarations, memorandums,
ICS163/8/1	October 2006 - February 2009	Rum 2007 - 2009	Copies of proposals, Programmes, correspondence, reports, annual statistics regarding international trade and papers on the topic of Rum and trade.
ICS163/8/2	April 1996 - February 2000	Rum European Community 1999 - 2000	Copies of papers, statistical predictions and reports, articles and correspondence.
ICS163/8/3	April – May 2005	World Health Organisation/ Alcohol 2005	Copies of reports and correspondence regarding the use of alcohol and the trade.
ICS163/8/4	September 2004 January 2005 July	Rum Cirt Dom 2005	Correspondence, Draft reports, translated text, agendas, declarations,

ICS163/9/1	January 2000 - February 2005	Rum 2006 – 2007 #1	Agendas, regulation proposals, programmes, budgets, correspondence and taxation bulletins.
ICS163/9/2	March 2006 – September 2007	Rum 2006 – 2007 #1	Agendas, regulation proposals, programmes, budgets, correspondence and taxation bulletins.
ICS163/9/3	Feb 2004 - March 2007	Rum 2006 – 2007 #2	Correspondence, statistics, reports, agendas and proposals regarding the Rum trade.
ICS163/10/1	May 2006 - February 2008	Sugar Trade Policy 2007 + 2008	Correspondence, declarations, official responses, copy of the July & August 2007 Czarnikow Sugar Review and academic papers.
ICS163/10/2	June - November 2005	Sugar Trade Policy 2005 #2	Correspondence, final papers on reforms, draft reports, academic papers, official statements, executive summaries
ICS163/10/3	April –December 2005	Sugar 2005 Trade Policy #2	Correspondence, official statements, annual summaries and statistics, transcriptions of speeches, reports (House of Lords)
ICS163/11/1	January 2004 September 2005	Sugar Trade Policy 2004	Correspondence, official reports of communication, newspaper clippings, inquiries, draft work programmes, Inception reports.
ICS163/11/2	January 2004 December 2004	Sugar Trade Policy 2004	Agendas, official statements, transcripts, draft agendas, Green Paper on the Sugar Industry by the Government of Jamaica,
ICS163/12/1	December 2005 - October 2006	Sugar Trade Policy 2006	Notes regarding meetings, correspondence, business strategies and executive summaries.
ICS163/12/2	October 2004 - December 2005	Sugar Trade Policy 2005 #1	Memos, correspondence, presentation slides, consultation drafts, draft legislation and proposals.
ICS163/12/3	March – August 2005	Sugar Trade Policy 2005 #1	Correspondence, proposals and perspectives on legislation.

ICS163/13/1	February 2003 – December 2003	Sugar Trade Policy 2003	Transcript of speeches, correspondence, policy reviews and drafts, academic papers, Green Paper on the Sugar Industry by the Jamaican Government.
ICS163/13/2	October 2001 August 2002 December 2002	Sugar Trade Policy 2002	Correspondence, Draft proposals and responses, numerous editions of the Czarnikow Sugar Review.
ICS163/13/3	August 1998 July 1999 - November 2000	Sugar Trade Policy 2000	Correspondence, copies of the Czarnikow Sugar Review, newspaper clippings and articles, reports.
ICS163/13/4	May 1998	Sugar Trade Policy 1998	Budget schemes, academic papers and reports.
ICS163/13/5	February – October	Sugar Trade Policy 2001	Draft programme and copies of the Czarnikow Sugar Review.
ICS163/14/1	November 1999 December 2000 -	SUVA Convention Cotonou 2000	Programming guideline proposals, records of communication, draft declarations, agendas, a copy of the final act of partnership agreements between the African Caribbean and Pacific States and the European Community and its member states.
ICS163/14/2	October 2001- February 2003	ECDPM C.B.T 2003 Case Study	Correspondence, technical assistance contracts, mid-term and inception reports by the commonwealth secretariat, copies of magazine 'Trade Wins,' economic assessments.
ICS163/14/3	April 2000 April 2003	European Union Documents 2000 - 2003	Communication and correspondence, draft and final reports, proposals and reviews.
ICS163/15/1	July– December	Cariforum Economic Partnership Agreement (EPA) 2003	Correspondence, notes regarding negotiations, draft negotiation structures and copies of partnership agreements.
ICS163/15/2	March - April	Cariforum Economic Partnership Agreement (EPA) 2004	Correspondence, negotiation structures, economic development charts,
ICS163/15/3	April - October	Cariforum Economic Partnership Agreement (EPA) 2005	Trade negotiation insights, economic partnership agreements, reports, agendas,

ICS163/15/4	February – November 2006	Cariforum Economic Partnership Agreement (EPA) 2006	Economic negotiations, transcriptions of speeches, guidelines for phase II of the EPA negotiations, correspondence,
ICS163/16/1	November 2006 – February 2008	Cariforum Economic Partnership Agreement (EPA) 2007	Correspondence, reports regarding negotiations and the conclusions of the EPA, brief documents/briefs regarding the final stages of the EPA, official statements, progress reports, summaries,
ICS163/16/2	1997 - 1998	A Family of Organisations for the Caribbean	Report of the executive committee for the year 1997/1998 and the income and expenditure account and balance sheet for the same year.
ICS163/16/3	January 1995 - December 1999	West Indies Committee Scholarships 1997 - 2000	Correspondence and official documents from the W.I.C regarding the scholarships from the years 1997 - 2000
ICS163/16/4	December 1999 - June 2000	Caritag (Caribbean Trade Advisory Group)	Correspondence, transcriptions of conversations, fax memorandums, recommendations,
ICS163/17/1	February 1991 - December 2004	Bequeathed Estates 1990 – 2004	Correspondence regarding the estates owned and the estates that have been bequeathed, memorandum of the wishes of the deceased regarding their estate, plus official documents regarding to the transactions.
ICS163/17/2	November 1996 August 2002	West Indies Committee and Caribbean Committee Council Chairman and President Papers.	Correspondence, strategies and objectives given to the chairmen and president,
ICS163/17/3	March May 2000	Caribbean Trade Advisory Group (Caritag) End	Correspondence (Including one letter from Tony Blair), advisory group reviews, statistics regarding the West India Committee Income and Expenditure for '99 – '00,
ICS163/18/1	July 1993 - July 1999	Restructuring 1996 - 1999	Correspondence, reports, agendas, memos, budgets, five year action plans, leaflet for PROSPER, records of salaries and bonuses, Regarding the restructuring and redundancies of members.

ICS163/18/2	September 1996 December 2001	West India Committee Annual General Meeting Papers 1997 – 2001	Minutes of the annual general meetings, correspondence, background notes and reports on the AGM, agendas, records of the attendees of the annual meetings, transcriptions of speeches given and general notes on the meetings.
ICS163/18/3	December 2002 – July 2004	Tourism Europe Aid Contract 2004	Declaration statements, correspondence, invoices, long term and short term written agreements and contracts, memos and draft papers.
ICS163/18/4	September 1998 - November 2004	Caribbean Hotel Association 2003 – 2004	Correspondence, executive summaries and analysis, proposals, transcriptions of presentations and speeches and written agendas.
ICS163/19/1	December 2001 September 2003	Cruise Tourism 2003	Presentations, transcripts and written statements, drafts, papers, statistical and financial analysis and testimonies/examinations of faults within cruise ship safety.
ICS163/19/2	September 2000 March 2003	Caribbean Regional Negotiating Machinery (CRNM) Project 2003 #1	Written offers and proposals, reports, draft agreements, the tourism development act (2000), communication and correspondence, compliance plans, summaries, strategic plans, programmes.
ICS163/19/3	March - May 2003	Air Jamaica 2003	Correspondence between Air Jamaica and Christopher Zacca regarding the purchasing of new equipment, strategic issues.
ICS163/19/4	September 2002 - April 2004	Caribbean Regional Negotiation Machinery (CRNM) Tourism Study + Pacific Study 2003	Reports, written negotiations, geographical examinations and analysis, drafts, copy of InBrief No. 2, transcripts of discussions, written summaries and conclusions.
ICS163/20/1	September 1997 - June 2003	Caribbean Regional Negotiating Machinery (CRNM) Project 2003 #2	Written agreements, proposals, articles, papers, reports, presentations, assessments, research summaries/highlights and correspondence.
ICS163/20/2	July 2000 - September 2003	Caribbean Regional Negotiating Machinery (CRNM) Documents 2003	Drafts, papers, briefings, reports, written provisional agreements, articles, briefs in relation to seminars and memorandums.

ICS163/20/3	April 2001 January 2003	Caribbean Regional Negotiating Machinery (CRNM) Documents 2002	Papers, executive summaries, reports, assessments, correspondence, photocopy of the October issue of Travel Agent,
ICS163/20/4	October 1999 – November 2000	Caribbean Regional Negotiating Machinery (CRNM) Documents 1999 - 2000	Testimonies, executive summaries
ICS163/21/1	January 2001 – October 2003	Tourism 2000 – 2008	Draft papers, correspondence, assessments regarding the tourism workshop, reference terms
ICS163/21/2	November 2002 - June 2003	Tourism 2003	Business briefs, correspondence, project plans, assessments, analysis, development agendas,
ICS163/21/3	March 1999 - December 2000	Tourism 2000	Correspondence, transcriptions, communication, written statements regarding preparations and precautions, memorandums, concept papers and financial proposals.
ICS163/21/4	October 2003 November 2004	Tourism 2004	Minutes regarding the Tourism in the Caribbean breakfast meeting, correspondence and tourism statistics.
ICS163/21/5	November 2004 - December 2005	Tourism 2005	Correspondence, minutes in relation to meetings and public hearings, drafts, client agreements, strategic plans and memorandums.
ICS163/22/1	September 1998 November 2001	Tourism 2001	Correspondence, memorandums, schedules, draft papers, minutes regarding meetings, financing proposals, articles,
ICS163/22/2	January – December 2002	Tourism 2002 #1	Financing proposals, copy of Travel Agent magazine, applications, correspondence, draft proposals, strategic plans and discussion papers.
ICS163/23/1	September 2001 – September 2002	Tourism 2002 #2	Programmes, draft papers, background briefing papers, tourism profiles, analytical papers, presentations, social summaries, schedules and articles.
ICS163/23/2	October 2007 - October 2008	Tourism 2008	Correspondence, legislation, leaflets and press releases.

ICS163/23/3	January 2007 - January 2008	Tourism 2007	Papers, correspondence, written responses, meeting papers, schedules, reports and written agendas.
ICS163/23/4	August 2004 - November 2006	Tourism 2006	Correspondence, executive briefs, summaries, memorandums, proposals, issue papers,
ICS163/24/1	April 2003 - January 2007	West Indies Rum and Spirit Producers Alliance (WIRSPA) 2003 – 2007 #1	Correspondence, drafts, proposals, statistical analysis, definitions, papers, export and import figures, draft papers, agendas,
ICS163/24/2	November 2002 September 2005	West Indies Rum and Spirit Producers Alliance (WIRSPA) 2003 – 2007 #2	Market updates, correspondence, draft proposals, presentations, rough handwritten notes, definitions, classifications, import/ export figures and memos.
ICS163/24/3	March 1997 - November 2004	West Indies Rum and Spirit Producers Alliance (WIRSPA) T.B.T 2004	Correspondence, written Acts of the Executive Power, technical regulation standards, official comments/responses and reports.
ICS163/25/1	February 2002 - September 2005	Rum 2005	Journals, notifications, papers, correspondence, reports, aide memoires, draft resolutions and reforms and written agendas.
ICS163/25/2	November 2003 - November 2004	West Indies Rum and Spirit Producers Alliance (WIRSPA) W.C.O Brazil Cachaça 2004	Correspondence, transmission sheets, drafts, amendments to policies and positions, draft agendas and aide memoires.
ICS163/25/3	March 1997 – November 2004	Rum Rules of Origin 2004	Correspondence, articles, annex, green papers, draft papers, written protocols, work programmes, draft memos, aide memoires, transcripts of conversations and addresses and tariff statistics.
ICS163/26/1	November 2003 - April 2005	Rum 2004 - 2005	Covers WTO, Cachaca, EPAs, CEPs, ISC, statistics, Mercosur GSP, regulations/standards, reports to WIRSPA, general/visits. Contains correspondence, work programmes, aide memoires, statistical analysis, import and export figures, reports, transcriptions,
ICS163/26/2	(November 1997) January 2002 - February 2004	Rum May 2003 –Dec 2003	Correspondence, official responses, calculations, statistics, import and export figures, aide memoires, timetables,

ICS163/27/1	June 2006	Verbatim Transcript of the fortieth sitting of the First Session of the Fifteen Legislative Council of the Virgin Islands.	A four hundred and fifty page transcripts of the fortieth sitting of the first session of the fifteenth legislative council of the Virgin Islands.
ICS163/27/2	February 2006 May 2008	British Virgin Island Government Correspondence.	Correspondence, transcripts of the thirty fifth, thirty sixth, thirty seventh, thirty eighth and thirty ninth sitting of the first session of the fifteenth legislative council of the Virgin Islands.
ICS163/27/3	November 2003 - June 2004	British Virgin Island Government Correspondence 2004	Correspondence, confidential reports, results from the Council of Economics and Finance Ministers.
ICS163/27/4	March 2001 – October 2007	British Virgin Island General European Union + OCT + UK Government Correspondence 2002 – 2007	Discussion papers, correspondence, reports, memos, confidential policy reviews, speech and statement transcripts, work plans, budget plans and draft minutes.
ICS163/28/1	June 2003 - November 2004	British Virgin Island European Union Tax Saving Directive 2004	Correspondence, communication, papers, reports and confidential reports for the Chief Minister, annex, articles, proposals, press releases, speech transcripts and academic papers.
ICS163/28/2	December 2000 January 2004	British Virgin Island Tax & Offshore Finance 2003	News articles, memo, correspondence, journals, reports, papers, agendas, transcripts of speeches, presentations, minutes, copies of BVI 2003 and BVI international finance centre pamphlets.
ICS163/29/1	May 1998 February 2003	British Virgin Island Tax & Offshore Finance 1999 – 2003	Correspondence, discussion papers, working paper, reports, agendas, official forum papers, new releases, articles and a copy of THE LINK Vol. 1 No. 6 June August 1999,
ICS163/29/2	September 2001 October 2002	London Friends of the British Virgin Island Reception 2002.	Guest lists, correspondence, invoices, invitations, programmes, receipts, bills and maps.
ICS163/29/3	September 2000 - September 2001	British Virgin Islands Visits to London 2000 – 2001	Itineraries, correspondence, invoices, receipts, invitations, estimates and guest lists,

ICS163/29/4	December 1999 - May 2000	British Virgin Islands Museum Project 2002	Correspondence.
ICS163/30/1	May 1998 - July 2001	British Virgin Islands General 1998 – 2001	Correspondence and official reports.
ICS163/30/2	April 1994 – February 2002	British Virgin Islands General Correspondence 1994	Correspondence, drafts, constitutional reviews and news articles.
ICS163/30/3	January - December 1993	British Virgin Island Correspondence with Chief Ministers Office 1993	Correspondence, policy plans, programmes, agendas and attendance lists.
ICS163/30/4	January November 1993	British Virgin Island Papers, Reports & Speeches 1992 - 1993	Drafts, background reports and transcripts of statements/speeches.