

Summary Guide to the catalogues of the University of London Archive (SV section)

NB Series of archives are described here. Please contact the Archivist to order individual items. More recent accessions are described on the on-line catalogue.

SERVICES DEPARTMENT

Joint Maintenance Committee

1942 - 1961, minutes add income and expenditure accounts of the Luncheon

SV 1

SV 1/1/1-24

Maintenance Officer

Maintenance Officers papers and correspondence concerning specific topics.

1938 - 1955

Printed instructions to staff on procedure in the event of fire and gas contamination. 1937 - 1938

Copy of the Journal of the Royal Institute of British Architects containing an article by Charles Holden "The University of London", with illustrations. May 1938

SV 2

SV 2/1/1-6

SV 2/2

SV 2/3

Furniture and Equipment

Inventory of chattels, fixtures and fittings, etc. valued for transfer purposes.

1939

Schedule of dilapidations missing items accrued during the occupation of the Ministry of Information, 1939 - 1946, at Senate House and the Institute of Education. 1947

Perspective drawings, scale plans and furniture designs by Adams, Holden and Pearson. 1937 - 1939

Furniture designs by Waring & Gillow. 1936

SV 3

SV 3/1/1-3

SV 3/2

SV 3/3/1-17

SV 3/4

Functions and Ceremonies

Correspondence, memoranda, instructions to stewards and supervisors, programmes, guest lists, timetables and other papers concerning functions and ceremonies. 1938 - 1962

Printed programmes, invitations, admission cards, menus and dinner plans relating to Foundation Dinners and Presentation ceremonies. 1960 - 1963

Printed programmes, invitations, admission cards, menus and other papers concerning specific functions and ceremonies, 1927 - 1953

Printed form of Service held Westminster Abbey on Presentation Day. 1948, 1950 - 1952, 1955 - 1958, 1962 - 1964 & 1966

Printed order of Service held in the Union Assembly Hall on Foundation Day. 30 November 1962

Example of tube used until 1984 to present degree certificates to honorary graduates.

"Winston Churchill gets degree from London University" - 16mm print made in 1986 from a 35mm black and white newsreel film with sound from British Paramount News, dated 18 November 1948. The nitrate original was sent to the National Film Archive.

Order of proceedings, programme of music, and admission tickets for the reception of King George VI as Visitor of the University and the conferment of an honorary degree on Queen Elizabeth. 1937

SV 4

SV 4/1/1-7

SV 4/2/1-13

SV 4/3/1-30

SV 4/4

SV 4/5

SV 4/6

SV 4/7

SV 4/8

Photographs

Set of photographs (with negatives) of the ceiling of the small refectory before repainting. September 1960

SV 5

SV 5/1

Colour transparencies of the gowns of the Officers of the University (Vice-Chancellor, Principal, Chairman of the Court and Chairman of Convocation) January 1966	SV 5/2
Photographs of silver and other valuable items in the University's possession. 1985 & 1906	SV 5/3/1-4
Reproduction maps, plans and aerial views of Bloomsbury, used as plates I-V in <u>The Bloomsbury site</u> . 1933	SV 5/4
Architect's perspective drawing and model of the proposed University buildings In Bloomsbury. 1930	SV 5/5
Exterior views of Senate House during construction and after completion of the building. 1936 - 1938	SV 5/6
Interior views of Senate House depicting the entrance hall, the main staircase, Macmillan Hall, the large and small refectories, the kitchen area, the senior staff common room and the Queen's dressing room. 1938	SV 5/7
University of London Library during construction and after completion of the building. 1937 - 1938	SV 5/8
Views of the Bloomsbury area from the Senate House Tower. 1938	SV 5/9
Graduation dinner in Draper's Hall. May 1931	SV 5/10
Dinner at Grosvenor House on the occasion of the laying of the foundation stone of the Bloomsbury buildings. 1933	SV 5/11
Foundation Day. 22 November 1934	SV 5/12
Presentation Day ceremony, including group photographs of women graduates outside the Royal Albert Hall. 11 May 1938	SV 5/13
Presentation Day - Inspection of the O.T.C Guard of Honour by the Vice-Chancellor, Sir Robert Pickard. 10 May 1939	SV 5/14
Conferment of Honorary Degree on President Roosevelt by the Chancellor, the Earl of Athelone, at Government House, Ottawa, 25 August 1943	SV 5/15
Presentation Day ceremony at the Royal Albert Hall. 2 May 1946	SV 5/16
Conferment of Honorary Degree on H.R.H Princess Elizabeth. 10 July 1946	SV 5/17
Presentation Day at the Royal Albert Hall. 7 May 1947	SV 5/18
Conferment of Honorary Degrees on the occasion of the Centenary of the Chemical Society. 1947	SV 5/19
Presentation Day ceremony at the Royal Albert Hall. 5 May 1948	SV 5/20
Conferment of Honorary Degrees of the occasion of the Congress of the Universities of the Commonwealth. 17 July 1948	SV 5/21
Conferment of Honorary Degrees on Winston Churchill, Sir Alexander Fleming, and Geoffrey Fisher, Archbishop of Canterbury. 19 November 1948	SV 5/22
Special Honorary Degree ceremony for the Rt. Hon. W.L. MacKenzie King. 28 October 1948	SV 5/23
Presentation Day ceremony at the Royal Albert Hall. 11 May 1949	SV 5/24
Foundation Day - Conferment of Honorary Degrees. 23 November 1951	SV 5/25
Conferment of Honorary Degrees on H.R.H Princess Elizabeth and the Duke of Edinburgh. 11 December 1951	SV 5/26
Foundation Day - Conferment of Honorary Degrees. 28 November 1952	SV 5/27
Bedford College. Reconstruction celebrations. 28 October 1952	SV 5/28
Foundation Day - Conferment of Honorary Degrees. 27 November 1953	SV 5/29
Presentation Day ceremony at the Royal Albert Hall. 12 May 1954	SV 5/30
Foundation Day - Conferment of Honorary Degrees. 26 November 1954	SV 5/31
Meeting of the Orthopaedic Association. 1955	SV 5/32
Preparation of the foundations of Stewart House. November 1980	SV 5/33
Opening of new building of Birkbeck College. 28 April 1953	SV 5/34
Aerial view of Senate House and Bloomsbury. 1940	SV 5/35
Album containing photographs of maps of the Bloomsbury area, and of the completed Senate House and University Library 1938	SV 5/36
Exterior views of Senate House including one showing scaffolding for the repair of damage caused by enemy action. 1945	SV 5/37
Exterior views of Senate House floodlit at night. 1953 and undated.	SV 5/38
Exterior views of Senate House. 1985	SV 5/39

Presentation Day ceremony at the Royal Albert Hall. 1985	SV 5/40
Foundation Day - Conferment of Honorary Degrees. November 1985	SV 5/41
Lord Murray of Newhaven presenting the silver bowl back to Sir Randolph Quirk, Vice-Chancellor. 1985	SV 5/42
Looking NE from the top of the Senate House tower. 1980	SV 5/43
View of Senate House from Malet Street, undated	SV 5/44

Catering Officer

SV 6

<u>A Preliminary Course of First Aid to the Injured</u> , 1939, stamped 'Ministry of Information', with the ownership inscription of Joan Hunter Dunn, Assistant Catering Manageress at Senate House	SV 6/1
Programme and dinner menu of the National Conference of University Catering Officers, held at Senate House, with photographs of delegates, the Chancellor, and guests at the Conference dinner. July 1987	SV 6/2

Publications Office

SV 7

Correspondence and memoranda relating to the sale of University publications and to proposals that the University should undertake the work, 1931 - 1936; with statistics of income from sale of examination papers, 1935 - 1950	SV 7/1
Printed lists of University Publications for sale. 1963, 1966 & 1970	SV 7/2
Cash book, recording and analysing daily income from sales of publications. 1952 - 1956	SV 7/3