

ICS 85

Records of the Committee on Training in Public Administration for Overseas Countries

SUMMARY GUIDE

Repository	Institute of Commonwealth Studies
Reference code	ICS 85
Dates of accumulation	1961-1962
Level of description	Collection
Extent	2 boxes
Name of creator	Committee on Training in Public Administration for Overseas Countries

Administrative history

The Committee was set up in December 1961, to advise the Secretary for Technical Co-operation on the training facilities in public administration and related subjects provided in the UK for government servants and other public employees from overseas, and the arrangements for assistance from the UK in building up local facilities in this field; and report on their adequacy for present and foreseeable future demand. It met several times over the next year, receiving written and oral evidence from numerous parties, and reported back at the end of 1962.

Archival history

The records are presumed (from internal evidence) to have been accumulated by Mrs EM Chilver, a member of the Committee, and remained in her custody until they were donated to the Institute of Commonwealth Studies at an unknown date

Scope and content

Copies of minutes of meetings, correspondence and other official papers of the Committee, as accumulated by one of its members

System of arrangement

The papers are divided according to the type of record. The first section comprises papers concerning the planning and reporting of work undertaken by the Committee; the second contains minutes of its meetings; and the remainder are series of correspondence received.

Access	Open
Copyright/copying conditions	Usual conditions: note that much of material is in Crown Copyright
Language	English

Finding aids

A hard copy of the descriptive list is available in ICS Library

Existence and location of originals

Official records of the Committee are available at the Public Record Office, Kew (ref OD19); many of the items in the set at ICS are duplicates of these

DESCRIPTIVE LIST

ICS 85/A	Records of planning of work, and draft reports of the Committee	1961-1962
	8 items	
ICS 85/A/1	Procedure for the work of the Committee: note by the Department of Technical Co-operation [TR 214/279/01]	1961
ICS 85/A/2	Interim survey of the work: note by the Secretary [TR 214/279/05]	1962
ICS 85/A/3	Skeleton survey of the work: with a note by the Chairman [TR 214/279/05]	1962
ICS 85/A/4	Note of dates of meetings of the Committee [TR 214/279/03]	1962
ICS 85/A/5	Skeleton draft report, by Guy Hunter, with note by secretary, and additional manuscript notes [TR 214/279/05]	1962
ICS 85/A/6	Draft of the report	1962
ICS 85/A/7	Draft of the report: fuller version	1962
ICS 85/A/8	Draft of the report: most detailed, possibly final version	1962
ICS 85/B	Draft minutes of meetings of the Committee	1961-1962
	15 items	
ICS 85/B/1	1 st meeting, 1961	19 Dec 1961
ICS 85/B/2	1 st meeting, 1962	24 Jan 1962
ICS 85/B/3	2 nd meeting, 1962	8 Feb 1962
ICS 85/B/4	3 rd meeting, 1962	20 Feb 1962
ICS 85/B/5	4 th meeting, 1962	27 Feb 1962
ICS 85/B/6	5 th meeting, 1962	13 Mar 1962

ICS 85/B/7	6 th meeting, 1962	28 Mar 1962
ICS 85/B/8	8 th meeting, 1962	15 May 1962
ICS 85/B/9	9 th meeting, 1962	29 May 1962
ICS 85/B/10	10 th meeting, 1962	12 Jun 1962
ICS 85/B/11	11 th meeting, 1962	10 Jul 1962
ICS 85/B/12	12 th meeting, 1962	17 Jul 1962
ICS 85/B/13	13 th meeting, 1962	9 Oct 1962
ICS 85/B/14	14 th meeting, 1962	23 Oct 1962
ICS 85/B/15	15 th meeting, 1962	27 Nov 1962
ICS 85/C	General memoranda and notes	1961-1962
	6 items	
ICS 85/C/1	Memorandum on terminology, by Raymond Nottage	1962
ICS 85/C/2	Note by the Secretary on contacts with individuals overseas	1962
ICS 85/C/3	Note by the Chairman on the suggested special institution	1962
ICS 85/C/4	Note by the Secretary on the United Nations Handbook of Public Administration	1962
ICS 85/C/5	Memorandum from Miss EM Chilver on a proposal for an applied research and consultancy unit	1962
ICS 85/C/6	Memorandum by Prof WA Robson on the case for utilising the Royal Institute of Public Administration	1962
ICS 85/D	Memoranda and reports relating to training in Britain, from the stated organisations, institutions and individuals [TR 214/279/07]	1961-1962
	66 items	
ICS 85/D/1	British Council: Introduction and Part I [see also D/25]	1961
ICS 85/D/2	Oxford University: on the future of overseas service courses	1961
ICS 85/D/3	Cambridge University	1962
ICS 85/D/4	Birmingham University	1961
ICS 85/D/5	Foreign Office	1962
ICS 85/D/6	Commonwealth Relations Office	1961

ICS 85/D/7	HM Treasury	1962
ICS 85/D/8	HM Treasury	1962
ICS 85/D/9	Ministry of Health: on training in hospital administration	1961
ICS 85/D/10	The Administrative Staff College, Henley on Thames	1961
ICS 85/D/11	Manchester University	1962
ICS 85/D/12	Board of Inland Revenue	1962
ICS 85/D/13	Ministry of Pensions and National Insurance	1962
ICS 85/D/14	Department of Technical Co-operation: on independent British and American foundations	1962
ICS 85/D/15	Department of Technical Co-operation: on United Nations aid to overseas governments for training in Public Administration	1962
ICS 85/D/16	Department of Technical Co-operation: on United States aid to overseas governments for training in Public Administration	1962
ICS 85/D/17	British Transport Commission	1961
ICS 85/D/18	National Coal Board	1961
ICS 85/D/19	Industrial Welfare Society	1961
ICS 85/D/20	British Iron and Steel Federation	1962
ICS 85/D/21	Electricity Council	1962
ICS 85/D/22	County Councils Association	1962
ICS 85/D/23	Ministry of Housing and Local Government	1962
ICS 85/D/24	London School of Economics and Political Science	1962
ICS 85/D/25	British Council: Part II [see also D/1 above]	1962
ICS 85/D/26	Members of the Committee: on analysis of training categories	1962
ICS 85/D/27	General Post Office	1962
ICS 85/D/28	Ministry of Labour	1961
ICS 85/D/29	London School of Hygiene and Tropical Medicine	1962
ICS 85/D/30	Oxford University: Department of Social and Administrative Studies [covering memo only: report itself missing]	1962
ICS 85/D/31	Leeds University	1962
ICS 85/D/32	United States, Public Administration Division	1962
ICS 85/D/33	London University: Institute of Commonwealth Studies	1962
ICS 85/D/34	London University: School of Oriental and African Studies	1962

ICS 85/D/35	Ministry of Education	1962
ICS 85/D/36	London University: Institute of Education	1962
ICS 85/D/37	London School of Economics and Political Science: Department of Social Science and Administration	1962
ICS 85/D/38	University College of Swansea	1962
ICS 85/D/39	Exeter University	1962
ICS 85/D/40	Scottish Education Department	1962
ICS 85/D/41	Scottish Home Department: on the Scottish Police College	1962
ICS 85/D/42	London County Council	1962
ICS 85/D/43	Department of Technical Co-operation: on the need for local government training for overseas personnel in Britain	1962
ICS 85/D/44	Prof Wallace Sayre of Columbia University: transcript of lecture on graduate schools of public administration in the USA	1962
ICS 85/D/45	Joint University Council for Social and Public Administration: Public Administration Committee	1962
ICS 85/D/46	Nottingham University	1962
ICS 85/D/47	Oxford University: on changes to overseas service courses	1962
ICS 85/D/48	Professor RE Robinson: on the Institut des Hautes Etudes d'Outre-Mer, Paris	1962
ICS 85/D/49	Guy Hunter: on the case for a special institution	1962
ICS 85/D/50	Sheffield University	1962
ICS 85/D/51	Liverpool University	1962
ICS 85/D/52	Reading University	1962
ICS 85/D/53	British Council: minutes of meeting on foreign service training	1962
ICS 85/D/54	Various: on local government examinations	1962
ICS 85/D/55	Southampton University	1962
ICS 85/D/56	Office of the Minister for Science: on training for scientific administration	1962
ICS 85/D/57	Department of Scientific and Industrial Research	1962
ICS 85/D/58	Oxford University: Department of Social and Administrative Studies	1962
ICS 85/D/59	Department of Technical Co-operation: on examination results in West, East and Central Africa	1962
ICS 85/D/60	Association of Municipal Corporations	1962

ICS 85/D/61	Corporation of Secretaries	1962
ICS 85/D/62	Chartered Institute of Secretaries	1962
ICS 85/D/63	Prof RE Robinson: on the case for a special institution	1962
ICS 85/D/64	Prof WJM Mackenzie: on the case for a special institution	1962
ICS 85/D/65	The Secretary, on some existing institutions for the study of overseas development	1962
ICS 85/D/66	Ministry of Education: on the role of British technical colleges	1962
ICS 85/E	Memoranda and reports relating to training overseas, from the stated organisations, institutions and individuals [TR 214/279/08]	1961-1962
	48 items	
ICS 85/E/1	Department of Technical Co-operation: copy of circular on the appointment of the Committee	1961
ICS 85/E/2	British High Commissioner, Nigeria	1962
ICS 85/E/3	British Ambassador, Philippines	1962
ICS 85/E/4	Governor, The Gambia	1962
ICS 85/E/5	Resident Commissioner, Basutoland	1962
ICS 85/E/6	Governor, Northern Rhodesia	1962
ICS 85/E/7	Resident Commissioner, Bechuanaland	1962
ICS 85/E/8	British Ambassador, Nepal	1962
ICS 85/E/9	Administrator, British Virgin Islands	1962
ICS 85/E/10	Governor, Mauritius	1962
ICS 85/E/11	Administrator, Dominica	1962
ICS 85/E/12	British High Commissioner, Ceylon	1962
ICS 85/E/13	Governor, Barbados	1962
ICS 85/E/14	British Ambassador, Sudan	1962
ICS 85/E/15	British Ambassador, Cambodia	1962
ICS 85/E/16	British High Commissioner and Government of Pakistan	1962
ICS 85/E/17	Governor, Uganda	1962
ICS 85/E/18	British Ambassador, Burma	1962
ICS 85/E/19	British Trade Commissioner, India	1962
ICS 85/E/20	British High Commissioner, Sierra Leone	1962

ICS 85/E/21	British High Commissioner, Ghana	1962
ICS 85/E/22	Acting Resident Commissioner, Gilbert and Ellice Islands	1962
ICS 85/E/23	British Ambassador, Thailand	1962
ICS 85/E/24	Resident Commissioner, Swaziland	1962
ICS 85/E/25	British Ambassador, Laos	1962
ICS 85/E/26	Administrator, Grenada	1962
ICS 85/E/27	Professor Clement Dodd, Middle East Technical University, Ankara	1962
ICS 85/E/28	High Commissioner for the Western Pacific	1962
ICS 85/E/29	Seychelles Government	1962
ICS 85/E/30	Administrator, St Kitts-Nevis-Anguilla	1962
ICS 85/E/31	Governor, Bahamas	1962
ICS 85/E/32	British Resident, Zanzibar	1962
ICS 85/E/33	Governor, Fiji	1962
ICS 85/E/34	United Nations	1962
ICS 85/E/35	British Ambassador, Indonesia	1962
ICS 85/E/36	Governor, Kenya	1962
ICS 85/E/37	EB Wraith, Lecturer in Public Administration, Univeristy College of Ibadan	1962
ICS 85/E/38	UNESCO	1962
ICS 85/E/39	Henry Maddick, The Ford Foundation, New Delhi	1962
ICS 85/E/40	Administrator, St Vincent	1962
ICS 85/E/41	Governor, Hong Kong	1962
ICS 85/E/42	British High Commissioner, Tanganyika	1962
ICS 85/E/43	Governor, North Borneo	1962
ICS 85/E/44	British High Commissioner, Salisbury, Southern Rhodesia	1962
ICS 85/E/45	Officer Administering the Government of Sarawak	1962
ICS 85/E/46	Governor, Nyasaland	1962
ICS 85/E/47	Commission for Technical Co-operation in Africa South of the Sahara	1962
ICS 85/E/48	Department of Technical Co-operation: new courses/trainers likely to be required for local training purposes	1962

ICS 85/F	General papers, and miscellaneous correspondence, publications and reports	1961-1962
	13 items	
ICS 85/F/1	Note by the Department of Technical Co-operation on training facilities provided in Britain in the field of public administration and related subjects for public servants from overseas countries [TR 214/279/09]	1962
ICS 85/F/2	Note by the Secretary of possible witnesses to give oral evidence [TR 214/279/10]	1962
ICS 85/F/3	Revised list of possible witnesses to give oral evidence [TR 214/279/10]	1962
ICS 85/F/4	Memorandum by RE Wraith on the future of overseas service courses at universities [TR 214/279/10]	1962
ICS 85/F/5	Note by the Department of Technical Co-operation on assistance given by HM Government to overseas governments in providing local training facilities [RC 266/367/01]	1962
ICS 85/F/6	Note by the Department of Technical Co-operation on the demand for British staff for service overseas [RC 266/367/01]	1962
ICS 85/F/7	Papers from the Colonial Office outlining some questions for the Department of Technical Co-operation and giving background to Colonial Office responsibilities for training overseas [BCD 308/07]	1962
ICS 85/F/8	Copy of a letter from Mrs PM Rossiter to Lord Bridges, outlining her opposition to the proposal for a new central institution for overseas students for training in public administration, with covering letter to Mrs Chilver	1962
ICS 85/F/9	Envelope containing copies of reports, leaflets and journal of the Royal Institute of Public Administration 5 items	1960-1962
ICS 85/F/10	Articles by Tony Kirk-Greene on Career and Consultant: New Elements in African Studies and A Training Course for Northern Nigerian Administrative Officers, reprinted from the Journal of African Administration 2 items	1960-1961
ICS 85/F/11	Copy of programme for junior administrative course run by the Training and Education Division of the Treasury	1962
ICS 85/F/12	Report of the Public Services Conference held in the Colonial Office, 1960	1960

ICS 85/F/13

Papers from the Overseas Development Institute on the
secondment of university and technical college teachers,
and the supply of economists for work overseas

1962